

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
June 24, 2021

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairperson Kindig called the meeting to order at 1:30 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Troy Anderson (rep. Jean Stothert)	Deputy Chief of Staff, City of Omaha
Scott Belt	Pottawattamie County Board of Supervisors
Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Pete Festersen (Arrived at 1:32)	Omaha City Council
Rusty Hike (Arrived at 1:32)	Mayor, City of Bellevue
Doug Kindig – Chair	Mayor, City of LaVista
Chris Rodgers	Douglas County Commissioner
Carol Vinton – Vice Chair	IA Small Communities/COUNTIES Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs
Jim Warren	Sarpy County Commissioner

MAPA Staff

Christina Brownell	Court Barber	Jim Boerner	Sue Cutsforth	Matt Eash
Don Gross	Mike Helgerson	Karna Loewenstein	Ruthie Mckee	Shawwna Silvius
Greg Youell	Elizabeth Zeller			

B. APPROVAL OF THE AGENDA of the June 24, 2021 meeting agenda – (Action)

MOTION by Vinton, SECOND by Rogers to approve the agenda of the June 24, 2021 meeting of the Board of Directors

AYES: Anderson, Belt, Kindig, Rodgers, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the May 27, 2021 meeting – (Action)

MOTION by Warren, SECOND by Vinton to approve the minutes of the May 27, 2021 meeting of the Board of Directors.

AYES: Anderson, Belt, Kindig, Rogers, Vinton, Walsh, warren

NAYS: None.

ABSTAIN:

MOTION CARRIED.

D. AGENCY REPORTS & PRESENTATIONS – (Information)

1. AGENCY REPORTS

- a. Executive Director’s Report: Presented by Greg Youell, Executive Director

Mr. Youell provided an update to the Board on MAPA department projects and activities. Updates were provided on the following: Nebraska Transportation Buyback Funding; 2021-2022 transportation study update, 2020 redistricting & census data; Mr. Youell and Chairman Kindig provided an update on the director search.

- b. Staff Update: Presented by Don Gross, Community & Economic Development Manager.

Mr. Gross provided an update to the Board on department projects and activities.

E. CONSENT AGENDA – (Action)

1. FINANCE COMMITTEE MINUTES of the June 16, 2021 meeting.

2. FY 2022 LEGAL COUNSEL

The Board considered for approval ratification of Chairperson's appointment of Matt Kuhse, Omaha Interim City Attorney as Legal Counsel for FY 2022.

3. RESOLUTION 2021 - 42: FY 2022 DEPOSITORY - DEPOSITORY RESOLUTION

The Board considered for approval the Finance Committee's recommendation of Nebraska Public Agency Investment Trust (NPAIT) and American National Bank as Depositories for FY 2022; and the Executive Director, Director of Finance and Treasurer as Depository for MAPA FY 2022.

4. RESOLUTION 2021 – 43: FY 2021 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT #2

The Board considered for approval FY 2021 UPWP Amendment #2. This is an administrative revision of Amendment #1 passed in May; that adjusts the Iowa DOT carry-over PL funding from \$80,000 to \$54,762.

5. CONTRACT PAYMENT #5: PICTOMETRY - \$409,477.89

The Board considered for approval payment covering this year's portion toward the 2020 flight for the NIROC aerial photography project. The full agreement (2018-2023) encompasses three flights.

MOTION by Walsh, SECOND by Rodgers to approve all items on the Consent Agenda.

AYES: Anderson, Belt, Festersen, Hike, Kindig, Rodgers Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None

MOTION CARRIED.

F. OLD BUSINESS –

1. FINAL CONTRACT PAYMENT – (ACTION)

a. FY 2020 Audit – Hamilton Associates - \$8,930.00

Mr. Youell presented to the Board for approval the final contract payment to Hamilton Associates for the FY 2020 Audit.

2. CONTRACT AMENDMENT – (ACTION)

a. Verdis Group (Task Order 1 & Task Order 2) -

Mr. Youell presented to the Board for approve a contract amendment for Task Orders 1 and 2 with Verdis Group. This amendment adjusts the budget and the schedule. The total contract amount decreased from \$97,111 to \$95,410.20.

MOTION by Belt, SECOND by Warren to approve the Final Contract Payment for FY 2020 Audit, and the Contract Amendment for Verdis Group Task Orders 1 and 2.

AYES: Anderson, Belt, Festersen, Hike, Kindig, Rodgers Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None

MOTION CARRIED.

G. NEW BUSINESS –.

1. NEW CONTRACTS / AGREEMENTS – (ACTION)

MAPA staff presented to the board for approval the new contracts and agreements listed below.

a. Resolution 2021 – 44: City of Glenwood CDBG-DR Housing Replacement - Not to Exceed \$150,000

b. Highway 75 Corridor and Feasibility Study

i. Resolution 2021 – 45: NDOT Program Agreement - \$320,000 estimate

ii. Resolution 2021 – 46: HDR: Consultant Agreement - \$301,025.81

c. Resolution 2021 – 47: The New BLK - On-Call Communications Services - Task Order #4

MOTION by Warren, SECOND by Festersen to approve the new contracts and agreements listed above.

AYES: Anderson, Belt, Festersen, Hike, Kindig, Rodgers Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None

MOTION CARRIED.

2. RESOLUTION 2021 – 48: FINAL FY 2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – (ACTION)

Mr. Barber presented to the Board for approval the Final FY2022 TIP, including new projects for the 5310, Mini-Grant, and Transportation Alternatives Programs.

MOTION by Belt, SECOND by Vinton to approve Resolution 2021–48: Final FY 2022 TIP.
AYES: Anderson, Belt, Festersen, Hike, Kindig, Rodgers Vinton, Walsh, Warren
NAYS: None.
ABSTAIN: None
MOTION CARRIED.

3. TRAFFIC SAFETY PERFORMANCE MEASURES (PM1) PROGRESS REPORT - (INFORMATION)

Mr. Boerner provided an overview of the report documenting annual progress towards the federal safety performance measures prior to submission to Nebraska and Iowa DOT and their FHWA field offices.

4. SALARY ADJUSTMENT – (ACTION)

Mr. Youell presented to the Board for approval the Finance Committee recommendation for 2% cost of living adjustment to be provided to all employees effective July 11, 2021. In addition, a 1% merit pool is requested for FY 2022. An allowance for this salary adjustment was included in the FY 2022 Budget.

MOTION by Rodgers, SECOND by Warren to approve the Salary Adjustment.
AYES: Anderson, Belt, Hike, Kindig, Rodgers Vinton, Walsh, Warren
NAYS: None.
ABSTAIN: None
MOTION CARRIED.

5. FY 2022 FEE SCHEDULE - (ACTION)

Mr. Youell presented to the Board for approval the FY 2022 Fee Schedule.

MOTION by Vinton, SECOND by Warren to approve the update FY 2022 Fee Schedule.
AYES: Anderson, Belt, Festersen, Hike, Kindig, Rodgers Vinton, Walsh, Warren
NAYS: None.
ABSTAIN: None
MOTION CARRIED.

6. APPOINTMENT OF THE FY 2022 SECRETARY / TREASURER – (ACTION)

Mr. Youell presented to the Board for approval the ratification of the Chairperson's appointment of Patrick Bloomingdale as Secretary / Treasurer for FY 2022.

MOTION by Kindig, SECOND by Belt to approve the appointment of Patrick Bloomingdale a Secretary/Treasurer for FY 2022.
AYES: Anderson, Belt, Festersen, Hike, Kindig, Rodgers Vinton, Walsh, Warren
NAYS: None.
ABSTAIN: None
MOTION CARRIED.

H. DISCUSSION –

I. ADDITIONAL BUSINESS –

J. ADJOURNMENT – Chair Kindig adjourned the meeting at 2:16pm