

Minutes

COORDINATED TRANSIT COMMITTEE



Wednesday, July 17, 2024 | 10:30a

Boardroom - Main Level of the Metro Transit Building

Virtual Link: <https://us02web.zoom.us/j/89425608201?pwd=hTKpM8lbByZTS6RLLaECTkYUQ0ipV2.1>

(All voting members must be physically present to vote; virtual attendance counts for maintaining voting status)

Committee members or members of the public seeking accommodations to attend or provide feedback to the meeting should contact Court Barber, Transportation Planner, at 402-444-6866 or cbarber@mapacog.org.

Attendance

Court Barber - MAPA
Michael Blank - MAPA
Carlos Morales - MAPA
Rich McFall - Nebraska VR
Cory Hale - Community Alliance
Brenna Sears - City of Papillion
Brandon Smith - Omaha Public Schools
Mary Angus - UNMC Munroe Meyer Institute
Tami Jenson - City of Council Bluffs
Tammy Bradley-Larson - Florence Home
Vicki Quaites-Ferris - Empowerment Network
Alicia Johnson - Metro Transit
Rich Surber - Lutheran Family Service
Emma Simmons - Iowa DOT*
Cale Brodersen - City of La Vista*
Amanda Parker - City of Bellevue*
Mark Lander - SWITA*
Joan Kash - Public
Terry Wilson - Black Hills Works

McFall called the meeting to order at 10:35a.

Meeting meet quorum.

Action Items

For CTC Approval

1. [Approval of Minutes from the February 21, 2024, March 20, 2024, April 17, 2024, and June 12, 2024 Meetings](#)

McFall and Barber presented the meeting minutes from the prior meetings for approval.

Jenson noted that the spelling of her name is incorrect in the April and June meeting minutes.

Smith noted that his name is missing in the June meeting minutes.

Quaites-Ferris noted that her name is missing in the April meeting minutes.

Bradley-Larson voted to approve the February and March minutes, Quaites-Ferris seconded, motion passed.

2. [Update to the Bylaws of the Coordinated Transit Committee](#)

TTAC approved the bylaws in June, but the CTC was not able to make a formal recommendation. Barber asked that such a recommendation still be made to finalize the bylaws. Quaites-Ferris asked about any membership changes to the Bylaws, and the order of approval. Barber clarified that officially we just need TTAC approval, which we have, but ideally we have CTC approve them as well. McFall clarified the membership and quorum changes from the previous to the new bylaws. Quaites-Ferris asked if attending virtually you count toward your attendance, but you can't vote. McFall responded that this is true. Angus asked if attending virtually counts towards quorum. McFall noted that it does not.

McFall noted that he has read through the new bylaws, and met with a few members of the CTC, and feels comfortable with the new bylaws, given that we do not need to follow the Nebraska Open Meetings Act as a subcommittee.

Angus asked for a vote from CTC, all voted yes except for Smith, who abstained.

Angus and Quaites-Ferris noted the benefit of bringing someone in who is familiar with procedures for committees such as Robert's Rules to help CTC run smoothly.

3. [Membership Update for MAPA's Fiscal Year 2025 \(July - June\)](#)

The CTC considered adding new voting members that have met the requirements set in the committee's bylaws and decided on how to address absences from the previous fiscal year in consideration of the updated bylaws.

Barber brought up the current CTC membership, who met attendance requirements, and who did not meet attendance requirements.

Barber clarified that if the committee does not want to kick anyone off, then we could move forward without doing so. Angus asked what the maximum number of people we could have for CTC if we wanted to add people. Barber clarified that it is 25.

Sears noted that she thinks the list of people who did not meet attendance requirements is wrong, as she thinks Montelegre has met the attendance requirements. McFall clarified the change in meeting requirements from the old to the new bylaws.

Barber noted that moving forward he may show to the committee each meeting the current standing of everyone's attendance requirements. Quaites-Ferris noted that it may be good courtesy to allow people to know their current attendance record for themselves and anyone who is coming in as a representative for someone.

McFall asked Barber if the list of membership attendance is an item that is currently being approved or is something typically presented to CTC. Barber clarified that it is not something

being voted on, and is not something commonly presented, but he can present it moving forward.

Barber suggested that since we just approved new bylaws, and the committee is just coming out of a time where it did not regularly meet, that we should move forward with the current membership as is in terms of not removing anyone.

Barber noted that we do have one new membership request, Cory Hale with Community Alliance, who has attended more than three meetings in FY2024. This is the main item that we are voting on.

McFall asked whether TTAC can add members to CTC as well. Barber clarified that they can, and that the CTC can also vote to add new members.

Quaites-Ferris motioned to add Cory Hale of Community Alliance to the CTC as a voting member, Smith seconded, motion passed unanimously.

McFall asked Jenson if she has an alternative representative, even though she has perfect attendance. Jenson noted that she does not. McFall asked Quaites-Ferris if she has an alternative representative. Quaites-Ferris said that she does have someone she can add as a representative in case that she cannot make it.

McFall declared that he would like to keep CTC membership as is, with the new addition of Community Alliance. All voting members present in person at the meeting declared that their organization would like to continue their membership. Virtually, the cities of La Vista and Bellevue declared that they would like to continue their membership.

Lander thought he was a member. Barber noted that he does not think SWITA is a member, but this may have been lost during the transition from Halm to him. Angus clarified that we should look into if SWITA qualifies, and if so count this as their request to join the CTC. Barber said that he can try and go back to check attendance, and if he qualifies in the future we could vote to make SWITA a voting member as the CTC.

McFall noted that he has been in discussion with Melanie to figure out the process to help inform new voting members of CTC procedures.

McFall and Quaites-Ferris discussed the public transit field trip during the May CTC meeting, the benefits to members of the CTC to understand the process and where challenges laid. McFall noted that one major takeaway from the field trip was seeing the safety issue where ADA curb ramp bumps were facing the center of a street intersection instead of along the side where pedestrians are supposed to cross. The other issue that was seen was that wheelchair users on buses may not be able to reach the cord to let the bus driver know to stop the bus at the correct bus stop.

4. Election of Officers for MAPA's Fiscal Year 2025

The CTC made nominations for, and voted to approve, officers for the new fiscal year.

Barber explained that McFall and Davis were the co-chairs for the previous fiscal year. McFall asked if we should delay the vote until the next meeting since Davis is not present at this meeting. Barber responded that the CTC can still vote as they wish. Angus noted that Davis would be interested in continuing as a chair.

McFall asked since people in the CTC are representing not just themselves but the organization they represent, does that mean that for example is he the chair, or is Nebraska VR the chair? Barber responded that McFall is a chair, and if he is absent then it would fall on the other chair to be the chair.

Quaites-Ferris asked to table this item to the next meeting so that Davis would be there. McFall asked who would be the chair for the next meeting, as technically he wouldn't be chair for that meeting. Quaites-Ferris clarified that she would like the current officers to remain until the next meeting where we can vote then. The CTC present and Barber agreed with this option, but noted that technically the co-chairs won't be official. Quaites-Ferris and Bradley-Larson asked if we can vote to make the current officers official until August, Barber said that they can.

Sears moved to keep the current co-chairs in their positions until the next officer election, Quaites-Ferris seconded, motion passed.

Discussion Items

5. Regional Public Transportation Service Discussion

This discussion item was tabled due to limited time.

6. Review of MAPA's Website

Court Barber and Rich McFall led a discussion of how best to review MAPA's website for accessibility and informational updates. Angus noted an issue where it's hard to be able to read the website in Spanish, and that there should be ADA guidelines for website accessibility. McFall stated that this type of compliance should be called 508 compliance.

7. Additional Business & Public Comment

No additional business or public comments were brought.

Quaites-Ferris motioned to end the meeting, Jenson seconded, motion passed at 11:53a.

Future Meetings & Events

TTAC: Friday, July 19, 2024

MAPA Board of Directors: Thursday, July 25, 2024

RPAC: Friday, August 2, 2024

CTC: Wednesday, August 14, 2024

Meeting Quorum: The presence of $\frac{2}{3}$ (currently 5) of the members of the CTC at an officially called meeting shall constitute a quorum.