

**FINANCE COMMITTEE MEETING**

**February 15, 2023 – 8:30 a.m.**

**Minutes**

The MAPA Finance Committee met February 15<sup>th</sup>, 2023 in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

**Roll Call/Introductions**

**Members Present**

Patrick Bloomingdale, Secretary/Treasurer  
David Klug, Sarpy County Commissioner  
Carol Vinton, Mills County Supervisor

**Members Absent**

Steve Dethlefs, Washington County  
Chris Rodgers, Douglas County  
Dan Henry, Cass County  
Scott Belt, Pottawattamie County

**Staff Present**

Mike Helgerson  
Matt Eash  
Amanda Morales  
Natasha Barrett  
Charles Mitchell  
Elizabeth Zeller  
Christina Brownell  
Laura Heilman  
Grant Anderson

**A. FINANCE COMMITTEE INFORMATION – (INFORMATION)**

1. **Monthly Financial Statements** (November & December)
  - a. Bank Reconciliations and Statements on Investments
  - b. Receipts and Expenditures
  - c. Schedules of Accounts Receivable & Accounts Payable
  - d. Statement of Financial Position
  - e. Statement of Revenues and Expenditures

Mr. Eash presented the November & December monthly financial statements to the Finance Committee.

2. **MAPA Projects / Activities**
  - a. New / Anticipated Transportation and Community Development Projects

Mr. Helgerson presented the new MAPA projects and activities to the Finance Committee.

**B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)**

1. **Contract Payments**
  - a. BerryDunn - PMT #1 – \$2,000.00
  - b. City of Omaha Planning - PMT#2 – \$9,529.21
  - c. HDR - UK2014-02 On Call Modeling - PMT #4 – \$4,942.65
  - d. Metro - PMT #2 – \$15,030.48

Mr. Helgerson presented the contract payments for Finance Committee approval. Motion David Klug, Second Carol Vinton to approve contract payments as presented. Motion Carried.

2. Contract Payments Pending Staff Review

- a. Landis Evans - PMT #7 – \$23,790.76

Mr. Helgerson presented the contract payments pending staff review for Finance Committee approval. Motion David Klug, Second Carol Vinton to approve contract payments pending staff review as presented. Motion Carried.

3. Travel

- a. Nebraska Planning Conference - 2 Staff - Kearney, NE - March 7 - 10, 2023 – \$1,728.06

Mr. Helgerson presented the travel request for Brad Grefe and James Boerner to the Finance Committee for approval. Motion Carol Vinton, Second David Klug to approve the travel as presented. Motion Carried.

C. RECOMMENDATIONS TO THE BOARD – (ACTION)

1. Final Contract Payments

- a. Hamilton Associates - charge to coordinate with EideBailly - \$1,112.80

Mr. Helgerson presented the final contract payment for Hamilton to the Finance Committee for recommendation to the Board of Directors. Motion Carol Vinton, Second David Klug to approve the final contract payment as presented for recommendation to the Board. Motion Carried.

2. New Contracts/Grants/Task Orders

- a. FY 2023 Florence Home 5310 Subrecipient Agreement – \$276,060.00  
b. La Vista Bike-Ped Master Plan Program Agreement – \$120,000.00

Mr. Helgerson presented the new contracts to the Finance Committee for recommendation to the Board of Directors. Motion David Klug, Second Carol Vinton to approve the new contracts as presented for recommendation to the Board. Motion Carried.

3. FY 2024 Budget

- a. Annual Member Survey Responses

Mr. Helgerson presented the FY24 Member Survey to the Finance Committee. The presentation was motioned to move to Discussion, Item D.1. Motion Carol Vinton, Second David Klug to move the FY24 Annual Member Survey presentation to Discussion. Motion Carried.

4. Travel

- a. APA National Planning Conference - Travis Halm - Philadelphia, PA - March 31 - April 4, 2023 – \$3,157.70

Mr. Helgerson presented the Travel for Travis Halm to the Finance Committee for recommendation to the Board of Directors. Motion David Klug, Second Carol Vinton to approve the travel as presented for recommendation to the Board. Motion Carried.

5. Investment Policy Statement

Mr. Helgerson presented the Investment Policy Statement to the Finance Committee for recommendation to the Board of Directors. Motion David Klug, Second Carol Vinton to approve the Investment Policy Statement as presented for recommendation to the Board. Motion Carried.

D. DISCUSSION

E. ADJOURNMENT

Mr.Bloomingtondale adjourned the meeting at 9:14 a.m.

