

**METROPOLITAN AREA PLANNING AGENCY**  
**2222 CUMING STREET - OMAHA, NE 68102-4328**  
**Benefits and Finance Committee - September 20, 2023**

The MAPA benefits and Finance Committee met September 20, 2023, in the MAPA board room. Carol Vinton called the meeting to order at 8:31 a.m.

ROLL CALL/INTRODUCTIONS

Members Present

David Klug, Sarpy County Commissioner  
Carol Vinton, Mills County Supervisor

Members Absent

Scott Belt, Pottawattamie County  
Patrick Bloomingdale, Secretary/Treasurer  
Steve Dethlefs, Washington County  
Chris Rodgers, Douglas County  
John Winkler, Cass County

Staff Present

Grant Anderson  
Natasha Barrett  
Christina Brownell  
Matt Eash  
Michael Helgerson  
Laura Heilman  
Amanda Morales  
Connie Viner  
Elizabeth Zeller

A. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (July Preliminary)
  - a. Bank Reconciliations and Statements on Investments
  - b. Receipts and Expenditures
  - c. Schedules of Accounts Receivable & Accounts Payable
  - d. Statement of Financial Position
  - e. Statement of Revenues and Expenditures

Mr. Eash presented the July Preliminary Financials.

2. MAPA Projects/ Activities
  - a. New/ Anticipated Transportation and Community Development Projects

Mr. Helgerson provided an overview of anticipated projects.

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments
  - a. Berry Dunn - PMT #8 – \$4,280.00
  - b. Heartland Family Services - PMT #7 – \$447.10
  - c. HDR Engineering - PMT #3 – \$5,171.02
  - d. Landis - PMT #15 – \$4,596.31
  - e. Verdis - PMT #5 – \$5,695.00

Mr. Helgerson presented the Contract Payments to the Committee for approval.

MOTION Klug, SECOND Vinton, to approve contract payments as presented. MOTION CARRIED.

2. Contract Payments Pending Staff Review
  - a. Florence Home for the Aged – PMT #2 – not to exceed \$20,000.00
  - b. Heartland Family Services – PMT #8 – not to exceed \$800.00
  - c. Verdis - PMT #6 – not to exceed \$4,000.00

Mr. Helgerson & Mr. Eash presented the Contract Payments Pending staff review to the Committee for approval. MOTION Klug, SECOND Vinton, to approve contract payments pending staff review as presented. MOTION CARRIED.

3. Travel

- a. 2023 NROC All Staff Retreat - 4 Staff – Holdredge, NE - Oct 17-18, 2023 – \$1,113.91

Mr. Helgerson presented the travel to the Committee for approval. MOTION Klug SECOND Vinton to approve travel as presented. MOTION CARRIED.

C. RECOMMENDATIONS TO BOARD – (Action)

1. Renewal Purchase

- a. Blackbaud - Financial Edge NXT Renewal 09.28.2023 - 09.27.2024 – \$13,097.44

Mr. Helgerson presented Renewal Purchase to the Committee for Recommendation to the Board for approval. MOTION Klug, SECOND Vinton to approve Renewal Purchase as presented. MOTION CARRIED.

D. DISCUSSION

1. Enterprise Resource Planning (ERP) Update

Mr. Eash updated the Committee on the progress of the agency's ERP search.

E. ADJOURNMENT – The Finance Committee meeting adjourned at 9:07 a.m.