

**METROPOLITAN AREA PLANNING AGENCY**  
**2222 Cuming Street - Omaha, NE 68102-4328**  
**Finance Committee – April 14, 2021**

The MAPA Finance Committee met April 14, 2021 in the MAPA board room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer  
Carol Vinton, Mills County  
Jim Warren, Sarpy County

Members Absent

Janet McCartney, Cass County  
Chris Rodgers, Douglas County  
Scott Belt, Pottawattamie County  
Steve Dethlefs, Washington County

Staff Present

Natasha Barrett  
Christina Brownell (8:39)  
Matt Eash  
Don Gross (8:44)  
Amanda Morales  
Bridgette Smith  
Greg Youell

A. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (January)
  - a. Bank Reconciliations (ANB & WCB) and Statements on Investments
  - b. Receipts and Expenditures
  - c. Schedules of Accounts Receivable & Accounts Payable
  - d. Statement of Financial Position
  - e. Statement of Revenues and Expenditures

Mr. Eash presented the January Financials.

2. MAPA Projects / Activities
  - a. New / Anticipated Transportation and Community Development Projects

Mr. Youell provided an overview of anticipated projects

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments
  - a. Benesch - Pmt #10 - \$23,495.36
  - b. City of Council Bluffs Paratransit Agency - Pmt #2 - \$37,239.00
  - c. City of Omaha Planning - Pmt #2 - \$5,676.99
  - d. Florence Home - Pmt #3 - \$9,583.93
  - e. HDR Engineering - Pmt #2 - \$4,385.54
  - f. Verdis - Pmt #7 - \$9,014.25
  - g. Verdis - Pmt #8 - \$9,171.10
  - h. We Are The New Black - Pmt #3 - \$4,500.00

Mr. Youell presented the Contract Payments for committee approval.

MOTION by Warren, SECOND by Vinton to approve contract payments as presented. MOTION CARRIED.

2. Contract Payments Pending Staff Review

- a. Olsson - Pmt #7 - \$11,633.13

Mr. Youell presented the Contract Payments Pending Staff Review for committee approval.

MOTION by Vinton, SECOND by Warren to approve contract payments as presented pending staff approval. MOTION CARRIED.

C. RECOMMENDATIONS TO THE BOARD (Action)

1. Final Contract Payments

- a. Douglas County GIS - Pmt #3 - \$14,701.32

Mr. Youell presented the Final Contract Payments for recommendation to the Board.

MOTION by Warren, SECOND by Vinton to recommend the final contract payment to the Board. MOTION CARRIED.

2. MAPA Revolving Loan Fund (RLF) Strategy

Mr. Youell presented the MAPA Revolving Loan Fund (RLF) Strategy for recommendation to the Board.

MOTION by Vinton, SECOND by Warren to recommend the MAPA Revolving Loan Fund (RLF) Strategy to the Board. MOTION CARRIED

3. New Contracts

- a. Coronavirus Aid, Relief and Economic Stability (CARES) Act Funding
- i. USED Grant Subaward Contract - Omaha Development Foundation (ODF) - \$166,500.00
    - 1. Memorandum of Understandings (MOU's) for COVID-19 Recovery and Resiliency Assistance
      - a. Cass County Nebraska Economic Development Corporation
      - b. Greater Omaha/Economic Development Partnership
      - c. Advance Southwest Iowa Corp
      - d. Sarpy County Economic Development Corp
      - e. Gateway Development Corporation
  - ii. USED Grant Subaward Contract - Mills County Economic Development Foundation - \$33,300.00

Mr. Youell presented the USED Grant Subaward contracts and MOU's for recommendation to the Board.

MOTION by Warren, SECOND by Vinton to recommend the USED Grant Subaward contracts and MOU's to the Board. MOTION CARRIED.

- b. Homeland Security and Emergency Management Division (HSEMD) Program Property Acquisition Pottawattamie County - \$4,000 per property, not to exceed \$32,000

Mr. Gross presented the agreement for the HSEMD Program Property Acquisition Pottawattamie County for recommendation to the Board.

MOTION by Warren, SECOND by Vinton to recommend the agreement for the HSEMD Program Property Acquisition Pottawattamie County to the Board. MOTION CARRIED.

- c. Neighborhood (NEAT) Program Agreement between MAPA and Nebraska Dept of Transportation (NDOT) - \$120,000 Federal & \$30,000 Local Match

Mr. Youell presented the Program Agreement between MAPA and NDOT for recommendation to the Board.

MOTION by Vinton, SECOND by Warren to recommend the Program Agreement between MAPA and NDOT to the Board. MOTION CARRIED.

- d. Southside Terrace - Indian Hills Neighborhood Multimodal Transportation Study
  - i. Program Agreement between MAPA and Nebraska Dept of Transportation (NDOT) - \$136,000 Federal & \$34,000 Local Match
  - ii. Felsburg Holt & Ullevig (FHU) Southside Terrace - Indian Hills Neighborhood Multimodal Transportation Study Master Agreement - Not to exceed \$150,000

Mr. Youell presented the Southside Terrace – Indian Hills Neighborhood Transportation Study for recommendation to the Board.

MOTION by Warren, SECOND by Vinton to recommend the Southside Terrace – Indian Hills Neighborhood Transportation Study to the Board. MOTION CARRIED.

- e. Rail-Volution Agreement with MAPA/Heartland 2050 for Services to include Capsule Learning Equity, Capsule Learning Transit Oriented Development, Panel Session Regional Transit Authority, and Panel Session Coalition Building - \$20,000.00

Mr. Youell presented the Rail-Volution Agreement with MAPA/Heartland 2050 for recommendation to the Board.

MOTION by Vinton, SECOND by Warren to recommend the Rail-Volution Agreement with MAPA/Heartland 2050 to the Board. MOTION CARRIED.

- 4. FY 2022 Budget
  - a. Preliminary Funds Budget
  - b. Preliminary Line Item Budget
  - c. Preliminary Program Budget Draft FY 2022 Work Program

Mr. Youell presented the FY22 Preliminary Budget for recommendation to the Board.

MOTION by Vinton, SECOND by Warren to recommend the FY22 Preliminary Budget to the Board. MOTION CARRIED

#### D. DISCUSSION

- 1. Executive Director's Performance Review Committee

Finance Committee discussed forming a Committee for Executive Director's Performance Review, likely members are Carol Vinton, Jim Warren, Patrick Bloomingdale, and Doug Kindig.

#### E. ADJOURNMENT

The Finance Committee meeting adjourned at 9:15 a.m.