

FINANCE COMMITTEE MEETING

December 4, 2024 – 8:30 a.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Finance Committee will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. The Open Meetings Act is available for reference upon request.

A. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (September - Preliminary)
 - a. Bank Reconciliations and Statements on Investments
 - b. Receipts and Expenditures
 - c. Schedules of Accounts Receivable & Accounts Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues & Expenditures
2. MAPA Projects / Activities
 - a. [New / Anticipated Transportation and Community Development Projects](#)

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments
 - a. HDR, Inc. - Ft Crook Road Transit Planning & Environmental Feasibility - PMT #4 – \$7,875.09
 - b. HDR, Inc. - WE-STEP - PMT #16 – \$4,256.04
 - c. HDR, Inc. - WE-STEP - PMT #17 – \$2,708.53
 - d. HDR, Inc. - Travel Demand Model Update - PMT #5 – \$8,320.18
 - e. High Street Consulting Group LLC - Data Support Plan - PMT #6 – \$26,650.59
 - f. Oracle America Inc (NetSuite) - Implementation - PMT #7 – \$5,016.42
 - g. Pictometry/EagleView - NIROC - PMT #3 – \$104,297.00
 - h. Pottawattamie County GIS - PMT #1 – \$23,789.52
2. Contract Payments pending review
 - a. Benesch - La Vista Active Mobility Plan (AMP) - PMT #12 – \$23,827.15
 - b. Felsburg, Holt & Ullevig - CB PEL - PMT #3 - \$36,589.30
 - c. Oracle America Inc (NetSuite) - Implementation - PMT #8 - \$4,161.94
3. Officials Fund Year End Replenishment
 - a. Transfer \$7,367.31 from General Fund to Officials Fund to maintain \$15,000.00 annual fund balance.

C. RECOMMENDATIONS TO THE BOARD – (ACTION)

1. New Contracts/Grants/Task Orders
 - a. Kissel, Kohout ES Associates, LLC - 2025-2026 Contract for legislative and lobbying activity - \$12,000 annually (\$24,000 for two years), billed monthly
 - b. Master Services Agreements – HDR, Inc. – On-Call Travel Demand Model CY 2025-2027
 - c. Master Services Agreements – WSP USA Inc. – On-Call Travel Demand Model CY 2025-2027
2. Contract Amendment
 - a. UK2303-01 – WE-STEP Professional Services Agreement - HDR, Inc. - Supplement #1 – Changes to Section 1. Consultant and Subconsultant Fee Proposals and SECTION 3. Fees and Payments with no increase to total project cost.

3. FY 2025 Work Program and Budget
 - a. Amend 2025 UPWP and Budget to increase Federal Transit Administration (FTA) funding passed through the Nebraska Department of Transportation (NDOT), and to consolidate the number of budget programs/elements from twelve to four.
 4. Travel
 - a. National Association of Regional Councils (NARC) National Conference of Regions - Up to 3 Staff and 5 MAPA Officials– February 9-12, 2025 – \$18,238.40
- D. DISCUSSION
1. FY 2025 Salary Schedule Amendment
- E. PUBLIC COMMENT* – See Footnote
- F. ADJOURNMENT

Executive Session: We reserve the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation, personnel matters, and contract negotiations.

** Individuals interested in addressing the MAPA Finance Committee during the Public Comment period about agenda items should identify themselves by name and address before speaking. Individuals interested in addressing the MAPA Finance Committee regarding non agenda items must sign the request to speak list located in the Board Room prior to the beginning of the meeting. Requests to speak may also be made to MAPA in writing by regular U.S. mail or email (mapa@mapacog.org) provided that requests are received by close of business on the day prior to the meeting. Speakers will be limited to three minutes. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Finance Committee or to take other appropriate actions necessary to conduct all business in an orderly manner.*