

**FINANCE COMMITTEE MEETING**

**March 19, 2025 – 9:00 a.m.**

**AGENDA**

**A. FINANCE COMMITTEE INFORMATION – (INFORMATION)**

1. Monthly Financial Statements (January Preliminary)
  - a. Bank Reconciliations and Statements on Investments
  - b. Receipts and Expenditures
  - c. Schedules of Accounts Receivable & Accounts Payable
  - d. Statement of Financial Position
  - e. Statement of Revenues and Expenditures
2. MAPA Projects / Activities –
  - a. New / Anticipated Transportation and Community Development Projects

**B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)**

1. Contract Payments –
  - a. Felsburg, Holt & Ullevig - CB PEL - PMT #7 – \$8,940.59
  - b. Florence Home - 5310 - PMT #8 – \$13,372.52
  - c. HDR Engineering Inc. - WE-STEP - PMT #20 – \$681.23
  - d. High Street Consulting Group LLC - Data Support Plan - PMT #11 – \$2,467.66
  - e. New Cassel - 5310 - PMT #3-REVISED – \$11,920.06
2. Contract Payments Pending Staff Review –
  - a. Eide Bailly - FY2024 Audit - PMT #4 – \$10,500.00
  - b. Oracle - NetSuite Implementation - PMT #10 - \$6,506.76
  - c. Oracle - NetSuite Implementation - PMT #11 - \$6,172.29
3. Travel –
  - a. NADO 2025 Economic Development Conference for EDA Denver Region - 1 Staff - April 14-17, 2025 – Denver, CO – \$1,831.36

**C. RECOMMENDATIONS TO THE BOARD – (ACTION)**

1. Final Contract Payments –
  - a. City of Council Bluffs - 5310 - PMT #2 – \$40,048.75
2. New Contracts and Agreements –
  - a. HDR Engineering (UK2414-001) On-Call Professional Services Task Order Agreement - Travel Demand Model Update – \$42,372.95
  - b. ICOG 5-2-1-0 Healthy Choices Count Subaward –Council Bluffs Schools Foundation – \$7,000
3. Travel –
  - a. 2025 ICOG Staff Retreat - Up to 3 Staff - May 1-2, 2025 - Des Moines Iowa – \$2,159.60
4. FY 2026 Budget –
  - a. Draft FY 2026 Work Program
    - i. Unified Planning Work Program (UPWP)
    - ii. Community Development Work Program (CDWP)

**D. DISCUSSION**

E. ADJOURNMENT

*Meeting Quorum: The presence of two members of the Finance Committee shall constitute a quorum. (Operating By-Laws of the Omaha-Council Bluffs Metropolitan Area Planning Agency Finance Committee, Section IX)*