

MINUTES

COORDINATED TRANSIT COMMITTEE



Wednesday, January 15, 2025 | 10:30a

Boardroom - Main Level of the Metro Transit Building

Virtual Link: <https://us02web.zoom.us/j/82194560826?pwd=c0jzwlmgZXBokdClcn7eBl8Hf2Z.1>

(All voting members must be physically present to vote; virtual attendance counts for [maintaining voting status](#))

Committee members or members of the public seeking accommodations to attend or provide feedback to the meeting should contact Court Barber, Transportation Planner, at 402-444-6866 or cbarber@mapacog.org.

Attendance

Rich McFall - Nebraska VR

Melanie Davis - UNMC Munroe Meyer Institute

Alicia Johnson - Metro Transit

Cory Hale - Community Alliance

Tami Jenson - City of Council Bluffs

*Mark Lander - SWIPCO

*Donna Monteleagre - City of Papillion

*Kaily Stanley - City of La Vista

Court Barber - MAPA

Elise Emanuel - MAPA

Lindsey Button - MAPA

*Carlos Morales - MAPA

*Attended virtually

Rich McFall called the meeting to order at 10:38am.

Action Items

For CTC Approval

1. Approval of Minutes from the [July 17](#), [September 18](#), [October 16](#), and [December 18, 2024 Meetings](#)

Revisions have been made to the July 17th minutes and are being presented for approval. No revisions were noted for September 18, October 16 minutes. Rich noted that the meeting would have been called to order at 10:32, not 10:02am. No further revisions were made.

Davis voted to approve the all presented minutes, providing revisions made to the October 16th minutes, Jenson seconded, motion passed unanimously.

Discussion Items

2. [Final MAPA 2025 Civil Rights Policy](#)

Public comment period for the Civil Rights Policy closed January 6th. The updated Policy will be presented to the MAPA Board on January 23rd. Barber noted that if there are still comments the committee has on the updated policy there is still a change to submit those and they will be presented to TTAC and the Board and may result in an amendment to the policy. MAPA did not receive any public comments on the policy.

Hale noted that the CTC had been presented the Civil Rights Policy to the group twice and was distributed via email. It is a 49 page document and Hale feels uncomfortable bringing it to a vote unless the plan is to be reviewed during a scheduled meeting. Anything new highlighted in red during draft form, and once it's finalized reverting back to black to make it more apparent to the committee what has been updated in the policy. Davis, Hale, and Barber had extended conversation about how to present this policy to the committee and decided not to put it to a vote provided it was unlikely that members would have fully reviewed the document.

CTC therefore does not have a formal recommendation, and does not have any comments. In the future they would like more guided direction on what is relevant in the policy to the CTC and what has been updated. Davis requested a "Download Document" button more obviously positioned at the top of the web page. Hale asked and Barber confirmed that the print document has already been printed and is available.

3. [Mobility Resource Guide Update](#)

Barber presented the [Mobility Resource Guide](#), which was finalized in its current form in 2023 as a result of the NADTC symposium hosted that year. Based on some of the feedback received in December there were a few corrections that needed to be made to both the Metro and Council Bluffs service, which have been made. There was also discussion on what was shown in the guide (bikeshare, etc.).

Barber asked the group if there were any other comments from the group on the information provided and how it is presented, both electronically, and in print format. The committee provided feedback on font size and colors, line spacing, other languages, icons versus use of text, utilization of "accessibility checkers" by various programs to add alternative text, and a text only version for ease of use by screen readers. Hale would like to put together a working group to update this document.

4. [5310 Update](#)

Barber presented a 5310 Update. MAPA is planning to issue a call for projects alongside NDOT this summer for Fiscal Year 2026 projects. Barber would like to work with municipalities to identify a workable timeline for programming projects and tie in to a possible call for projects. Barber will reach out in an email. MAPA is currently working with NDOT on the application process. MAPA and CTC may need to update the Program Management Plan to accommodate changes to the process. This change will improve communication and simplify the vehicle purchase process for agencies in Nebraska.

Lander requested confirmation that software purchases are allowable under 5310 funding. Morales suggested that SWIPCO coordinate with Metro Transit to see if there is potential to utilize the same ticketing software app / system.

Morales mentioned that Iowa DOT is currently working on a new contract for their myride app to connect with and schedule ride share state wide.

Papillon - has anyone heard from Paul Watson at Mobile One about purchasing buses from them. Lander has purchased vehicles from Mobile One before without issue.

5. Additional Business & Public Comment

Johnson shared information on Metro's microtransit public meeting opportunities. Metro is collecting input on fare, name, proposed zones (North, South, and West zones). All sessions will be available in English and Spanish. This project is philanthropically funded. There will be an equivalent service standard / expectation for individuals who need wheelchair accessible options.

Hale shared information on the National Aging Disability Transportation Centers (NADTC) Every Ride Counts (ERC) pilot program which works to connect volunteer drivers and riders. The program works to provide free transportation options and facilitate social interaction and friendship between older drivers and older riders.

Johnson motioned to adjourn the meeting, seconded by Hale. Meeting adjourned at 11:17am

Future Meetings & Events

TTAC: Friday, January 17, 2025

MAPA Board of Directors: Thursday, January 23 , 2025

CTC: Wednesday, February 19, 2025

Meeting Quorum: The presence of $\frac{3}{5}$ (currently 5) of the members of the CTC at an officially called meeting shall constitute a quorum.