

METROPOLITAN AREA PLANNING AGENCY
222 CUMING STREET - OMAHA, NE 68102-4328
Finance Committee - August 14, 2024

The MAPA Finance Committee met August 14, 2024, in the MAPA board room. Carol Vinton called the meeting to order at 8:31 a.m.

ROLL CALL/INTRODUCTIONS

Members Present

Patrick Bloomingdale, Secretary/Treasurer @8:35
Angi Burmeister, Sarpy County Commissioner
Steve Dethlefs, Washington County
Carol Vinton, Mills County Supervisor

Members Absent

Scott Belt, Pottawattamie County
Roger Garcia, Douglas County Commissioner
John Winkler, Cass County

Staff Present

Grant Anderson
Natasha Barrett
Matt Eash
Michael Helgerson
Laura Heilman
Amanda Morales
Carlos Morales @ 8:52
Elizabeth Zeller

A. FINANCE COMMITTEE INFORMATION - (INFORMATION)

1. Monthly Financial Statements (June Preliminary)
 - a. Bank Reconciliations and Statements on Investments
 - b. Receipts and Expenditures
 - c. Schedules of Accounts Receivable & Accounts Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues and Expenditures

Mr. Eash presented the June Preliminary Financials.

2. MAPA Projects/ Activities
 - a. New/ Anticipated Transportation and Community Development Projects

Mr. Helgerson provided an overview of anticipated projects.

3. Public Comments* – None

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments
 - a. Benesch - LaVista Active Mobility Plan - PMT #7 - \$8,935.33
 - b. HDR - Fort Crook Road Transit Planning & Environmental Feasibility - PMT #1 - \$4,434.10
 - c. HDR - WE-STEP - PMT #13 - \$30,202.55
 - d. Oracle America Inc (NetSuite) - PMT #5 - \$385.88
 - e. Pictometry - NIROC - PMT #1 - \$22,650.00

Mr. Eash & Mr. Morales presented the Contract Payments to the Finance Committee for approval.

MOTION Vinton, SECOND Burmeister, to approve contract payments as presented.

AYES: Bloomingdale, Burmeister, Dethlefs, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Contract Payments Pending Staff Review
 - a. Benesch - La Vista Active Mobility Plan - PMT #8 - \$2,953.54
 - b. HDR - MAPA Travel Demand Model Update - PMT #1 - \$3,901.33
 - c. HDR - MAPA Travel Demand Model Update - PMT #2 - \$10,010.80
 - d. HDR - MAPA Travel Demand Model Update - PMT #3 - \$8,442.31
 - e. High Street Consulting Group LLC - Data Support Plan - PMT #2 - \$38,026.62
 - f. High Street Consulting Group LLC - Data Support Plan - PMT #3 - \$54,465.96
 - g. High Street Consulting Group LLC - Data Support Plan - PMT #4 - \$5,174.81
 - h. Pictometry - NIROC - PMT #2 - \$1,236,235.00
 - i. WSP USA Inc - Comprehensive Safety Action Plan - PMT #2 - \$47,408.23

Mr. Eash & Mr. Morales presented the Contract Payments Pending Staff Review to the Finance Committee for approval.
MOTION Burmeister, SECOND Dethlefs, to approve contract payments pending staff review as presented.

AYES: Bloomingdale, Burmeister, Dethlefs, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. RECOMMENDATIONS TO BOARD – (Action)

1. New Contracts / Agreements
 - a. FY 2025 Federal Planning Pass Through Agreement – METRO - \$89,121.00 Federal; \$38,194.00 Local Match, pending availability of Federal Funds (FY 2025 FTA Award)

Mr. Helgerson presented the FY 2025 Federal Planning Pass Through Agreement to the Finance Committee for recommendation to the Board of Directors.

MOTION Vinton, SECOND Dethlefs, to recommend the contract to the Board of directors for approval

AYES: Bloomingdale, Burmeister, Dethlefs, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Final Contract Payments
 - a. City of Council Bluffs - Traffic Counts - PMT #1 - \$5,551.00
 - b. City of Omaha - Planning - PMT #4 - \$620.97
 - c. Landis, Evans - Omaha Bike/Ped Plan - PMT #26 - \$215.29
 - d. Metro Transit - Pass-through PL - PMT #4 - \$27,178.33

Mr. Morales presented the Final Contract Payments to the Finance Committee for recommendation to the Board of Directors.

MOTION Dethlefs, SECOND Burmeister, to recommend the final contract payments to the Board of directors for approval

AYES: Bloomingdale, Burmeister, Dethlefs, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Purchases
 - a. Blackbaud Financial Edge NXT Accounting Software - 9/28/2024 – 9/27/2025 – \$10,559.48

Mr. Eash presented the purchase of Blackbaud Financial Edge NXT to the Finance Committee for recommendation to the Board of Directors.

MOTION Vinton, SECOND Dethlefs, to recommend the purchase to the Board of directors for approval.

AYES: Bloomingdale, Burmeister, Dethlefs, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. FY 2024/2025 Budget

- a. Correct clerical errors on FY24/25 Program Budget Tables. No net change.

Mr. Eash presented the FY 2024/ 2025 Program Budget Tables Recommendations to the Board to the Committee for approval..

MOTION Vinton, SECOND Burmeister, to recommend the Budget to the Board of directors for approval.

AYES: Bloomingdale, Burmeister, Dethlefs, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. DISCUSSION

E. ADJOURNMENT – The Finance Committee meeting adjourned at 9:19 a.m.