

METROPOLITAN AREA PLANNING AGENCY
2222 CUMING STREET - OMAHA, NE 68102-4328
Finance Committee - June 14, 2023

The MAPA Finance Committee met June 14, 2023, in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL/INTRODUCTIONS

Members Present

Patrick Bloomingdale, Secretary/Treasurer
Steve Dethlefs, Washington County
David Klug, Sarpy County Commissioner
Chris Rodgers, Douglas County

Members Absent

Scott Belt, Pottawattamie County
Carol Vinton, Mills County Supervisor
John Winkler, Cass County

Staff Present

Grant Anderson
Natasha Barrett
Christina Brownell
Matt Eash
Michael Helgerson
Laura Heilman
Carlos Morales
Connie Viner
Elizabeth Zeller

A. FINANCE COMMITTEE INFORMATION - (INFORMATION)

1. **Monthly Financial Statements** (April)
 - a. Bank Reconciliations and Statement Investments
 - b. Receipts and Expenditures
 - c. Schedule of Accounts Receivable & Account Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues & Expenditures

Mr. Eash presented the April Financials (preliminary).

2. **MAPA Projects/ Activities**
 - a. New/ Anticipated Transportation and Community Development Projects

Mr. Helgerson provided an overview of anticipated projects.

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. **Contract Payments**
 - a. BerryDunn - ERP Consultant - PMT #5 – \$4,080.00
 - b. Landis, Evans- Omaha Bike/Ped Plan - PMT #12 – \$10,172.52

Mr. Helgerson presented the Contract Payments to the Committee for approval.

MOTION Klug, SECOND Dethlefs to approve contract payments as presented. MOTION CARRIED

2. **Contract Payments Pending Staff Review**
 - a. Florence Home for the Aged – 53110 – PMT #1 – \$25,534.74
 - b. Heartland Family Services – 5310 – PMT #4 – \$178.75

Mr. Helgerson presented the Contract Payments Pending Staff Review to the Committee for approval.

MOTION Dethlefs, SECOND Klug to approve contract payments pending staff review as presented. MOTION CARRIED

3. Purchases:

- a. General Liability Insurance Renewals – Terms for the following policies are July 1, 2023 - July 1, 2024
 - i. Business Owner’s Policy – \$5,034.00
 - ii. Commercial Auto Policy – \$7,277.00
 - iii. Workers’ Compensation Policy – \$5,354.00

Ms. Brownell presented the Purchases to the Committee for approval.

MOTION Klug, SECOND Dethlefs to approve Purchases of Insurance Renewal. MOTION CARRIED

c. RECOMMENDATIONS TO BOARD – (Action)

1. New Contracts

- a. ROAM / Heartland Bike Share - CMAQ Little Steps Cleaner Air – \$40,800 Federal; \$10,200 Local Match
- b. FY 2024 Federal Planning Pass Through Agreements –
 - i. Douglas County GIS – \$56,114.00 Federal; \$24,049.00 Local Match
 - ii. Metro Transit Planning Activities – \$88,857.00 Federal; \$38,081.00 Local Match
 - iii. Omaha Planning \$39,902.00 Federal; \$17,118.00 Local Match
 - iv. Omaha Public Works \$28,890.00 Federal; \$12,810.00 Local Match
 - v. Pottawattamie County \$60,126.00 Federal; \$25,768.00 Local Match
 - vi. Sarpy County Planning & GIS \$52,190.00 Federal; \$22,367.00 Local Match

Mr. Helgerson presented the New Contracts to the Committee for Recommendation to board.

MOTION Klug, SECOND Dethlefs to approve contract amendments as presented. MOTION CARRIED

2. Travel

- a. Brownfields Training Workshop 2023 - Detroit, MI - August 8-11, 2023 - 2 Staff - \$3,058.00

Mr. Helgerson presented the Travel for Brownfields Training Workshop to the Committee for Recommendation to board. MOTION Dethlefs, SECOND Klug to approve Travel as presented. MOTION CARRIED

3. FY2024

- a. Staff Billing Rates

Mr. Helgerson & Mr. Eash presented three options for the FY2024 proposed Staff Billing rates to the Committee for Recommendation to the Board. MOTION Dethlefs, SECOND Klug to approve FY2024 Staff Billing Rates, Option 1. MOTION CARRIED

- b. Depository Resolution

Mr. Helgerson & Mr. Eash presented the FY2024 Depository Resolution to the Committee for Recommendation to the Board. MOTION Klug, SECOND Dethlefs to approve FY2024 Depository Resolution as presented. MOTION CARRIED

- c. Salary Adjustment

Mr. Helgerson & Mr. Eash presented the proposal for an FY2024 cost of living salary adjustment of 5.1% to the Committee for Recommendation to the Board. MOTION Klug, SECOND Dethlefs to approve FY2024 Salary Adjustment as presented. MOTION CARRIED

D. DISCUSSION

- E. ADJOURNMENT – The Finance committee meeting adjourned at 9:05 a.m.