

METROPOLITAN AREA PLANNING AGENCY
2222 CUMING STREET - OMAHA, NE 68102-4328
Finance Committee - July 17, 2024

The MAPA Finance Committee met July 17, 2024, in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:31 a.m.

ROLL CALL/INTRODUCTIONS

Members Present

Patrick Bloomingdale, Secretary/Treasurer
Angi Burmeister, Sarpy County Commissioner

Members Absent

Scott Belt, Pottawattamie County
Steve Dethlefs, Washington County
Roger Garcia, Douglas County Commissioner
Carol Vinton, Mills County Supervisor
John Winkler, Cass County

Staff Present

Grant Anderson
Natasha Barrett
Christina Brownell
Matt Eash
Elise Emaunel
Michael Helgerson
Laura Heilman
Amanda Morales
Carlos Morales
Connie Viner
Elizabeth Zeller

A. FINANCE COMMITTEE INFORMATION - (INFORMATION)

1. Monthly Financial Statements (May Preliminary)
 - a. Bank Reconciliations and Statements on Investments
 - b. Receipts and Expenditures
 - c. Schedules of Accounts Receivable & Accounts Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues and Expenditures

Mr. Eash presented the May Preliminary Financials.

2. MAPA Projects/ Activities
 - a. New/ Anticipated Transportation and Community Development Projects

Mr. Helgerson provided an overview of anticipated projects.

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments
 - a. Oracle America Inc (NetSuite) – PMT #3 – \$1,929.41

Mr. Eash presented the Contract Payments to the Committee for approval.

MOTION Bloomingdale, SECOND Burmeister, to approve contract payments as presented.

AYES: Bloomingdale, Burmeister

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

- b. Oracle America Inc (NetSuite) – PMT # 4 – \$12,687.30

Eash presented the Contract Payments to the Committee for approval.

MOTION Bloomingdale, SECOND Burmeister, to hold for further review with potential for the Board to take action.

AYES: Bloomingdale, Burmeister
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

- c. WSP USA Inc – Comprehensive Safety Action Plan – PMT #1 – \$14,387.55

Mr. Morales presented the Contract Payments to the Committee for approval.
MOTION Bloomingdale, SECOND Burmeister, to approve contract payments as presented.
AYES: Bloomingdale, Burmeister
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

2. Contract Payments Pending Staff Review

- a. Landis, Evans – Omaha Bike/Ped Plan – PMT #24 – \$8,993.84
- b. Landis, Evans – Omaha Bike/Ped Plan – PMT #25 – \$1,444.19

Mr. Morales presented the Contract Payments Pending Staff Review to the Committee for approval.
MOTION Burmeister, SECOND Bloomingdale, to approve contract payments pending staff review as presented.
AYES: Bloomingdale, Burmeister
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

3. Travel

- a. NARC Executive Director's Conference – October 6-8, 2024, Dayton OH – Mike Helgerson – \$1,502.06

Mr. Helgerson presented the Travel to the Committee for approval.
MOTION Burmeister, SECOND Bloomingdale, to approve Travel as presented.
AYES: Bloomingdale, Burmeister
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

4. Purchases

- a. Association of Metropolitan Planning Organizations (AMPO) FY 2025 Membership (July 1, 2024 - June 30, 2025) – \$5,545.65
- b. Holiday Inn Hotel & Suites / Main Event Catering – Annual Council of Officials Meeting Venue and Catering – \$8,041.02
- c. Social Pinpoint - Base Subscription, Single Project Site – \$5,000.00

Ms. Brownell & Mr. Helgerson presented the Purchases to the Committee for approval.
MOTION Bloomingdale, SECOND Burmeister, to approve Purchases as presented.
AYES: Bloomingdale, Burmeister
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

C. RECOMMENDATIONS TO BOARD – (Action)

1. Final Contract Payments

- a. Council Bluffs Community Schools – ICOG 5-2-1-0 – \$1,206.44
- b. The 712 Initiative – ICOG 5-2-1-0 – \$6,000.00
- c. City of Council Bluffs – ICOG 5-2-1-0 – \$13,078.00
- d. Douglas Co. GIS – PMT #4 – \$2,772.77

e. Verdia, LLC – CMAQ TDM – PMT #15 – \$5,850.00

Mr. Anderson, Helgerson & Morales presented the Recommendations to the Board to the Committee for approval.

MOTION Bloomingdale, SECOND Burmeister, to approve Recommendations to the Board as presented.

AYES: Bloomingdale, Burmeister

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. DISCUSSION

1. Helgerson presented the DOTComm IT Services proposal.

E. ADJOURNMENT – The Finance Committee meeting adjourned at 9:25 a.m.