

**OMAHA–COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

February 23, 2023

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chair Kindig called the meeting to order at 1:31 p.m.

**A. ROLL CALL/INTRODUCTIONS**

Members/Officers Present

Pete Festersen @ 1:36 p.m.	Omaha City Council
Rusty Hike	Mayor, City of Bellevue
Douglas Kindig – Chair	NE Small Communities/Counties Representative (Mayor, City of La Vista)
David Klug	Sarpy County Commissioners
Chris Rodgers	Douglas County Commissioner
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Scott Belt	Pottawattamie County Board of Supervisors
Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Jean Stothert	Mayor, City of Omaha
Carol Vinton – Vice Chair	IA Small Communities/Counties Representative (Mills County Board of Supervisors)

Guest

David Ledbetter	BerryDunn ERP Consultant
Vince Furlong	Omaha Documenters

MAPA Staff

Grant Anderson	Court Barber	Jim Boerner	Christina Brownell	Sue Cutsforth	Matt Eash
Laura Heilman	Michael Helgerson	Carlos Morales	Saul Lopez	Elizabeth Zeller	

**B. APPROVAL OF THE AGENDA of the February 23, 2023 meeting agenda – (Action)**

MOTION by Rodgers, SECOND by Klug to approve the agenda of the February 23, 2023 meeting of the Board of Directors.  
AYES: Hike, Kindig, Klug, Rodgers, Walsh  
NAYS: None.  
ABSTAIN: None.  
MOTION CARRIED.

**C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the January 26, 2023 meeting – (Action)**

MOTION by Hike, SECOND by Klug to approve the minutes of the January 26, 2023 meeting of the Board of Directors.  
AYES: Hike, Kindig, Klug, Rodgers, Walsh  
NAYS: None.  
ABSTAIN: None.  
MOTION CARRIED.

**D. AGENCY REPORTS & PRESENTATIONS – (Information)**

**1. AGENCY REPORTS**

- a. Executive Director’s Report - Mike Helgerson, Executive Director

Mr. Helgerson provided an update to the Board on MAPA projects and events including: MAPA's Quarterly Council of Officials Meeting to be held on March 8, 2023; NIROC Aerial Photography project update; Regional Brownfields Workshop coming up on March 30, 2023; Safe Streets & Roads For All project update; and MAPA staff update.

b. PRESENTATION - BerryDunn. MAPA ERP Consultant – Project Update

Mr. Ledbetter presented to the Board an update on MAPA's ERP project and provided a summary of MAPA's preliminary functional and technical requirements.

E. PUBLIC COMMENTS – NONE

F. CONSENT AGENDA – (Action)

1. FINANCE COMMITTEE MINUTES of the February 15, 2023 meeting.
2. FINAL CONTRACT PAYMENTS
  - a. Hamilton Associates - Charge to Coordinate with Eide Bailly – \$1,112.80

MOTION by Walsh, SECOND by Rodgers, to approve all items on the Consent Agenda; motion included that this will be MAPA's final payment to Hamilton Associates.

AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS

1. RESOLUTION 2023-14: FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT # 5 – (ACTION)

Mr. Barber presented to the board for approval Resolution 2023: 14: TIP Amendment # 5; changes include updates to projects sponsored by Metro Transit and the City of Omaha.

MOTION by Hike SECOND by Rodgers to approve Resolution 2023 – 14: FY 2023 TIP Amendment #5.

AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. TRAVEL – (ACTION)

Mr. Helgerson presented to the Board for approval the travel listed below

- a. APA National Planning Conference - Travis Halm - Philadelphia, PA - March 31- April 4, 2023 - \$3,157.70
- b. 2023 Economic Development Conference - Grant Anderson - Denver, CO - April 10-12, 2023 - \$1,323.60

MOTION by Klug, SECOND by Festersen to approve travel listed above.

AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. NEW CONTRACTS – (ACTION)

Mr. Helgerson presented to the Board for approval the new contracts listed below.

- a. FY 2023 Florence Home 5310 Subrecipient Agreement – \$276,060.00
- b. Resolution 2023 – 16: LaVista Bike-Ped Master Plan Program Agreement – \$120,000.00

MOTION by Rodgers, SECOND by Klug, to approve the new contracts listed above.

AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. RESOLUTION 2023 – 15: REGIONAL PERFORMANCE MEASURES– (ACTION)

Mr. Boerner presented to the Board approval of Resolution No. 2023 - 15: Regional Performance Measures.

- a. 2023 Safety Performance Targets
- b. 2022 - 2026 Truck and Travel Time Reliability Targets
- c. Nebraska and Iowa State Targets for Pavement and Bridge Condition

MOTION by Hike, SECOND by Klug to approve Resolution 2023 – 15 Regional Performance Measures, including 2023 Safety Performance Targets; 2022 – 2026 Truck and Safety Reliability Targets; and Nebraska and Iowa Safety Targets for Pavement and Bridget Condition.

AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. INVESTMENT POLICY STATEMENT– (ACTION)

Mr. Helgerson presented to the board for approval the Investment Policy Statement for MAPA's Pension and Deferred Compensation retirement accounts.

MOTION by Klug SECOND by Hike to approve the Investment Policy Statement.

AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. EXECUTIVE SESSION: PERSONNEL MATTER - EXECUTIVE DIRECTOR'S PERFORMANCE REVIEW – (ACTION)

MOTION by Walsh SECOND by Hike to go into Executive Session at 2:17 p.m. to discuss personnel matters.

AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

MOTION by Rodgers SECOND by Hike to come out of Executive Session at 2:30 pm.

AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

6. EXECUTIVE DIRECTOR'S COMPENSATION – (ACTION)

MOTION by Rodgers SECOND by Hike to approve the Executive Director Review Committee's recommendation for a 3.5% merit increase to the Executive Director's Compensation effective February 19, 2023. The Executive Director should also be

included in any cost-of-living adjustment passed by the Board of Directors with the FY 2024 budget. AYES: Festersen, Hike, Kindig, Klug, Rodgers, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

7. ANNUAL MEMBER SURVEY – (INFORMATION)

Mr. Helgerson provided a summary to the Board of MAPA's 2022 Annual Member survey results and responses.

I. DISCUSSION – None.

J. ADDITIONAL BUSINESS – None.

K. ADJOURNMENT – Chairperson Kindig adjourned the meeting at 2:39 p.m.