

**OMAHA–COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

June 22, 2023

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Vice Chair Vinton called the meeting to order at 1:45 p.m.

**A. ROLL CALL/INTRODUCTIONS**

Scott Belt	Pottawattamie County Board of Supervisors
Pete Festersen	Omaha City Council
Rusty Hike	Mayor, City of Bellevue
Douglas Kindig – Chair	NE Small Communities/Counties Representative (Mayor, City of La Vista)
David Klug	Sarpy County Commissioner
Chris Rodgers @ 1:53 pm	Douglas County Commissioner
Carol Vinton – Vice Chair	IA Small Communities/Counties Representative (Mills County Board of Supervisors)

**Members/Officers Absent**

Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Jacquelyn Morrison (rep. Jean Stothert)	Deputy Chief of Staff, City of Omaha
Matt Walsh	Mayor, City of Council Bluffs

**Guest**

Isabella Manhart	Omaha Documententers
Bob Stubbe	Omaha Public Works

**MAPA Staff**

Grant Anderson	Court Barber	Christina Brownell	James Boerner	Lindsey Button
Matt Eash	Isabelle Fleming	Charlie Harrington	Michael Helgerson	Laura Heliman
Saul Lopez	Carlos Morales	Connie Viner	Elizabeth Zeller	

**B. APPROVAL OF THE AGENDA of the June 22, 2023 meeting agenda – (Action)**

MOTION by Klug, SECOND by Vinton to approve the agenda of the June 22, 2023 meeting of the Board of Directors.

AYES: Belt, Festersen, Hike, Kindig, Klug, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the May 25, 2023 meeting – (Action)**

MOTION by Klug, SECOND by Hike to approve the minutes of the May 25, 2023 meeting of the Board of Directors.

AYES: Belt, Festersen, Hike, Kindig, Klug, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**D. AGENCY REPORTS & PRESENTATIONS – (Information)**

**1. AGENCY REPORTS**

**a. Executive Director’s Report – Mike Helgerson**

Mr. Helgerson provided an update to the Board on agency projects, events and activities including: recap the NARC Annual Conference in Detroit, MI; MAPA’s Quarterly Council Officials Luncheon in Ft Calhoun; Valley Town Hall Community Needs Assessment meeting, GOC’s Prosper Omaha 2.0; MAPA in the news for crash data and climate change planning grants, and staffing updates.

**b. Staff Update: Safety Report**

Mr. Boerner provided an update to the Board on FY 2023 Safety Performance Measures and data.

E. PUBLIC COMMENTS – NONE

F. CONSENT AGENDA – (Action)

1. FINANCE COMMITTEE MINUTES of the June 14, 2023 meeting.
2. FY 2024 LEGAL COUNSEL  
The Board will be requested to ratify the Chairperson's appointment of Matt Kuhse, Omaha City Attorney as Legal Counsel for FY 2024.
3. APPOINTMENT OF THE FY 2024 SECRETARY / TREASURER – (ACTION)  
The Board will be requested to ratify the Chairperson's appointment of Patrick Bloomingdale as Secretary / Treasurer for FY 2024.
4. TRAVEL
  - a. Brownfields Training Workshop 2023 - Detroit, MI - August 8-11, 2023 - 2 Staff – \$3,058.00
5. FY 2024 STAFF BILLING RATES – (ACTION)  
The Board will consider approval of the FY 2024 Staff Billing Rates.
6. RESOLUTION 2023 – 26: FY 2024 DEPOSITORY - DEPOSITORY RESOLUTION  
The Finance Committee recommends Nebraska Public Agency Investment Trust (NPAIT) and American National Bank as Depositories for FY 2024 and the Executive Director, Director of Finance and Treasurer as Depository for MAPA FY 2024.

MOTION by Klug, SECOND by Hike, to approve all items on the Consent Agenda.

AYES: Belt, Festersen, Hike, Kindig, Klug, Rodgers, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS

1. RESOLUTION 2023–27: FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #9 – (ACTION)  
Mr. Barber presented to the board for approval Resolution 2023–27: TIP Amendment #9; which includes changes to a project sponsored by NDOT and the addition of two projects sponsored by the City of Omaha.
2. 2050 LONG RANGE TRANSPORTATION PLAN (LRTP) AMENDMENT #3 - PUBLIC COMMENT PERIOD – (ACTION)  
Mr. Barber presented to the board for approval Amendment #3 to the 2050 LRTP to go to a 30 day public comment period. This amendment includes addition of projects sponsored by Nebraska Department of Transportation (NDOT), the Papio-Missouri River Natural Resources District, the City of Bellevue, and the City of Omaha.

MOTION by Vinton, SECOND by Klug to approve Resolution 2023–27: FY 2023 TIP Amendment #9 & LRTP Amendment #3 Public Comment Period.

AYES: Belt, Festersen, Hike, Kindig, Klug, Rodgers, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. NEW CONTRACTS / AGREEMENTS – (ACTION)  
Mr. Helgerson presented contracts below to the Board for approval
  - a. ROAM SHARE / Heartland Bike Share - CMAQ Little Steps Cleaner Air – \$40,800 Federal; \$10,200 Local Match,
  - b. FY 2024 Federal Planning Pass Through Agreements –
    - i. Douglas County GIS – \$56,114.00 Federal; \$24,049.00 Local Match
    - ii. Metro Transit Planning Activities – \$88,857.00 Federal; \$38,081.00 Local Match
    - iii. Omaha Planning – \$40,373.00 Federal; \$17,303.00 Local Match

- iv. Omaha Public Works – \$28,890.00 Federal; \$12,810.00 Local Match
- v. Pottawattamie County – \$60,126.00 Federal; \$25,768.00 Local Match
- vi. Sarpy County Planning & GIS – \$52,190.00 Federal; \$22,367.00 Local Match

MOTION by Belt SECOND by Klug to approve new contracts and agreements listed above.

AYES: Belt, Festersen, Hike, Kindig, Klug, Rodgers, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. RESOLUTION 2023 – 28: FINAL FY 2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – (ACTION)  
Mr. Barber presented to the Board for approval Resolution 2023 – 28: Final FY 2024 Transportation Improvement Program.

MOTION by Vinton SECOND by Klug to approve Resolution 2023 – 28: Final FY 2024 TIP.

AYES: Belt, Festersen, Hike, Kindig, Klug, Rodgers, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. FY 2024 SALARY ADJUSTMENT – (ACTION)

Mr. Helgerson presented to the Board for approval the FY 2024 Cost of Living Adjustment and Salary Schedule.

- a. Cost of Living Adjustment – The Finance Committee recommended to the Board for approval a 5.1% cost of living adjustment (COLA) to be provided to all employees effective July 9, 2023. In addition, a 1% merit pool was requested for FY 2024. An allowance for this salary adjustment was included in the FY 2024 Budget.
- b. FY 2024 Salary Schedule – The MAPA Board of Directors will consider for approval the FY 2024 Salary Schedule update to reflect the 5.1% cost of living adjustment.

MOTION by Hike SECOND by Vinton to approve FY 2024 Cost of Living Adjustment and Salary Schedule.

AYES: Belt, Festersen, Hike, Kindig, Klug, Rodgers, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. DRAFT PUBLIC PARTICIPATION PLAN - PUBLIC COMMENT PERIOD – (ACTION)

Ms. Heilman presented to the Board for approval the Draft Public Participation Plan to go to a 45-day public comment period.

MOTION by Belt SECOND by Klug to approve Draft Public Participation Plan 45 day public comment period.

AYES: Belt, Festersen, Hike, Kindig, Klug, Rodgers, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. DISCUSSION –

J. ADDITIONAL BUSINESS – None.

K. ADJOURNMENT – Chair Doug Kindig adjourned the meeting at 2:25 p.m.