

**OMAHA–COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

April 27, 2023

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chair Kindig called the meeting to order at 1:30 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Rusty Hike	Mayor, City of Bellevue
Douglas Kindig – Chair	NE Small Communities/Counties Rep (Mayor, City of La Vista)
David Klug	Sarpy County Commissioner
Jacquelyn Morrison (rep. Mayor Jean Stothert) arrived @1:32	Deputy Chief of Staff, City of Omaha
Chris Rodgers	Douglas County Commissioner
Carol Vinton – Vice Chair	IA Small Communities/Counties Rep (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Scott Belt	Pottawattamie County Board of Supervisors
Pete Festersen	Omaha City Council

Guest

Jason Carbee	HDR
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MAPA Staff

Grant Anderson	Court Barber	Jim Boerner	Christina Brownell	Rafael Corrales
Sue Cutsforth	Matt Eash	Michael Helgerson	Laura Heilman	Amanda Morales
Elizabeth Zeller				

B. APPROVAL OF THE AGENDA of the April 27, 2023 meeting agenda – (Action)

MOTION by Vinton, SECOND by Hike to approve the agenda of the April 27, 2023 meeting of the Board of Directors.

AYES: Hike, Kindig, Klug, Rodgers, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the March 23, 2023 meeting – (Action)

MOTION by Walsh, SECOND by Rodgers to approve the minutes of the March 23, 2023 meeting of the Board of Directors.

AYES: Hike, Kindig, Rodgers, Vinton, Walsh

NAYS: None.

ABSTAIN: Klug

MOTION CARRIED.

D. AGENCY REPORTS & PRESENTATIONS – (Information)

1. AGENCY REPORTS

a. Executive Director's Report - Mike Helgerson, Executive Director

Mr. Helgerson provided an update to the Board on MAPA projects, activities and events including: June Council of Officials, ICOG Legislative Day, Community Trainings & Events, Strategic Planning Overview, Multimodal Transportation Bridge Project.

b. Staff Update – Mr. Helgerson announced the winner of the 2023 ICOG Prometheus Award, Rafael Corrales.

2. STAFF RECOGNITION

- a. The Board of Directors recognized Amanda Morales, MAPA Fiscal Officer, for 10 years of Service to MAPA.

E. PUBLIC COMMENTS – NONE

F. CONSENT AGENDA – (Action)

1. FINANCE COMMITTEE MINUTES of the April 19, 2023 meeting.
2. FINAL CONTRACT PAYMENTS
 - a. Pottawattamie Co. GIS - PMT # 3 - \$23,267.37
 - b. Eide Bailly - FY 2022 Audit - PMT # 1 - \$38,385.00
3. PROCLAMATION : BIKE MONTH – MAY 1-31, 2023

MOTION by Walsh, SECOND by Hike, to approve all items on the Consent Agenda.

AYES: Hike, Kindig, Klug, Morrison, Rodgers, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS

1. REGIONAL PLANNING ADVISORY COMMITTEE (RPAC) BYLAWS AMENDMENT - (ACTION)

Ms. Heilman presented to the board for approval of the amendment to Section 3.03: Quorum, Consensus, and Voting of the RPAC Bylaws. This amendment changes the quorum from two-thirds of the membership to fifteen (15) voting members.

MOTION by Vinton, SECOND by Walsh, to approve Item RPAC ByLaws Amendment.

AYES: Hike, Kindig, Klug, Morrison, Rodgers, Vinton

NAYS: Walsh

ABSTAIN: None.

MOTION CARRIED.

2. RESOLUTION 2023-18: FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT # 7 – (ACTION)

Mr. Barber presented to the board for approval Resolution 2023-18: TIP Amendment #7; changes include updates to projects sponsored by the City of Council Bluffs, the Nebraska Department of Transportation & MAPA.

MOTION by Vinton, SECOND by Rodgers to approve Resolution 2023-18: FY 2023 TIP Amendment #7.

AYES: Hike, Kindig, Klug, Morrison, Rodgers, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. DRAFT FY 2024 BUDGET – (ACTION)

Mr. Eash & Mr. Helgerson presented to the Board for approval the Draft FY 2024 budget items listed below.

- a. Community Development Work Program
- b. Preliminary Funds Budget
- c. Preliminary Line Item Budget
- d. Preliminary Program Budget

MOTION by Vinton SECOND by Rodgers to approve the Draft FY 2024 Budget.

AYES: Hike, Kindig, Morrison, Rodgers, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. NEW CONTRACTS – (ACTION)

- a. LaVista Section 5310 Transportation Services Subrecipient Agreement - \$ 47,702.00

MOTION by Kindig SECOND by Hike to approve the LaVista Section 5310 Transportation Services Subrecipient Agreement.

AYES: Hike, Klug, Morrison, Rodgers, Vinton, Walsh

NAYS: None.

ABSTAIN: Kindig

MOTION CARRIED.

- b. Resolution 2023 – 19: WE-STEP Transportation (STP) Program Agreement Supplement No.1 – \$145,000.00

- c. Resolution 2023 – 20: WE-STEP Study Professional Services Agreement – \$ 249,898.97

MOTION by Hike SECOND by Klug to approve Resolution 2023–19: WE-STEP Transportation (STP) Program Agreement, and Resolution 2023 – 20: WE-STEP Professional Service Agreement.

AYES: Hike, Kindig, Klug, Morrison, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. TRAVEL – (ACTION)

Mr. Helgerson presented to the board for approval the travel listed below.

- a. Congress for the New Urbanism Conference, Charlotte, NC - 1 Staff- May 31 - June 3, 2023 - \$2,663.7

MOTION by Hike SECOND by Klug to approve the travel as presented for the Congress for the New Urbanism Conference in Charlotte, NC.

AYES: Hike, Kindig, Klug, Morrison, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. FY 2024 AUTHORIZATION RESOLUTIONS – (ACTION)

- a. RESOLUTION 2023–21: FY 2024 Annual Authorization Resolution –

The Board will consider for approval Resolution 2023 – 21: FY 2024 Annual Authorization Resolution to authorize the Executive Director to file, negotiate and execute applications, contract agreements, assurances and other documents required with the federal and state agencies as listed in the resolution for Fiscal Year 2024.

- b. RESOLUTION 2023–22: FY 2024 STBG / CMAQ Authorization Resolution –

The Board will consider for approval Resolution 2023 – 22: FY 2024 Annual Authorization Resolution to authorize the Executive Director to file, negotiate and execute applications, contract agreements, assurances and other documents required with the federal and state agencies as listed in the resolution for Surface Transportation Block Grant (STBG) and Congestion Mitigation and Air Quality (CMAQ) funded projects for Fiscal Year 2024.

MOTION by Vinton SECOND by Klug to approve Resolution 2023 – 21: FY 2024 Authorization Resolution, and Resolution 2023 – 22: FY 2024 STBG / CMAQ Authorization Resolution.

AYES: Hike, Klug, Kindig, Morrison, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. DISCUSSION –

1. FY 2022 AUDIT REPORT – (INFORMATION)

Mr. Eash, MAPA Finance Director, provided a final update to the Board on MAPA's FY 2022 Audit Report.

J. ADDITIONAL BUSINESS – None.

K. ADJOURNMENT – Vice Chair Vinton adjourned the meeting at 3:06 p.m.