

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
BOARD OF DIRECTORS REGULAR MEETING**

Minutes  
May 27, 2021

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Vice Chair Vinton called the meeting to order at 1:45 p.m.

**A. ROLL CALL/INTRODUCTIONS**

Members/Officers Present

Kevin Andersen (rep. Jean Stothert)	Deputy Chief of Staff, City of Omaha
Rusty Hike	Mayor, City of Bellevue
Carol Vinton	IA Small Communities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs
Jim Warren	Sarpy County Commissioner

Members/Officers Absent

Scott Belt	Pottawattamie County Board of Supervisors
Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Pete Festersen	Omaha City Council
Doug Kindig – Chair	NE Small Communities/Counties Representative (Mayor, City of La Vista)
Chris Rodgers	Douglas County Commissioner
Jean Stothert	Mayor, City of Omaha

MAPA Staff

Christina Brownell	Jim Boerner	Sue Cutsforth	Matt Eash	Don Gross
Mike Helgerson	Karna Loewenstein	Amanda Morales	Greg Youell	Elizabeth Zeller

Guest

Liz Larson - Hamilton Associates, P.C.

**B. APPROVAL OF THE AGENDA of the May 24, 2021 meeting agenda – (Action)**

MOTION by Walsh, SECOND by Warren to approve the agenda of the May 27, 2021 meeting of the Board of Directors

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the April, 2021 meeting – (Action)**

MOTION by Walsh, SECOND by Hike to approve the minutes of the April 21, 2021 meeting of the Board of Directors.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: Warren

MOTION CARRIED.

**D. FY 2020 AUDITED FINANCIAL STATEMENTS – (Action)**

Liz Larson, Hamilton Associates presented the FY 2020 Audited Financial Statements to the Board for approval.

MOTION by Hike, SECOND by Warren to approve the FY 2020 Audited Financial Statements.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: Warren

MOTION CARRIED.

**E. AGENCY REPORTS & PRESENTATIONS – (Information)**

1. Agency Reports –

- a. Executive Director's Report – Presented by Greg Youell, Executive Director  
Mr. Youell provided an update to the Board on MAPA department projects and activities. Updates were provided on the following: Community Development projects; redistricting for local governments; transportation study updates; ENOA transportation update; and staffing update.

F. PUBLIC COMMENT – None.

G. CONSENT AGENDA – (Action)

1. FINANCE COMMITTEE MINUTES of the May 19, 2021 meeting.
2. FINAL CONTRACT PAYMENTS –
  - a. Bergan KDV - \$8,500
  - b. HDR Engineering - \$2,018
  - c. Metro Transit - 3rd QTR - \$18,971.85
  - d. Sarpy County Revolving Loan Fund - \$30,185.57
3. CONTRACT AMENDMENTS –
  - a. Pottawattamie County CITIES Administration (17POTT01) Cities of Macedonia, Minden, Treynor & Walnut - Extension of time from May 15, 2021 to December 31, 2021.
  - b. Pottawattamie County Downtown Revitalization (19POTT01) Cities of Macedonia and Carson - Extension of time from July 31, 2021 to December 31, 2021.
  - c. Pottawattamie County CITIES Administration (20POTT03) Cities of Avoca, Neola, Macedonia & Treynor - Extension of time from April 30, 2021 to April 30, 2022.
  - d. FY 2019 5310 Administration and Acquisition of Service - \$1,425,942
4. JULY INSURANCE RENEWALS – (ACTION)
  - a. General Liability Insurance Renewals
  - b. Life / AD&D - No Increase.
  - c. Long Term Disability - Premium increase of 7.9%
  - d. Dental Plan - Premium increase by 4%, rates guaranteed to 2 years.
  - e. Vision - No increase, premiums guaranteed for 48 months

MOTION by Walsh, SECOND by Warren, to approve all items listed on the Consent Agenda.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. OLD BUSINESS –

1. FY 2021 BUDGET AMENDMENTS – (ACTION)  
Mr. Youell presented to the Board for approval amendments to the FY-2021 budget. This amendments reflect adjustments to current projections for the remainder of FY-21 and accounts for some projects that did not go forward during FY-2021.
  - a. FY21 Line Item Budget Amendment
  - b. Resolution 2021 - 34: FY 2021 Unified Planning Work Program (UPWP) Amendment #1

MOTION by Hike, SECOND by Warren, to approve the FY 2021 Line Item Budget amendment and Resolution 2021 - 34: FY 21 UPWP Amendment #1.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. RESOLUTION 2021 - 35: FY 2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #5 – (ACTION)  
Mr. Helgeson presented to the Board for approval Resolution 2021 - 34: FY 2021 TIP Amendment #5. This amendment includes updates to the 5310 Program of Projects, two City of Omaha projects, and one NDOT project.

MOTION by Warren, SECOND by Andersen, to approve Resolution 2021 - 35: FY 2021 TIP Amendment #5.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. NEW BUSINESS

1. RESOLUTION 2021 - 36: RATIFICATION OF VIRTUAL MEETING ACTION ITEMS – (ACTION)

Mr. Youell presented to the Board for approval Resolution 2021 - 36: Ratification of Virtual Meeting Action Items. While all actions which were taken during virtual meetings are protected by the recently passed LB83, the Board considered a motion to ratify all actions taken during virtual meetings during the COVID-19 pandemic.

MOTION by Walsh, SECOND by Hike, to approve Resolution 2021 - 36: Ratification of Virtual Meeting Action Items.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. NEW CONTRACTS / AGREEMENTS – (ACTION)

Mr. Youell presented to the Board for approval the new contracts listed below.

- a. Resolution 2021 - 37: City of Pacific Junction CDBG-DR Buyouts - \$98,250
- b. Resolution 2021 - 38: FY 2021 5310 Acquisition of Service and Program Administration - \$205,200
- c. Resolution 2021 - 39: FY 2022 Federal Planning Pass through Agreements -
  - i. Douglas County GIS \$54,992 Federal, \$23,568 Local Match
  - ii. Metro Transit Planning Activities \$60,000 Federal, \$25,714 Local Match
  - iii. Omaha Planning \$40,005 Federal, \$17,145 Local Match
  - iv. Omaha Public Works \$60,000 Federal, \$25,714 Local Match
  - v. Pottawattamie County GIS \$30,000 Federal, \$12,857 Local Match
  - vi. Sarpy County Planning & GIS \$18,862 Federal, \$8,084 Local Match

MOTION by Warren, SECOND by Hike, to approve new contracts and agreements listed above. .

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. FY 2022 BUDGET – (ACTION)

Mr. Youell presented to the Board for approval the Final FY 2022 Budget Items and FY 2022 Community Development Work program listed below and recommended adoption by the Council of Officials:

- a. Funds Budget
- b. Line Item Budget
- c. Program Budget
- d. Community Development Work Program
- e. Resolution 2021 - 40: Final FY 2022 Unified Planning Work Program / UPWP

MOTION by Warren, SECOND by Hike, to approve and recommend to the Council of Officials the FY 2022 Budget Items and Work Program.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. DRAFT FY 2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – (ACTION)

Mr. Helgerson presented to the Board for approval the Draft FY 2022 TIP to go to a 30-day public comment period.

MOTION by Walsh, SECOND by Warren, to approve the Draft FY 2022 TIP to go to a 30-day public comment period.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. SYSTEM RELIABILITY, FREIGHT & CONGESTION MITIGATION PERFORMANCE MEASURES (PM3) PROGRESS REPORT – (INFORMATION)

Mr. Boerner provided an overview to the Board on the report documenting annual progress towards the federal truck and travel time performance measures prior to submission to Nebraska and Iowa DOT and their FHWA field offices.

6. RESOLUTION 2021 - 41: CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT, 2021 (CRRSAA) TRANSPORTATION FUND BUYBACK - (ACTION)

Mr. Youell presented to the Board for approval a resolution for a federal fund buyback program with Nebraska Department of Transportation (NDOT) to provide MAPA state funding in exchange for CRRSAA federal funds. The resolution will be forwarded to the Council of Officials for consideration at the June 16, 2021 meeting.

MOTION by Warren, SECOND by Andersen, to approve Resolution 2021 - 41: CRRSAA Transportation Fund Buyback.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

7. FY 2022 STRATEGIC PLAN UPDATE – (ACTION)

Mr. Youell presented to the board for approval the agency's FY 2022 Strategic Plan update.

MOTION by Warren, SECOND by Walsh, to approve the FY 22 Strategic Plan Update.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

8. ELECTION OF OFFICERS – (ACTION)

As specified by the Interlocal Agreement, the FY 2022 Chair and Vice Chair of the MAPA Board of Directors will be elected. They will take office July 1, 2021.

MOTION by Warren to nominate Kindig and Vinton to serve as FY 2022 Board Chair and Vice Chair, respectively;

SECOND by Walsh. No further nominations, nominations were closed.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

9. FY 2022 MAPA COMMITTEE MEMBERSHIP – (ACTION)

Mr. Youell presented the FY 2022 MAPA committee membership to the Board for approval.

MOTION by Warren, SECOND by Hike, to approve the FY 2022 MAPA Committee Membership.

AYES: Andersen, Hike, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

J. DISCUSSION – None.

K. ADDITIONAL BUSINESS – None.

L. ADJOURNMENT – Vice Chair Vinton adjourned the meeting at 2:57 p.m.