

FINANCE COMMITTEE MEETING

February 19, 2025 – 9:00 a.m.

AGENDA

A. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (October, November & December - Preliminary)
 - a. Bank Reconciliations and Statements on Investments
 - b. Receipts and Expenditures
 - c. Schedules of Accounts Receivable & Accounts Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues and Expenditures
2. MAPA Projects / Activities
 - a. New / Anticipated Transportation and Community Development Projects
3. Emergency Authorized Payments
 - a. High Street Consulting Group LLC - Data Support Plan - PMT #9 – \$8,805.72
 - b. High Street Consulting Group LLC - Data Support Plan - PMT #10 – \$5,274.92
 - c. WSP USA Inc - SS4A & Comprehensive Safety Action Plan - PMT #8 – \$42,381.78
 - d. WSP USA Inc - SS4A & Comprehensive Safety Action Plan - PMT #9 – \$50,481.55

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments
 - a. Felsburg Holt & Ullevig - CB PEL - PMT #6 – \$14,542.90
2. Contract Payments Pending Staff Review
 - a. CommunityScale LLC - Regional Housing Market Analysis - PMT #1 – \$8,672.00
 - b. Douglas County GIS - FY2025 - PMT #2 – \$25,693.00
 - c. HDR Engineering Inc. - Ft Crook Road Corridor Study - PMT #7 - \$5,571.55
 - d. New Cassel - 5310 - PMT #3 – \$11,415.15
 - e. ONE Omaha - SS4A - CBO Community Outreach & Public Input - PMT #2 – \$4,575.00
3. Purchases
 - a. National Association of Regional Councils (NARC) Membership Dues – \$8,394.85
 - b. Rockbrook Camera: Two cameras + batteries for photography and videography for MAPA events and projects – \$5,359.96
4. Travel
 - a. 2025 Iowa Rural Development Summit, 3 Staff - Ames, IA - April 9 – 11, 2025 – \$1,380.70

C. RECOMMENDATIONS TO THE BOARD –

1. FY 2024 Draft Audited Financial Statements – (ACTION)
2. Final Contract Payments – (ACTION)
 - a. HDR Engineering Inc. - Travel Demand Model Update - PMT #8 – \$13,834.47
 - b. Iowa Bicycle Coalition - Economic Impact of Cycling & Trails Study - PMT #1 – \$5,000.00
3. New Contracts/Grants/Task Orders – (ACTION)
 - a. StreetLight Data Inc. - 12 month contract for subscription to access/use data products – \$137,741.04

4. Travel – (ACTION)

- a. 2025 AASHTO GIS for Transportation Symposium, 1 Staff - Portland, OR - April 6 – 10, 2025 – \$2,934.30
- b. 2025 Nebraska Planning Conference (NPZA/APA), 2 Staff - Kearney, NE - March 4 – 7, 2025 – \$2,140.74

D. DISCUSSION

E. ADJOURNMENT

Meeting Quorum: The presence of two members of the Finance Committee shall constitute a quorum. (Operating By-Laws of the Omaha-Council Bluffs Metropolitan Area Planning Agency Finance Committee, Section IX)