

**FINANCE COMMITTEE MEETING**

**January 18, 2023 – 8:30 a.m.**

**MINUTES**

This meeting of the Metropolitan Area Planning Agency Finance Committee was conducted in compliance with the Nebraska Statutes of the Open Meetings Act. The Open Meetings Act is available for reference upon request.

The MAPA Finance Committee met January 18th, 2023 in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

**Roll Call/Introductions**

**Members Present**

Patrick Bloomingdale, Secretary/Treasurer  
David Klug, Sarpy County Commissioner  
Steve Dethlefs, Washington County

**Members Absent**

Carol Vinton, Mills County Supervisor  
Chris Rodgers, Douglas County  
Dan Henry, Cass County  
Scott Belt, Pottawattamie County

**Staff Present**

Mike Helgerson  
Charles Mitchell  
Elizabeth Zeller  
Natasha Barrett  
Amanda Morales  
Matt Eash  
Travis Halm  
Grant Anderson

**A. FINANCE COMMITTEE INFORMATION – (INFORMATION)**

**1. Monthly Financial Statements (October)**

- a. Bank Reconciliations and Statements on Investments
- b. Receipts and Expenditures
- c. Schedules of Accounts Receivable & Accounts Payable
- d. Statement of Financial Position
- e. Statement of Revenues and Expenditures

Mr. Eash presented the October financials to the committee.

**2. MAPA Projects / Activities**

- a. New / Anticipated Transportation and Community Development Projects

Mr. Helgerson presented the MAPA projects / activities to the committee.

**B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)**

**1. Contract Payments**

- a. Benesch - UK2005 Sarpy County PEL Study - PMT #3 – \$5,964.98
- b. HDR - UK2014-02 On-Call Modeling - PMT#3 – \$6,973.37
- c. Pottawattamie County GIS - Annual Planning - PMT #2 – \$21,677.87
- d. RDG - NEAT Study - PMT#6 – \$29,407.52
- e. RDG - NEAT Study - PMT#7 – \$1,773.06

Mr. Helgerson presented the contract payments for finance committee approval. Motion Dethlefs, Second Klug to approve contract payments as presented. Motion Carried.

2. Contract Payments Pending Staff Review
  - a. Douglas County GIS- Annual Planning - PMT #2 - \$12,294.81
  - b. Omaha Public Works- Annual Planning - PMT #2 - \$10,142.55
  - c. Sarpy County GIS- Annual Planning - PMT#2 - \$15,674.26
  - d. Pictometry - PMT #7 - \$212,268.96
  - e. Landis, Evans - Bike Ped Plan - PMT#5 – \$27,128.18 (Sep)
  - f. Landis, Evans - Bike Ped Plan - PMT#6 – \$16,956.97 (Oct)
  - g. Landis, Evans - Bike Ped Plan - PMT#7 – \$12,102.09 (Nov)

Mr. Helgerson presented the contract payments pending staff review for committee approval. Motion Dethlefs, Second Klug to approve contract payments pending staff review as presented. Motion Carried.

C. RECOMMENDATIONS TO THE BOARD – (ACTION)

1. Final Contract Payments
  - a. Council Bluffs - ARPA 5310 - PMT #1 – \$36,807.00
  - b. Pictometry - PMT #8 - \$409,111.28

Mr. Helgerson presented the final contract payments to the committee for approval. Ms. Barrett mentioned that Item C.1.b was still pending staff review. Motion Dethlefs, Second Klug to approve the final contract payments as presented and pending staff review.. Motion Carried.

2. New Contracts/Grants/Task Orders
  - a. FY 2023 Black Hills Works 5310 Subrecipient Agreement – \$225,136.00
  - b. FY 2023 City of Papillion 5310 Subrecipient Agreement – \$36,672.00
  - c. Verdis Group - On Call TDM Support Services – \$139,826.00

Mr. Helgerson presented the new contracts, grants, and task orders to the committee for approval. Motion Dethlefs, Second Klug to approve the contracts grants and task orders as presented. Motion Carried.

3. FY 2024 Budget
  - a. County Dues
  - b. Budget Schedule

Mr. Helgerson presented the FY24 budget schedule and County Dues recommendation to the committee for approval. Motion Dethlefs, Second Klug to approve the FY24 budget schedule and to maintain the current FY23 Dues rate for FY24. Motion Carried.

D. DISCUSSION

Mr. Eash discussed that the EideBailly auditors are conducting field work on site, and the BerryDunn ERP consultants are also on site to initiate staff interviews.

E. ADJOURNMENT

Mr. Bloomingdale adjourned the meeting at 9:13