

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street - Omaha, NE 68102-4328
Finance Committee – June 16, 2021

The MAPA Finance Committee met June 16, 2021 in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer
Steve Dethlefs, Washington County
Janet McCartney, Cass County
Jim Warren, Sarpy County

Staff Present

Natasha Barrett
Matt Eash
Amanda Morales
Bridgette Smith
Greg Youell

Members Absent

Carol Vinton, Mills County
Chris Rodgers, Douglas County
Scott Belt, Pottawattamie County

A. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (April)

- a. Bank Reconciliations (ANB & WCB) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedules of Accounts Receivable & Accounts Payable
- d. Statement of Financial Position
- e. Statement of Revenues and Expenditures

Mr. Eash presented the April Financials.

2. MAPA Projects / Activities

- a. New / Anticipated Transportation and Community Development Projects

Mr. Youell provided an overview of anticipated projects

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments

- a. Benesch - Pmt #12 - \$13,656.29
- b. Council Bluffs – Pmt #3 - \$7,484.00
- c. Florence Home – Pmt #4 - \$10,252.39
- d. Olsson – Pmt #9 - \$10,261.45
- e. Verdis – Pmt #9 - \$9,095.10
- f. We Are The New Black – Pmt #4 - \$3,625.00

Mr. Youell presented the Contract Payments for committee approval.

MOTION by Warren, SECOND by Dethlefs to approve contract payments as presented. MOTION CARRIED.

C. RECOMMENDATIONS TO THE BOARD (Action)

1. Final Contract Payments Pending Staff Review
 - a. FY2020 Audit – Amount to be determined

Item was tabled. No action taken.

2. Contract Amendments
 - a. Verdis Group (Task Order 1 & Task Order 2)

Item was tabled. No action taken.

3. New Contracts
 - a. City of Glenwood CDBG-DR Housing Replacement – Not to Exceed \$150,00

Mr. Youell presented the new contract with the City of Glenwood for recommendation to the Board.

MOTION by Dethlefs, SECOND by McCartney to recommend the new contracts to the Board. MOTION CARRIED.

- b. Highway 75 Corridor and Feasibility Study
 - i. NDOT Program

Item was tabled. No action taken.

- ii. HDR: Consultant Agreement - \$301,925.81

Mr. Youell presented the new contract with HDR for recommendation to the Board.

MOTION by Warren, SECOND by Dethlefs to recommend the new contract to the Board. MOTION CARRIED.

- c. The New BLK – On-Call Communications Services – Task Order #4

Mr. Youell presented the new contract with The New BLK for recommendation to the Board.

MOTION by Dethlefs, SECOND by Warren to recommend the new contract to the Board. MOTION CARRIED.

4. FY 2022 Fee Schedule

Mr. Youell and Mr. Eash presented the FY 2022 Fee Schedule for recommendation to the Board

MOTION by Dethlefs, SECOND by Warren to recommend the FY2022 Fee Schedule to the Board. MOTION CARRIED.

5. FY2021 UPWP Amendment

Mr. Youell presented the FY2021 UPWP Amendment for recommendation to the Board.

MOTION by Warren, SECOND by McCartney to recommend the FY2021 UPWP Amendment to the Board. MOTION CARRIED.

6. FY 2022

- a. Depository Resolution
- b. Salary Adjustment

MAPA management requests a 2% cost of living adjustment to be provided to all employees effective July 1, 2021. In addition, a 1% merit pool is requested for FY 2022. An allowance for this salary adjustment was included in the FY 2022 budget.

Mr. Youell presented the Depository Resolution and the FY 2022 Salary Adjustment recommendation to the Board.

MOTION by Warren, SECOND by Dethlefs to recommend the FY 2022 to the Board. MOTION CARRIED.

D. DISCUSSION

E. ADJOURNMENT

The Finance Committee meeting adjourned at 8:56 a.m.