

METROPOLITAN AREA PLANNING AGENCY
2222 CUMING STREET - OMAHA, NE 68102-4328
Finance Committee - April 19, 2023

The MAPA Finance Committee met April 19, 2023 in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:29 a.m.

ROLL CALL/INTRODUCTIONS

Members Present

Patrick Bloomingdale, Secretary/Treasurer
Steve Dethlefs, Washington County
David Klug, Sarpy County Commissioner
Carol Vinton, Mills County Supervisor

Members Absent

Scott Belt, Pottawattamie County
Chris Rodgers, Douglas County
John Winkler, Cass County

Staff Present

Grant Anderson
Natasha Barrett
Christina Brownell
Matt Eash
Michael Helgerson
Laura Heilman
Amanda Morales
Elizabeth Zeller

A. FINANCE COMMITTEE INFORMATION - (INFORMATION)

1. Monthly Financial Statements (February Preliminary)
 - a. Bank Reconciliations and Statement Investments
 - b. Receipts and Expenditures
 - c. Schedule of Accounts Receivable & Account Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues & Expenditures

Mr. Eash presented the February Preliminary Financials.

2. MAPA Projects/ Activities
 - a. New/ Anticipated Transportation and Community Development Projects

Mr. Helgerson provided an overview of anticipated projects.

B. FOR FINANCE COMMITTEE APPROVAL - (ACTION)

1. Contract Payments
 - a. BerryDunn - PMT #3 - \$14,020.00
 - b. Heartland Family Services - 5310 - PMT #2 - \$325.56
 - c. Landis, Evans and Partners - Omaha Bike/Ped Plan - PMT #10 - \$13,072.72
 - d. Sarpy County - Annual Planning & GIS - PMT #3 - \$12,322.14

Mr. Helgerson presented the Contract Payments to the Committee for approval.

MOTION Dethlefs, SECOND Vinton to approve contract payments as presented. MOTION CARRIED

2. Contract Payments Pending Staff Review
 - a. Black Hills Works - 5310 - PMT #1 - not to exceed \$9,058.65
 - b. Black Hills Works - 5310 - PMT #2 - not to exceed \$11,807.69

- c. City of Omaha - Planning - PMT #3 - \$9,798.93
- d. Heartland Family Services - 5310 - PMT #3 - \$319.18
- e. RDG - NEAT Study - PMT #8 - \$6,447.83

Mr. Helgerson presented the Contract Payments Pending Staff Review to the Committee for approval. MOTION Dethlefs, SECOND Klug to approve contract payments pending staff review as presented. MOTION CARRIED

c. RECOMMENDATIONS TO BOARD - (Action)

1. Final Contract Payment

- a. Pottawattamie County - Annual GIS- PMT #3 - \$23,267.37

Mr. Helgerson presented the Final Contract Payments to the Committee for Recommendation to Board. MOTION Vinton SECOND Klug to approve final contract payments as presented. MOTION CARRIED

2. Final Contract Payments Pending Staff Review

- a. Eide Bailly -FY2022 Audit - PMT #1 - \$38,385.00

Mr. Helgerson & Mr. Eash presented the Final Contract Payments Pending Staff Review to the Committee for Recommendation to board. MOTION Dethlefs, SECOND Vinton to approve final contract payments pending staff review as presented. MOTION CARRIED

3. New Contracts

- a. La Vista Section 5310 CRRSAA Transportation Services Subrecipient Agreement - \$47,702.00
- b. WE-STEP Study Transportation (STP) Program Agreement Supplement No. 1 - \$145,000
- c. WE-STEP Study Professional Services Agreement - \$ 249,898.97

Mr. Helgerson presented the New Contracts to the Committee for Recommendation to board. MOTION Vinton, SECOND Klug to approve contract amendments as presented. MOTION CARRIED

4. Travel

- a. Congress for New Urbanism Conference, Charlotte, NC - 1 Staff - May 31 - June 3, 2023 - \$2,663.70

Mr. Helgerson presented the Travel for New Urbanism Conference to the Committee for Recommendation to board. MOTION Klug, SECOND Vinton to approve Travel as presented. MOTION CARRIED

5. FY2024 Draft Budget

- a. Community Development Work Program
- b. Preliminary Funds Budget
- c. Preliminary Line Item Budget
- d. Preliminary Program Budget

Mr. Helgerson presented the FY2024 Draft Budget to the Committee for Recommendation to the Board. MOTION Dethlefs, SECOND Klug to approve FY2024 Draft Budget as presented. MOTION CARRIED

D. DISCUSSION

- 1. FY2022 Audit Report- Mr. Eash presented the FY 2024 audit report to the Finance Committee.

E. ADJOURNMENT - The Finance committee meeting adjourned at 9:49 a.m. MOTION Dethlefs, SECOND Vinton