

Job Title: Transportation Planner II / Planner III

Closing Date: Position will remain open until filled

Compensation: Planner II: \$57,805 - \$78,825 Annually / Planner III: \$68,315 - \$89,335 Annually (DOQ)

Salary ranges listed above are evaluated in regards to relevant years of experience and education to determine fair and equitable pay. This is a full time exempt position. MAPA reserves the right to hire at an appropriate level.

Location: Omaha, NE

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The Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) is seeking a motivated and experienced transportation professional to assist with transportation and data efforts of the agency. Primary activities of this position include technical analysis, grant administration, mapping, documentation, report preparation, committee administration, project management and other transportation planning tasks. The candidate should possess strong verbal and written skills in order to communicate technical information to the public and work effectively with stakeholders, partner agencies, and elected officials. The successful candidate will be able to develop and maintain strong working relationships; must be self-motivated and able to work and develop skills independently.

We appreciate and leverage the vast experience individuals bring beyond the technical requirements of a job. If you are an individual with similar experience listed here please consider applying. Experience and skills combined with commitment to our core values is key to building a greater community now and for the next generation; therefore, we encourage people from all backgrounds to apply to this position.

Responsibilities Include:

- Prepare and update elements of regional transportation plans and other programs and reports required by State or Federal agencies or directed by the Regional Transportation Commission.
- Write reports and make presentations for transportation planning projects.
- Use transportation models and other transportation analysis tools to forecast future traffic volumes, levels of service and patronage of alternative transportation modes. Evaluate transportation options.
- Research and prepare transportation budgets and financing availability.
- Administer funding programs in coordination with local, regional, State and Federal agencies. Research grant sources, prepare and review grant applications, and administer project grants.
- Administer contracts and applications, administer project grants and administrative reports.
- Review documents, plans, projects, and programs prepared for other agencies for consistency with adopted regional transportation planning policies and plans.
- Monitor and participate in transportation planning activities of public and private providers of transit and specialized transportation services.
- Represent the agency in meetings with local jurisdictions, other agencies and community groups. Serve as liaison and technical expert to local, regional, State and Federal agencies, community groups, business groups, major employers and elected officials on regional transportation planning issues, projects and programs.
- Gather, analyze and evaluate data related to regional transportation planning issues.

Requirements Include:

- **Planner II:** Any combination of training, education and experience that would provide the required skills, knowledge, and abilities is qualifying. A typical way to obtain the required qualifications would be a Bachelor's degree in transportation planning, land use planning, urban or regional planning, GIS, transportation forecast modeling, policy administration, communications or other related fields which include analytical and quantitative methods is required; plus three (3) years of increasingly responsible professional transportation planning experience.
- **Planner III:** Any combination of training, education and experience that would provide the required skills, knowledge, and abilities is qualifying. A typical way to obtain the required qualifications would be a Bachelor's degree in



transportation planning, land use planning, urban or regional planning, GIS, transportation forecast modeling, policy administration, communications or other related fields which include analytical and quantitative methods is required; plus five (5) years of increasingly responsible professional transportation planning experience.

The **Planner II** classification is distinguished from the **Planner III** classification by level of oversight as well as the increased complexity and diversity of the work tasks completed by individuals in each classification.

Knowledge of:

- Principles, practices and trends of transportation planning.
- Transportation financing and operating practices.
- Federal and State grant programs related to transportation studies and programs.
- Techniques of grant and contract budget development and administration.
- Principles of land use planning and transportation planning policy.
- Principles and techniques of project leadership and training.

Ability to:

- Prepare clear and concise plans and reports.
- Make effective oral presentations to policy-making bodies and the public.
- Speak effectively on policy issues alternatives, recommendations and planning studies to boards, commissions, committees, community groups and the public.
- Prepare and implement project work plans and timelines.
- Prepare work plans for consultant selection.
- Prepare and monitor contracts.
- Understand, interpret and relate to others the concept, aims and principles of transportation planning.
- Serve as project manager and provide leadership to team efforts.
- Assist in the preparation and monitoring of the Department's budget and work program.
- Review the work of lower level transportation planners on assigned projects and edit written materials.
- Make strategic recommendations on complex issues and coordinate department-wide projects.

Benefits:

MAPA offers generous employee benefits including but not limited to:

- Major Medical Insurance
- Dental & Vision Insurance
- Flexible Spending Account (FSA)
- Paid Annual Leave and Sick Leave
- 13.5 Paid Federal Holidays
- Heartland B-Cycle Corporate Membership
- Employer Contributions to Retirement
- Tuition Reimbursement & Professional Development
- Flexible Scheduling

About MAPA:

MAPA is the Council of Governments serving a six-county region (Cass, Douglas, Sarpy and Washington Counties in Nebraska and Mills and Pottawattamie Counties in Iowa). MAPA performs work related to planning, community development, and transportation and other issues of regional significance. Our purpose is to promote and preserve the quality of life for a more happy, healthy and vibrant region. As a forum for intergovernmental cooperation, we are positioned uniquely to fill in the gaps as connectors, facilitators, advisors, implementers, with a big picture vision and an everyday attention to detail. A career at MAPA is an opportunity to work in an interesting field and make a difference in the region for years to come.

More details on MAPA can be found at: mapacog.org

If you have any questions please contact: Christina Brownell | Director of Administration | Cbrownell@mapacog.org

