

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street, Omaha
(402) 444-6866

BOARD OF DIRECTORS MEETING
Thursday, June 27, 2024
1:30 p.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Board of Directors will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. For reference, the Open Meetings Act is posted on the wall of the Board Room.

- A. ROLL CALL / INTRODUCTIONS
- B. APPROVAL OF THE AGENDA – (ACTION)
- C. BOARD MINUTES of the May 23, 2024 meeting – (ACTION)
- D. AGENCY REPORTS & PRESENTATIONS – (INFORMATION)
 - 1. AGENCY REPORTS
 - a. Executive Director's Report
- E. PUBLIC COMMENTS – See Footnote
- F. CONSENT AGENDA – (ACTION)

Any individual item may be removed by a Board Member for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Directors.

 - 1. FINANCE COMMITTEE MINUTES of the June 18, 2024 meeting.
 - 2. FY 2025 LEGAL COUNSEL

The Board will be requested to ratify the Chairperson's appointment of Matt Kuhse, Omaha City Attorney as Legal Counsel for FY 2025.
 - 3. FY 2025 MEETING CALENDAR DATES –

The Board will consider for approval the FY 2025 Meeting Calendar Dates.
 - 4. FY 2025 MAPA COMMITTEE MEMBERSHIP –

The FY 2025 MAPA committee members will be appointed and approved by the MAPA Board of Directors.
 - 5. FY 2025 STAFF BILLING RATES –

The Board will consider approval of the FY 2025 Staff Billing Rates.
 - 6. RESOLUTION 2024 –24: FY 2025 DEPOSITORY - DEPOSITORY RESOLUTION

The Finance Committee recommends Nebraska Public Agency Investment Trust (NPAIT) and American National Bank as Depositories for FY 2025 and the Executive Director, Director of Finance and Treasurer as Depository for MAPA FY 2025.
 - 7. TRAVEL –
 - a. 2024 Association of Metropolitan Planning Organizations (AMPO) Annual Conference in Salt Lake City, UT - September 24 – 27, 2024 - Up to 4 Staff – \$9,075.60
- G. OLD BUSINESS –
 - 1. RESOLUTION 2024–25: FY 2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #6_ – (ACTION)

The Board will consider for approval [Resolution 2024 - 25](#): TIP Amendment #6, which includes changes to a project sponsored by the City of Council Bluffs and a project sponsored by the Iowa DOT.

2. **RESOLUTION 2024–26: 2018 FTA SECTION 5310 PROGRAM MANAGEMENT PLAN (PMP) AMENDMENT #2 – (ACTION)**

The Board will consider for approval Resolution 2024 - 26: 2018 FTA Section 5310 Program Management Plan (PMP) Amendment #2, which amends Section C - 'Local Share and Local Funding Requirements' to include language allowing vehicles to be purchased with regional 5310 funds at 85% federal participation for ADA Compliance services.

H. **NEW BUSINESS** –

1. **APPOINTMENT OF THE FY 2025 SECRETARY / TREASURER** –

The Board will be requested to ratify the Chairperson's appointment of Patrick Bloomingdale as Secretary / Treasurer for FY 2025.

2. **NEW CONTRACTS / AGREEMENTS** – (ACTION)

The Board will consider for approval the contracts listed below

- a. FY 2024 Audit Engagement Letter – \$37,220.00
- b. FY 2025 Federal Planning Pass Through Agreements –
 - i. City of Omaha Public Works – \$29,890.00 Federal; \$12,810.00 Local Match
 - ii. Douglas County GIS: Data Maintenance; AI Data; Software – \$59,811.00 Federal; \$25,633.00 Local Match
 - iii. Pottawattamie County GIS: Data Maintenance AI Data; Software – \$67,025.00 Federal; \$28,725.00 Local Match
 - iv. Sarpy County GIS: Data Maintenance AI Data; Software – \$47,445.00 Federal; \$20,333.00 Local Match

3. **RESOLUTION 2024 - 27: FINAL FY 2025 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** – (ACTION)

The Board will consider for approval the final [FY 2025 Transportation Improvement Program](#).

4. **FY 2025 SALARY ADJUSTMENT** – (ACTION)

- a. Cost of Living Adjustment – The Finance Committee recommends to the Board for approval a 3.8% cost of living adjustment (COLA) effective July 7, 2024. In addition, a 1% merit pool is requested for FY 2025. An allowance for this salary adjustment was included in the FY 2025 Budget.
- b. FY 2025 Salary Schedule – The MAPA Board of Directors will consider for approval the FY 2025 Salary Schedule update to reflect the 3.8% cost of living adjustment.

I. **DISCUSSION** –

J. **ADDITIONAL BUSINESS** –

K. **ADJOURNMENT** –

Future Meetings/Events:

Finance Committee Meeting – Wednesday, July 17, 2024

Board of Directors Meeting – Thursday, July 25, 2024

Council of Officials Annual Meeting - Wednesday, October 2, 2024 – Holiday Inn Council Bluffs @ Ameristar

Executive Session: The MAPA Board of Directors reserves the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

* Individuals interested in addressing the MAPA Board of Directors during the Public Comment period about agenda items should identify themselves by name and address before speaking. Individuals interested in addressing the MAPA Board of Directors regarding non agenda items must sign the request to speak list located in the Board Room prior to the beginning of the meeting.

Requests to speak may also be made to MAPA in writing by regular U.S. mail or email (mapa@mapacog.org) provided that requests are received by close of business on the day prior to the meeting. Speakers will be limited to three minutes. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner.

Meeting Quorum: The presence of fifty percent (50%) of the total membership of the Board of Directors (5) at an officially called meeting shall constitute a quorum. (Articles of Interlocal Cooperation Agreement, Section 6.13)