

BENEFITS AND FINANCE COMMITTEE MEETING

August 16, 2023 – 8:30 a.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Finance Committee will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. The Open Meetings Act is available for reference upon request.

Call to Order and Roll Call for Joint Benefits and Finance Committee Meeting

A. HEALTH INSURANCE RENEWAL – (ACTION)

The Benefits and Finance Committees will consider for approval a recommendation to the Board of Directors for the Health Insurance renewal effective 9/1/2023.

B. ADJOURNMENT OF THE BENEFITS COMMITTEE – (ACTION)

C. FINANCE COMMITTEE – (INFORMATION)

1. Monthly Financial Statements (June Preliminary)

- a. Bank Reconciliations and Statements on Investments
- b. Receipts and Expenditures
- c. Schedules of Accounts Receivable & Accounts Payable
- d. Preliminary Statement of Financial Position
- e. Preliminary Statement of Revenues and Expenditures

2. MAPA Projects / Activities

- a. New / Anticipated Transportation and Community Development Projects

D. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments

- a. Berry Dunn - PMT #7 – \$1,060.00
- b. Council Bluffs - PMT #2 – \$52,368.00
- c. Heartland Family Services - PMT # 6 – \$491.56
- d. Nebraska Enterprise Fund (NEF) - Admin - PMT #6 – \$1,761.60
- e. NEF Loan - 20 W. Main - PMT #2 – \$85,000.00
- f. NEF Loan - Bopes Living - PMT #2 – \$106,250.00
- g. NEF Loan - Breakthrough Fitness & Nutrition - PMT #1 – \$25,500.00
- h. NEF Loan - Long Walk Farm - PMT #1 – \$63,750.00
- i. NEF Loan - Universal Aerial Solutions - PMT #1 – \$40,800.00

2. Contract Payments pending staff review

- a. Black Hills Works - PMT # 1 – \$54,601.54
- b. HDR Engineering - WE-STEP - PMT #2 – \$2,400.92
- c. Landis, Evans and Partners Inc - PMT #13 – \$6,753.31
- d. Landis, Evans and Partners Inc - PMT #14 – \$2,042.40

3. Purchases

- a. Council of Official Meeting Annual Meeting – Not to exceed \$8,250.00
 - i. Event Equipment Vendor: AAA Rental
 - ii. Venue & Catering Vendor: Bellevue Berry Farm
 - iii. Audio Visual Vendor: Midwest Sound & Lighting

4. Travel

- a. NARC 2023 Board of Directors Retreat – Boise, ID - Oct. 31 - Nov. 1, 2023 – Carol Vinton – \$1,200.34
- b. NREDA 2023 Annual Conference – Myrtle Beach, SC - Nov. 6-10, 2023 – Shawna Silvius – \$1,987.96

E. RECOMMENDATIONS TO THE BOARD – (ACTION)

1. Final Contract Payments
 - a. Metro Transit Authority – \$29,402.21
2. Final Contract Payment pending staff review
 - a. City of Omaha Public Works – \$15,075.52
3. New Contracts
 - a. Benesch and Company Professional Services Agreement – La Vista Active Mobility Plan – \$99,813.32
4. Purchases
 - a. Heartland 2050 Summit: Community Resilience – September 2023 - \$20,000
 - i. Catering Vendor: Abraham’s Catering
 - ii. Audio/ Visual Vendor: Midwest Sound & Lighting
 - iii. Event Venue Vendor: Venues at the Granary
 - iv. Additional Vendors as needed

F. DISCUSSION

1. Enterprise Resource Planning (ERP) Update

G. ADJOURNMENT

