

**OMAHA–COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

January 25, 2024

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Vice Chair Vinton called the meeting to order at 1:35 p.m.

A. ROLL CALL/INTRODUCTIONS

Patrick Bloomingdale (rep. Commissioner Chris Rodgers)	Chief Administrative Officer, Douglas County
Angi Burmeister	Sarpy County Commissioner
Rusty Hike	Mayor, City of Bellevue
Jacquelyn Morrison (rep. Mayor Jean Stothert)	Deputy Chief of Staff, City of Omaha
Don Rowe	Omaha City Council
Carol Vinton – Vice Chair	IA Small Communities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Scott Belt	Pottawattamie County Board of Supervisors
Douglas Kindig – Chair	NE Small Communities/Counties Representative (Mayor, City of La Vista)

MAPA Staff

Grant Anderson	Court Barber	Jim Boerner	Christina Brownell
Sue Cutsforth	Matt Eash	Charlie Harrington	Michael Helgerson
Laura Heilman	Saul Lopez	Carlos Morales	Elizabeth Zeller

B. APPROVAL OF THE AGENDA of the January 25, 2024 meeting agenda – (Action)

MOTION by Hike, SECOND by Walsh to approve the agenda of the January 25, 2024 meeting of the Board of Directors.

AYES: Bloomingdale, Burmeister, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the December 14, 2023 meeting – (Action)

MOTION by Hike, SECOND by Burmeister to approve the minutes of the December 14, 2023 meeting of the Board of Directors.

AYES: Bloomingdale, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: Burmeister

ABSTAIN:

MOTION CARRIED.

D. AGENCY REPORTS & PRESENTATIONS – (Information)

1. AGENCY REPORTS

a. Executive Director’s Report - Mr. Michael Helgerson

Mr. Helgerson provided an update to the Board on agency projects, activities and events including: Mike Helgerson was on KIOS FM explaining that MAPA has a lot in store for 2024; Equity Impact Investments (EII), MAPA Brownfields Workshop to be hosted in Treynor, Iowa; Updates on MAPA’s FY2025 Project Selection Cycle; March Council of Officials Meeting will be held at The Venue at the Highlander with speaker Joe Kohout & Jon Murphy to give Bi-State Legislative Updates.

2. STAFF RECOGNITION

a. Grant Anderson – 15 Years of Service to MAPA

b. Sue Cutsforth – 10 Years of Service to MAPA

E. PUBLIC COMMENTS – None.

F. CONSENT AGENDA – (Action)

1. FINANCE COMMITTEE MINUTES of the January 17, 2024 meeting.
2. FINAL CONTRACT PAYMENTS
 - a. City of LaVista 5310 – PMT #1 - \$23,851.00
 - b. Heartland Family Services - PMT #10 - \$309.96
3. TRAVEL
 - a. Nebraska Planning & Zoning Association (NPZA) Annual Conference - Up to 4 Staff – Kearney, NE - March 6 - 8, 2024 – \$2,965.52

MOTION by Walsh, SECOND by Hike to approve all items on the Consent Agenda.

AYES: Bloomingdale, Burmeister, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS –

1. RESOLUTION 2024 – 10: FY 2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #3– (ACTION)
Mr. Barber presented to the Board for approval Resolution 2024 – 10: TIP Amendment #3.

MOTION by Rowe, SECOND by Walsh to approve Resolution 2024–10: FY 2024 TIP Amendment #3.

AYES: Bloomingdale, Burmeister, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None

ABSTAIN: None

MOTION CARRIED.

H. NEW BUSINESS

1. FY2025 BUDGET – (ACTION)
Mr. Helgeson presented to the Board for approval the FY2025 County Dues Request and Budget Schedule.
 - a. FY2025 Budget Schedule
 - b. FY2025 County Dues Request - FY 2025 proposed dues rate 0.6384/cap

MOTION by Bloomingdale, SECOND by Hike to approve the FY 2025 Budget Schedule and County Dues Request.

AYES: Bloomingdale, Burmeister, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None

MOTION CARRIED.

2. RESOLUTION 2024–11: SAFETY PERFORMANCE MEASURES – (ACTION)
Mr. Boerner provided an update on progress towards the Regional Safety Performance Metric Targets (PM1) and presented to the Board for approval Resolution 2024–11: Safety Performance Measures which includes the recommended 2024 Safety Targets.

MOTION by Bloomingdale, SECOND by Hike to approve the Resolution 2024–11: Safety Performance Measures and 2024 Safety Targets.

AYES: Bloomingdale, Burmeister, Hike, Morrison, Rowe, Vinton, Walsh

NAYS: None.

ABSTAIN: None

MOTION CARRIED.

3. EXECUTIVE SESSION: EXECUTIVE DIRECTOR'S PERFORMANCE REVIEW – (ACTION)
The Board entered into Executive Session to discuss the Executive Director Review Committee's performance appraisal for the Executive Director for 2023.

MOTION by Hike, SECOND by Bloomingdale to enter into Executive Session at 2:15 p.m. to discuss Personnel Matters: Executive Director Performance Review.

AYES: Bloomingdale, Burmeister, Hike, Morrison, Rowe, Vinton, Walsh
NAYS: None.
ABSTAIN: None
MOTION CARRIED.

MOTION by Bloomingdale, SECOND by Burmeister to come out of Executive Session at 2:25 p.m.
AYES: Bloomingdale, Burmeister, Hike, Morrison, Rowe, Vinton, Walsh
NAYS: None.
ABSTAIN: None
MOTION CARRIED.

4. EXECUTIVE DIRECTOR'S COMPENSATION – (ACTION)

The Board considered for approval the Executive Director Review Committee's recommendation for a 1.5% merit increase for Executive Director's Compensation effective pay period beginning January 21, 2024. The Executive Director should also be included in any cost-of-living increase passed by the Board with FY 2025 Budget.

MOTION by Hike, SECOND by Rowe to approve the Executive Director's Review Committee's recommendation of 1.5% merit increase to the Executive Directors Compensation effective pay period beginning January 21, 2024. The Director should be included in any cost-of-living increase passed by the Board with the FY 2025 Budget.
AYES: Bloomingdale, Burmeister, Hike, Morrison, Rowe, Vinton, Walsh
NAYS: None.
ABSTAIN: None
MOTION CARRIED.

I. DISCUSSION – None

J. ADDITIONAL BUSINESS – None.

K. ADJOURNMENT – Board Vice Chair Vinton adjourned the meeting at 2:26 p.m.