

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street - Omaha, NE 68102-4328
Finance Committee – May 18, 2022

The MAPA Finance Committee met May 18, 2022 in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:40 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer
Steve Dethlefs, Washington County
Carol Vinton, Mills County

Staff Present

Grant Anderson
Natasha Barrett
Christina Brownell
Matt Eash
Elizabeth Zeller

Members Absent

Chris Rodgers, Douglas County
Dan Henry, Cass County
Scott Belt, Pottawattamie County

A. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (February)

- a. Bank Reconciliations (ANB & WCB) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedules of Accounts Receivable & Accounts Payable
- d. Statement of Financial Position
- e. Statement of Revenues and Expenditures

Mr. Eash presented the March Financials.

2. MAPA Projects / Activities

- a. New / Anticipated Transportation and Community Development Projects
Mr. Helgerson provided an overview of anticipated projects

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments

- a. Felsburg, Holt & Ullevig – PMT#7 - \$3,558.03
- b. HDR – On-Call TDM – PMT#2 - \$1,294.95
- c. HDR – HWY 75 – PMT#10 - \$15,170.58

Mr. Helgerson the Contract Payments for committee approval.

MOTION by Vinton, SECOND by Dethlefs to approve contract payments as presented. MOTION CARRIED.

2. Contract Payments Pending Staff Review

- a. Hamilton – PMT#2 - \$3,245.00
- b. Omaha Development Foundation – PMT#4 - \$27,750.00
- c. RDG – NEAT Study – PMT#1 - \$2,964.40
- d. RDG – NEAT Study – PMT#2 - \$2,142.06
- e. RDG – NEAT Study – PMT#3 - \$4,431.33

Mr. Helgerson the Contract Payments for committee approval.

MOTION by Dethlefs, SECOND by Vinton to approve contract payment pending staff review as presented. MOTION CARRIED.

C. RECOMMENDATIONS TO THE BOARD (Action)

1. Final Contract Payments

- a. Douglas County GIS - \$18,648.76
- b. Metro Transit - \$14,661.57
- c. Pottawattamie County GIS - \$8,362.36

Mr. Helgerson presented the Final Contract Payment for recommendation to the Board.

MOTION by Vinton, SECOND by Dethlefs to recommend the Final Contract Payments to the Board.
MOTION CARRIED.

2. Benefit Renewals / Updates

- a. Benefits Renewals
 - i. Life/AD&D – No increase premiums.
 - ii. Long Term Disability – Increase to premiums by 2.4%
 - iii. Dental – increase to premiums by 4.9%
 - iv. Vision – No increase to premiums, renewals rates guaranteed through 6/30/2025.

Ms. Brownell presented the Benefit Renewals/Updates for recommendation to the Board.

MOTION by Vinton, SECOND by Dethlefs to recommend for Benefit Renewals/Updates to the Board. MOTION CARRIED.

b. General Liability Insurance Renewal

- i. Business Owner's Package
- ii. Commercial Auto
- iii. Directors & Officers
- iv. Worker Compensation

Ms. Brownell presented the General Liability Insurance Renewals/Updates for recommendation to the Board.

MOTION by Vinton, SECOND by Dethlefs to recommend for General Liability Insurance Renewals to the Board. MOTION CARRIED.

c. Personnel Policy Amendment

- i. Increase to Leave Accruals by 32 hours (24 hours Annual Leave, 8 hours to Sick Leave) increase maximum Annual Leave rollover 184
- ii. Increase in Life Insurance from \$25,000 to \$50,000
- iii. Increase in Employer pension contribution rate from 5.5% to 7%
- iv. Increase in Bereavement Leave from 3 days to 5 days

Ms. Brownell presented the Personnel Policy Amendment/Updates for recommendation to the Board.

MOTION by Vinton, SECOND by Dethlefs to recommend for Personnel Policy Amendment/Updates to the Board. MOTION CARRIED.

3. Budget

- a. FY 2022 Budget
 - i. Line Item Budget
 - ii. Work Program Budget

Mr. Eash presented the FY 2022 Budget for recommendation to the Board.

MOTION by Vinton, SECOND by Dethlefs to recommend for FY 2022 Budget to the Board. MOTION CARRIED.

- b. FY 2023 Budget
 - i. Funds Budget
 - ii. Line Item Budget
 - iii. Program Budget
 - iv. Work Program
 - v. Community Development Work Program

Mr. Eash presented the FY 2023 Budget for recommendation to the Board.

MOTION by Dethlefs, SECOND by Vinton to recommend the FY 2023 Budget to the Board. MOTION CARRIED.

D. DISCUSSION

E. ADJOURNMENT

The Finance Committee meeting adjourned at 9:43 a.m.