

**OMAHA–COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

June 27, 2024

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Vice Chair Vinton called the meeting to order at 1:49 p.m.

**A. ROLL CALL/INTRODUCTIONS**

Patrick Bloomingdale	Chief Administrative Officer, Douglas County
Angi Burmeister	Sarpy County Commissioner
Mike Friend	Douglas County Commissioner
Rusty Hike	Mayor, City of Bellevue
Jacquelyn Morrison (rep. Mayor Jean Stothert)	Deputy Chief of Staff, City of Omaha
Don Rowe	Omaha City Council
Carol Vinton – Vice Chair	IA Small Communities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs

**Members/Officers Absent**

Scott Belt	Pottawattamie County Board of Supervisors
Douglas Kindig – Chair	NE Small Communities/Counties Representative (Mayor, City of La Vista)

**MAPA Staff**

Grant Anderson	Court Barber	Christina Brownell	Sue Cutsforth	Matt Eash
Ayodele Fadoju	Michael Helgerson	Laura Heliman	Carlos Morales	Elizabeth Zeller

**B. APPROVAL OF THE AGENDA of the June 27, 2024 meeting agenda – (Action)**

MOTION by Morrison, SECOND by Friend to approve the agenda of the June 27, 2024 meeting of the Board of Directors.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the May 23, 2024 meeting – (Action)**

MOTION by Hike, SECOND by Burmeister to approve the minutes of the May 23, 2024 meeting of the Board of Directors.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**D. AGENCY REPORTS & PRESENTATIONS – (Information)**

**1. AGENCY REPORTS**

**a. Executive Director’s Report – Mr. Michael Helgerson**

Mr. Helgerson provided an update to the Board on agency projects, activities and events including: Military Infrastructure Resilience project; Iowa DOT Transportation Commission meeting held in Council Bluffs for the ribbon cutting on the Council Bluffs Interstate Project; Six Regions, One Nebraska: Strategic Planning session hosted with NDED, community colleges and partners; MAPA’s June Quarterly Council of Officials Meeting at Strategic Air Command and Aerospace Museum with guest speaker Clayton Anderson; the US 34 / 75 Platte River Bridge project Bicycle-Pedestrian Trail ribbon cutting is anticipated to occur in July; MAPA In the News: MAPA Director appointed to the Omaha Municipal Inland Port Authority Board, Oversees iHUB, Airport Business Park and Enterprise Research Park; Iowa Disaster housing funding announcement for Pottawattamie, Mills & Fremont counties in Iowa.

E. PUBLIC COMMENTS – None.

F. CONSENT AGENDA – (Action)

1. FINANCE COMMITTEE MINUTES of the June 18, 2024 meeting.

2. FY 2025 LEGAL COUNSEL –

The Board considered for approval the request to ratify the Chairperson's appointment of Matt Kuhse, Omaha City Attorney as Legal Counsel for FY 2025.

3. FY 2025 MEETING CALENDAR DATES –

The Board considered for approval the FY 2025 Meeting Calendar Dates.

4. FY 2025 MAPA COMMITTEE MEMBERSHIP –

The Board considered for approval the FY 2025 MAPA committee membership to be appointed by the MAPA Board of Directors.

5. FY 2025 STAFF BILLING RATES

The Board considered for approval the FY 2025 Staff Billing Rates.

6. RESOLUTION 2024 –24: FY 2025 DEPOSITORY – DEPOSITORY RESOLUTION

The Finance Committee recommends Nebraska Public Agency Investment Trust (NPAIT) and American National Bank as Depositories for FY 2025 and the Executive Director, Director of Finance and Treasurer as Depository for MAPA FY 2025.

7. TRAVEL –

a. 2024 Association of Metropolitan Planning Organizations (AMPO) Annual Conference in Salt Lake City, UT - September 24 – 27, 2024 - Up to 4 Staff – \$9,075.60

MOTION by Walsh, SECOND by Burmeister to approve all items on the Consent Agenda.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS –

1. RESOLUTION 2024–25: FY 2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #6– (ACTION)

The Board considered for approval Resolution 2024 –25: TIP Amendment #6, which includes changes to a project sponsored by the City of Council Bluffs and a project sponsored by the Iowa DOT.

MOTION by Hike, SECOND by Burmeister to approve Resolution 2024–25: TIP Amendment #6.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

2. RESOLUTION 2024–26: 2018 FTA SECTION 5310 PROGRAM MANAGEMENT PLAN (PMP) AMENDMENT #2 – (ACTION)

The Board considered for approval Resolution 2024 - 26: 2018 FTA Section 5310 Program Management Plan (PMP) Amendment #2, which amends Section C - 'Local Share and Local Funding Requirements' to include language allowing vehicles to be purchased with regional 5310 funds at 85% federal participation for ADA Compliance services.

MOTION by Hike, SECOND by Rowe to approve Resolution 2024 - 26: 2018 FTA Section 5310 Program Management Plan (PMP) Amendment #2.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

H. NEW BUSINESS

1. APPOINTMENT OF THE FY 2025 SECRETARY / TREASURER – (ACTION)

The Board considered for approval the request to ratify the Chairperson's appointment of Patrick Bloomingdale as Secretary / Treasurer for FY 2025.

MOTION by Friend, SECOND by Walsh to appoint Patrick Bloomingdale as Secretary / Treasurer FY 2025.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

2. NEW CONTRACTS / AGREEMENTS– (ACTION)

The Board considered for approval the contracts listed below

- a. FY 2024 Audit Engagement Letter – \$37,220.00

MOTION by Walsh, SECOND by Hike to approve the FY 2024 Audit Engagement Letter.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

- b. FY 2025 Federal Planning Pass Through Agreements –

- i. City of Omaha Public Works – \$29,890.00 Federal; \$12,810.00 Local Match
- ii. Douglas County GIS: Data Maintenance; AI Data; Software – \$59,811.00 Federal; \$25,633.00 Local Match
- iii. Pottawattamie County GIS: Data Maintenance AI Data; Software – \$67,025.00 Federal; \$28,725.00 Local Match
- iv. Sarpy County GIS: Data Maintenance AI Data; Software – \$47,445.00 Federal; \$20,333.00 Local Match

MOTION by Burmeister, SECOND by Rowe to approve the Federal Planning Pass Through Agreements.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

3. RESOLUTION 2024 - 27: FINAL FY 2025 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – (ACTION)

The Board will consider for approval the final FY 2025 Transportation Improvement Program.

MOTION by Friend, SECOND by Morrison to approve Resolution 2024 - 27: Final FY 2025 Transportation Improvement Program (TIP)

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

4. FY 2025 SALARY ADJUSTMENT – (ACTION)

- a. Cost of Living Adjustment – The Finance Committee recommended to the Board for approval a 3.8% cost of living adjustment (COLA) effective July 7, 2024. In addition, a 1% merit pool is requested for FY 2025. An allowance for this salary adjustment was included in the FY 2025 Budget.

MOTION by Morrison, SECOND by Rowe to approve a 3.8% Cost of Living Adjustment for all full-time, permanent employees, and a 1% merit pool for FY 2025.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

- b. FY 2025 Salary Schedule – The MAPA Board of Directors considered for approval the FY 2025 Salary Schedule update to reflect the 3.8% cost of living adjustment.

MOTION by Rowe, SECOND by Friend to approve FY 2025 Salary Schedule to reflect the 3.8% cost of living adjustment.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

- I. DISCUSSION – None
- J. ADDITIONAL BUSINESS – None.
- K. ADJOURNMENT – Board Vice Chair Vinton adjourned the meeting at 2:19 p.m.