

METROPOLITAN AREA PLANNING AGENCY
2222 CUMING STREET - OMAHA, NE 68102-4328
Benefits and Finance Committee - August 16, 2023

The MAPA benefits and Finance Committee met August 16, 2023, in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:28 a.m.

ROLL CALL/INTRODUCTIONS

Members Present

Patrick Bloomingdale, Secretary/Treasurer
David Klug, Sarpy County Commissioner

Members Absent

Scott Belt, Pottawattamie County
Steve Dethlefs, Washington County
Chris Rodgers, Douglas County
John Winkler, Cass County
Carol Vinton, Mills County Supervisor

Staff Present

Grant Anderson
Natasha Barrett
Christina Brownell
Sue Cutsforth
Matt Eash
Michael Helgerson
Laura Heilman
Amanda Morales
Carlos Morales
Connie Viner
Elizabeth Zeller

A. HEALTH INSURANCE RENEWAL – (ACTION)

The Benefits and Finance committees will consider for approval a recommendation to the Board of Directors for the Health Insurance renewal effective 9/1/2023.

Ms. Brownell presented the Health Insurance renewals to the Benefits Committee for recommendation to the Board of Directors.

MOTION Klug, SECOND Bloomingdale, to approve Health Insurance renewals as presented. MOTION CARRIED.

B. ADJOURNMENT OF THE BENEFITS COMMITTEE – (ACTION)

Benefits Committee adjourned the meeting at 8:41 a.m.

C. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (June Preliminary)
 - a. Bank Reconciliations and Statements on Investments
 - b. Receipts and Expenditures
 - c. Schedules of Accounts Receivable & Accounts Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues and Expenditures

Mr. Eash presented the June Preliminary Financials.

2. MAPA Projects/ Activities
 - a. New/ Anticipated Transportation and Community Development Projects

Mr. Helgerson provided an overview of anticipated projects.

D. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments
 - a. Berry Dunn - PMT #7 – \$1,060.00
 - b. Council Bluffs - PMT #2 – \$52,368.00

- c. Heartland Family Services - PMT # 6 – \$491.56
- d. Nebraska Enterprise Fund (NEF) - Admin - PMT #6 – \$1,761.60
- e. NEF Loan - 20 W. Main - PMT #2 – \$85,000.00
- f. NEF Loan - Bopes Living - PMT #2 – \$106,250.00
- g. NEF Loan - Breakthrough Fitness & Nutrition - PMT #1– \$25,500.00
- h. NEF Loan - Long Walk Farm - PMT #1 – \$63,750.00
- i. NEF Loan - Universal Aerial Solutions - PMT #1 – \$40,800.00

Mr. Helgerson presented the Contract Payments to the Committee for approval.

MOTION Klug, SECOND Bloomingdale, to approve contract payments as presented. MOTION CARRIED.

2. Contract Payments Pending Staff Review

- a. Black Hills Works - PMT # 1 – \$54,601.54
- b. HDR Engineering - WE-STEP - PMT #2 – \$2,400.92
- c. Landis, Evans and Partners Inc - PMT #13 – \$6,753.31
- d. Landis, Evans and Partners Inc - PMT #14 – \$1,826.98

Mr. Helgerson presented the Contract Payments Pending staff review to the Committee for approval.

MOTION Bloomingdale, SECOND Klug, to approve contract payments pending staff review as presented.

MOTION CARRIED.

3. Purchases

- a. Council of Official Meeting Annual Meeting – Not to exceed \$8,250.00
 - i. Event Equipment Vendor: AAA Rental
 - ii. Venue & Catering Vendor: Bellevue Berry Farm
 - iii. Audio Visual Vendor: Midwest Sound & Lighting

Ms. Brownell presented the purchases to the Committee for approval.

MOTION Klug, SECOND Bloomingdale, to approve purchases as presented. MOTION CARRIED.

4. Travel

- a. NARC 2023 Board of Directors Retreat – Boise, ID - Oct. 31 - Nov. 1, 2023 – Carol Vinton – \$1,200.34
- b. NREDA 2023 Annual Conference – Myrtle Beach, SC - Nov. 6-10, 2023 – Shawna Silvius –\$1,987.96

Mr. Helgerson & Anderson presented the travel to the Committee for approval.

MOTION Bloomingdale SECOND Klug to approve travel as presented. MOTION CARRIED.

E. RECOMMENDATIONS TO BOARD – (Action)

1. Final Contract Payments

- a. Metro Transit Authority – \$29,402.21

Mr. Helgerson presented Final Contract payment to the Committee for Recommendation to the Board for approval.

MOTION Bloomingdale, SECOND Klug to approve Final Contract payment as presented. MOTION CARRIED.

2. Final Contract Payment pending staff review

- a. City of Omaha Public Works –\$15,075.52

Mr. Helgerson presented Final Contract Payment pending staff review to the Committee for Recommendation to the Board for approval.

MOTION Bloomingdale, SECOND Klug to approve Final Contract payment pending staff review as presented.

MOTION CARRIED.

3. New Contracts / Agreements

- a. Benesch and Company Professional Services Agreement – LaVista Active Mobility Plan – \$99,813.32

Mr. Morales presented New contract to the Committee for Recommendation to the Board for approval. MOTION Klug, SECOND Bloomingdale to approve new contract as presented. MOTION CARRIED.

4. Purchase

- a. Heartland 2050 Summit: Community Resilience – September 18, 2023 - \$20,000
 - i. Catering Vendor: Abraham’s Catering
 - ii. Audio/ Visual Vendor: Midwest Sound & Lighting
 - iii. Event Venue Vendor: Venues at the Granary
 - iv. Additional Vendors as needed

Ms. Heilman presented Purchases to the Committee for Recommendation to the Board for approval. MOTION Klug, SECOND Bloomingdale to approve purchases as presented. MOTION CARRIED.

F. DISCUSSION

1. Enterprise Resource Planning (ERP) Update

Mr. Eash gave the committee an update on the findings for the ERP & the next steps.

G. ADJOURNMENT – The Finance Committee meeting adjourned at 9:14 a.m.