

**OMAHA–COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

March 28, 2024

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Vice Chair Vinton called the meeting to order at 1:31 p.m.

A. ROLL CALL/INTRODUCTIONS

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| Patrick Bloomingdale | Chief Administrative Officer, Douglas County |
| Angi Burmeister | Sarpy County Commissioner |
| Mike Friend (rep. Com. Roger Garcia) | Douglas County Commissioner |
| Rusty Hike | Mayor, City of Bellevue |
| Jacquelyn Morrison (rep. Mayor Jean Stothert) | Deputy Chief of Staff, City of Omaha |
| Don Rowe | Omaha City Council |
| Carol Vinton – Vice Chair | IA Small Communities/Counties Representative (Mills County Board of Supervisors) |
| Matt Walsh | Mayor, City of Council Bluffs |

Members/Officers Absent

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|------------------------|--|
| Scott Belt | Pottawattamie County Board of Supervisors |
| Douglas Kindig – Chair | NE Small Communities/Counties Representative (Mayor, City of La Vista) |

MAPA Staff

| | | | | |
|----------------|-------------------|---------------|--------------------|------------------|
| Grant Anderson | Natasha Barrett | Michael Blank | Christina Brownell | Sue Cutsforth |
| Matt Eash | Michael Helgerson | Laura Heilman | Carlos Morales | Elizabeth Zeller |

GUEST

Darren Osten - Eide Bailly LLP

B. APPROVAL OF THE AGENDA of the March 28, 2024 meeting agenda – (Action)

MOTION by Hike, SECOND by Rowe to approve the agenda of the March 28, 2024 meeting of the Board of Directors.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the February 22, 2024 meeting – (Action)

MOTION by Hike, SECOND by Rowe to approve the minutes of the February 22, 2024 meeting of the Board of Directors.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. AGENCY REPORTS & PRESENTATIONS – (Information)

1. AGENCY REPORTS

a. Executive Director’s Report - Mr. Michael Helgerson

Mr. Helgerson provided an update to the Board on agency projects, activities and events including: a recap of the March Council of Officials Meeting held at the Venue at the Highlander; MAPA attended UNO CPAR event with Robert Santos, Census Bureau Director; recap of MAPA in the News; announcement of FY 2024 Pottawattamie County Housing Trust Fund Grant Award Recipients; and legislative update events.

2. STAFF RECOGNITION

a. Natasha Barrett– 10 Years of Service to MAPA

E. PUBLIC COMMENTS – None.

F. CONSENT AGENDA – (Action)

1. FINANCE COMMITTEE MINUTES of the March 20, 2024 meeting.

2. TRAVEL – NARC Annual Conference & Exhibition - 2 Staff + 1 Board Member - Atlanta, GA - June 23 – 26, 2024 – \$7,196.92

MOTION by Walsh, SECOND by Burmeister to approve all items on the Consent Agenda.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS –

1. RESOLUTION 2024–12: TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #4 – (ACTION)

The Board considered for approval Resolution 2024 –12 TIP Amendment #4, which included changes to 14 projects sponsored by the City of Omaha, City of Papillion, NDOT, Papio-Missouri River NRD, & Douglas County

MOTION by Hike, SECOND by Rowe to approve Resolution 2024–12: TIP Amendment #4.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

H. NEW BUSINESS

1. NEW CONTRACTS AND AGREEMENTS – (ACTION)

The Board considered for approval the new contract listed below:

a. Resolution 2024 – 13: HDR – Fort Crook Road Transit Study (UK2404) – \$124,998.12

MOTION by Hike, SECOND by Burmeister to approve Resolution 2024 – 13: HDR Fort Crook Road Transit Study.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

2. FY 2023 AUDITED FINANCIAL STATEMENTS – (ACTION)

The Board considered for approval the FY 2023 Audited Financial Statements. Mr. Darren Osten, Eide Bailly LLP, presented a report of MAPA's FY 2023 Audit. Mr. Osten noted that a few clerical errors in the continuity of information were discovered during proofreading but that none were found to be material in nature. Mr. Matthew Eash, Finance Director, requested approval of the Draft Financial Statements, pending Management's completion of the minor edits necessary for Final Draft.

MOTION by Hike, SECOND by Rowe to approve the FY 2023 Draft Audited Financial Statements as presented, pending Management's minor edits for Final Draft.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

3. FY 2025 DRAFT WORK PROGRAM – (ACTION)

The Board considered for approval issuing the FY2025 Draft UPWP and CDWP for a 30 day public comment period.

a. Unified Planning Work Program (UPWP)

b. Community Development Work Program (CDWP)

MOTION by Walsh, SECOND by Rowe to approve the FY 2025 Draft Work Program to go to a 30 day public comment period.

AYES: Burmeister, Friend, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

I. DISCUSSION – None

J. ADDITIONAL BUSINESS – None.

K. ADJOURNMENT – Board Vice Chair Vinton adjourned the meeting at 2:28 p.m.