

**FINANCE COMMITTEE MEETING**

**June 14, 2023 – 8:30 a.m.**

**AGENDA**

This meeting of the Metropolitan Area Planning Agency Finance Committee will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. The Open Meetings Act is available for reference upon request.

**A. FINANCE COMMITTEE INFORMATION – (INFORMATION)**

1. Monthly Financial Statements (April)
  - a. Bank Reconciliations and Statements on Investments
  - b. Receipts and Expenditures
  - c. Schedules of Accounts Receivable & Accounts Payable
  - d. Statement of Financial Position
  - e. Statement of Revenues and Expenditures
2. MAPA Projects / Activities
  - a. New / Anticipated Transportation and Community Development Projects

**B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)**

1. Contract Payments
  - a. Berry Dunn - ERP Consultant - PMT #5 – \$4,080.00
  - b. Landis, Evans - Omaha Bike/Ped Plan - PMT #12 – \$10,171.52
2. Contract Payments Pending Staff Review
  - a. Florence Home for the Aged - 5310 - PMT #1 –\$25,534.74
  - b. Heartland Family Services - 5310 - PMT #4 - \$178.75
3. Purchases:
  - a. General Liability Insurance Renewals – Terms for the following policies are July 1, 2023 - July 1, 2024
    - i. Business Owner’s Policy – \$5,034.00
    - ii. Commercial Auto Policy – \$7,277.00
    - iii. Workers’ Compensation Policy – \$5,354.00

**C. RECOMMENDATIONS TO THE BOARD – (ACTION)**

1. New Contracts
  - a. ROAM / Heartland Bike Share - CMAQ Little Steps Cleaner Air – \$40,800 Federal; \$10,200 Local Match
  - b. FY 2024 Federal Planning Pass Through Agreements –
    - i. Douglas County GIS – \$56,114.00 Federal; \$24,049.00 Local Match
    - ii. Metro Transit Planning Activities – \$88,857.00 Federal; \$38,081.00 Local Match
    - iii. Omaha Planning \$39,902.00 Federal; \$17,118.00 Local Match
    - iv. Omaha Public Works \$28,890.00 Federal; \$12,810.00 Local Match
    - v. Pottawattamie County \$60,126.00 Federal; \$25,768.00 Local Match
    - vi. Sarpy County Planning & GIS \$52,190.00 Federal; \$22.367.00 Local Match
2. Travel
  - a. Brownfields Training Workshop 2023 - Detroit, MI - August 8 - 11, 2023 - 2 Staff – \$3,058.00
3. FY 2024
  - a. Staff Billing Rates
  - b. Depository Resolution
  - c. Salary Adjustment  
The Finance Committee recommends to the Board for approval a 5.1% Cost of Living Adjustment (COLA)

to be provided to all employees effective July 9, 2023. In addition, a 1% merit pool is requested for FY 2024. An allowance for this salary adjustment was included in the FY 2024 Budget.

D. DISCUSSION – (INFORMATION)

E. ADJOURNMENT –

Executive Session: We reserve the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

*Meeting Quorum: The presence of two members of the Finance Committee shall constitute a quorum. (Operating By-Laws of the Omaha-Council Bluffs Metropolitan Area Planning Agency Finance Committee, Section IX)*