

RPA18

Regional Planning Affiliation - Region 18 Policy Board and Technical Committee Meeting

May 22, 2024 11:00 AM Boardroom, Main Level ▾ 2222 Cuming Street

<https://us02web.zoom.us/j/83701310642>

MINUTES

In attendance:

Policy Board Voting Members

- **Charles Parkhurst** -
Shelby County,
Policy Board Chair
- **Richard Crouch** -
Mills County
- **Susan Miller** -
Pottawattamie County
- **Gene Gettys Jr.*** -
City of Harlan (ALT)
- **Angie Winqvist** -
City of Glenwood

Technical Board Voting Members

- **John Rasmussen** -
Pottawattamie County,
Technical Committee Chair
- **Chris Fredericksen** -
Shelby County
- **Jacob Ferro** - Mills County
- **Jamey Clark** -
City of Glenwood
- **Scott Suhr** - Iowa DOT

Non-Voting/MAPA Staff

- **Lindsey Button** - MAPA
- **Rachel Goettsch** - MAPA
- **Mia Haschenburger** - MAPA
- **Carlos Morales** - MAPA
- **Travis Halm** - Iowa DOT*

**Attended virtually*

Charlie Parkhurst called the meeting to order at 11:00am.

The slides noted the meeting was held in accordance with Chapters 21 and 22 of the Iowa Code and was live-streamed on MAPA's YouTube page.



ACTION ITEMS

A. Approval of the Agenda (Policy)

Parkhurst called for approval of the agenda. No changes were made to the agenda.

Policy Board: Susan Miller motioned to approve the agenda. Motion was seconded by Richard Crouch. Motion passed unanimously.

B. Approval of the Minutes from the March 20, 2024 meeting.

Parkhurst called for approval of the minutes. Ferro requested an edit to add his name under the Policy Board attendance as he was voting as an alternate on behalf of Richard Crouch, in addition to his position as a member of the Technical Committee.

Policy Board: Angie Winqvist motioned to approve the minutes. Motion was seconded by Susan Miller. Motion passed unanimously.

C. FY2025 Final Transportation Planning Work Program (TPWP)

Carlos Morales presented the Final FY2025 TPWP to the board for approval. This included a Work Plan with focus areas including the LRTP update, Block Talks, SS4A project, trail development, and discretionary funding acquisition efforts, as well as the total RPA-18 Work Program Budget of \$94,723 and a breakdown of its budget categories. It was noted that zero public comments and only minor administrative comments from the Iowa DOT had been received regarding the draft plan. The Final TPWP is due to Iowa DOT and the Board by May 31, for which signatures were requested. Charlie Parkhurst, acting as Policy Chair, signed the pertinent TPWP Resolution.

Technical Committee: John Rasmussen motioned to recommend the Policy Board:

- Approve the FY2025 Final Transportation Planning Work Program (TPWP)

Motion was seconded by Jamey Clark. Motion passed unanimously.

Policy Board: Charlie Parkhurst motioned to approve the Technical Committee recommendation.

Motion was seconded by Angie Winqvist. Motion passed unanimously.



D. FY2025 Draft Transportation Improvement Program (TIP)

Lindsey Button presented the Draft TIP to the board for approval and release for a public comment period (May 23-June 21). This included an overview of TIP stipulations and the program of TASA and STBG funded projects from FY2025-2028 for which project selection was completed at the March meeting (see below).

- Mills County's M16 Pavement Rehab/Widen project for \$975,000 in STBG for FY28
- Harrison County's L20 HMA Resurfacing project for \$1,145,000 in STBG for FY28
- City of Logan's SRTS - Phase 01 for \$333,205.00 in TASA for FY26
- Shelby County Trails Board's Ballpark to Ballpark Trail - Phase 02 for \$247,694.00 in TASA for FY25

An update of the Iowa DOT and local FY2024 projects was also presented, noting that the Glenwood 38389 and 39439 projects, and the Pottawattamie County Conservation Board 26699 project (all TASA funded) would be rolled over to FY2025.

\$5,066,539 in STBG and \$947,169 of TASA were programmed for FY2025, including both new and rollover projects. The status of all project approvals will be changed to 'Draft TIP Approved' in the TPMS tables before the final is published for public comment on Thursday, May 23. Fiscal constraint tables were reviewed for STBG and TASA funding, noting less than \$9,000 was available for rollover to FY2029 and the importance of remaining in fiscal constraint.

Carlos Morales noted there is little room for project funding increases, particularly in FY28.

John Rasmussen wondered what the allowed overrun amount is before modifications, Button confirmed that it is 30%, but only under certain circumstances.

Carlos Morales suggested that a year of STBG be closed for applications to create a buffer to build up funding.

Technical Committee: John Rasmussen motioned to recommend the Policy Board:

- **Approve the FY2025 Draft Transportation Improvement Program (TIP).**

Motion was seconded by Jacob Ferro. Motion passed unanimously.

Policy Board: Richard Crouch motioned to approve the Technical Committee recommendation.

Motion was seconded by Charlie Parkhurst. Motion passed unanimously.



E. Committee Elections

Lindsey Button presented the RPA-18 officer responsibilities and committee election background information, noting that there are currently no Vice-Chairs for either the Policy Board or Technical Committee, or bylaws for the Technical Committee. Current Policy Board bylaws prescribe a need for a Vice-Chair, dictating the election inclusion. MAPA staff will be looking into creating bylaws for the Technical Committee, but until then, will be mirroring the Policy Board's. Elected officers would assume responsibilities on July 1.

John Rasmussen questioned what the purpose was for the Chair of the Technical Committee if a Vice-Chair of the Policy Board is elected, as the role currently is to act as Chair in the Policy Chair's absence. Lindsey Button noted that this is due to the informality of the current set-up due to a lack of bylaws, and that there are larger projects upcoming and it would be beneficial to have additional officers to manage those and any additional group growth.

Jacob Ferro and John Rasmussen confirmed a desire not to elect a Vice-Chair for the Technical Committee.

John Rasmussen nominated Jacob Ferro as Chair of the RPA-18 Technical Committee, which was seconded by Chris Fredericksen.

Technical Committee: Chris Fredericksen motioned to:

- **Elect Jacob Ferro as Chair of the RPA-18 Technical Committee.**

Motion was seconded by John Rasmussen. Motion passed unanimously

Policy Board: Charlie Parkhurst motioned to:

- **Elect Susan Miller as Vice-Chair of the RPA-18 Policy Board.**

Motion was seconded by Richard Crouch. Motion passed unanimously.

Susan Miller nominated Charlie Parkhurst as Chair of the RPA-18 Policy Board, which was seconded by Richard Crouch.

Policy Board: Angie Winqvist motioned to:

- **Elect Charlie Parkhurst as Chair of the RPA-18 Policy Board.**

Motion was seconded by Susan Miller. Motion passed unanimously.

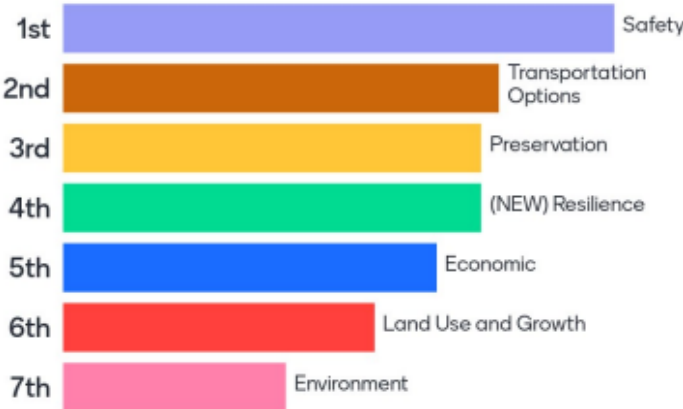


DISCUSSION ITEMS

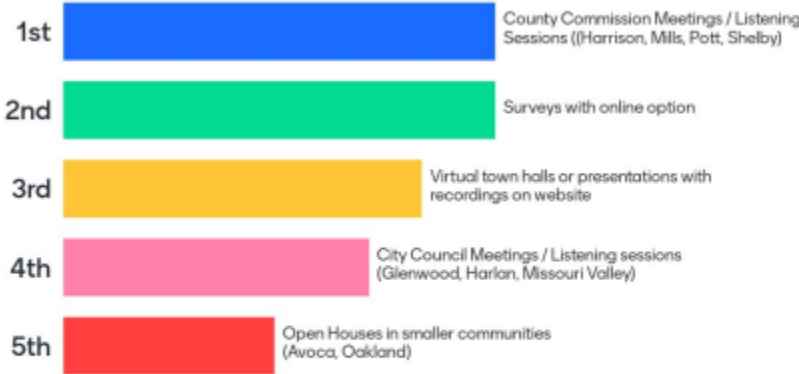
F. Long Range Transportation Plan (LRTP) Update

Mia Haschenburger presented on the LRTP five-year update, including statutory requirements and guidelines of the LRTP, an overview of the 2045 LRTP (current), and an initial overview and request for input on the upcoming 2050 LRTP. Menti poll input ranked the following items as indicated below:

I. Goal Prioritization



II. Outreach Strategies



Scott Suhr advocated a hybrid approach to outreach, noting that the Iowa DOT has observed that public engagement is typically more effective and results in more candid input when using online surveys formats.



Lindsey Button reviewed the results, noted that they will be used to aid in the development of the LRTP, and asked for additional input regarding public involvement as efforts move forward.

Mia Haschenburger continued by presenting a timeline of the 2050 LRTP update, with a final deadline in Fall 2025.

Carlos Morales added that many roads have not been counted and evaluated in the region, and noted that MAPA staff will be bringing additional technical information and data before the RPA-18 group to support additional efforts.

Travis Halm asked when the 97-county SS4A effort is being commenced. Several members noted they are kicking off Phase 1 of the project as follows:

- **Mills:** August
- **Pottawattamie:** September
- **Shelby:** October
- **Harrison:** Representative not present

Lindsey Button requested an invitation for MAPA to these events, as well as additional relevant information as it becomes available.

G. Additional Business and Public Comment

a. Iowa DOT State Rail Plan [Survey](#)

Scott Suhr and Lindsey Button presented an overview of the survey and requested members complete the survey to gather input on points of conflict between local government and railroads and opportunities for new or improved rail service. Carlos Morales noted that the survey is attempting to capture input from community members regarding all input for passenger and freight rail.

b. Iowa DOT Traffic Counters

Scott Suhr noted that a new traffic count effort is kicking off, with counters in training this week. They will be counting the 17 counties in southwest Iowa. There has been no traffic count since 2016, due to COVID-19 related interruptions.

c. Iowa DOT Commission Tour and Meeting

Scott Suhr noted the Commission Tour is to be held on Monday, June 10, and detailed the route. The Commission Meeting is to be held at the Mid-America Center, along with the ribbon cutting at the nearby hotel, Hilton Garden Inn, on Tuesday, June 11.



d. MAPA RPA-18 Staff Changes

Mia Haschenburger was introduced to the group early in the meeting as the new MAPA RPA-18 staff lead.

Lindsey Button noted the Final TIP approval will take place at the July meeting, and explained that MAPA staff may present an LRTP Workshop, if desired. Scott Suhr stated he will be absent from the July meeting.

It was also noted that if desired, the bylaws review/update and Project Selection Criteria discussion will occur at the August Committee Meeting.

H. Adjournment

Angie Winquist motioned to adjourn the meeting at 12:06pm.

FUTURE MEETINGS & EVENTS

- **RPA-18 Meeting: July 10th at 11:00am**
 - Final TIP approval
 - LRTP Workshop
- **RPA-18 Meeting: August 14th at 11:00am**
 - Bylaws update
 - Project Selection Criteria discussion

