

**METROPOLITAN AREA PLANNING AGENCY**  
**2222 Cuming Street - Omaha, NE 68102-4328**  
**Finance Committee - December 2, 2020**

The MAPA Finance Committee met December 2, 2020 in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer  
Steve Dethlefs, Washington County  
Clare Duda, Douglas County  
Janet McCartney, Cass County  
Carol Vinton, Mills County  
Jim Warren, Sarpy County

Staff Present

Natasha Barrett  
Don Gross  
Mike Helgerson (via phone)  
Michael Keays  
Amanda Morales  
Greg Youell

Members Absent

Justin Schultz, Pottawattamie County

A. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (September)

- a. Statement of Financial Position
  - i. Bank Reconciliations (ANB & WCB) and Statements on Investments
  - ii. Schedules of Accounts Receivable & Accounts Payable
- b. Statement of Revenues and Expenditures

Mr. Keays presented the September Financials.

2. MAPA Projects / Activities

- a. New / Anticipated Transportation and Community Development Projects

Mr. Youell provided an overview of anticipated transportation projects. Mr. Gross discussed anticipated community development projects.

- b. MAPA Foundation Update

Mr. Gross provided an update of MAPA Foundation activities.

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments

- a. Benesch - I-80 Interchange PEL Study – PMT #6 – \$35,804.18
- b. Emspace + Lovgren - 2020 Clean Air Partnership Campaign – PMT #8 – \$23,155.12
- c. Emspace + Lovgren - 2020 Clean Air Partnership Campaign – PMT #9 – \$10,675.00
- d. Felsburg, Holt & Ullevig - Bellevue Bridge Study - PMT #8 - \$107.26
- e. HDR - FY 21 On-Call Travel Demand Modeling Services – PMT #3 – \$2,818.00
- f. Olsson - Central 24th Street Multimodal Transportation Corridor Study – PMT #1 – \$2,568.74
- g. Olsson - Central 24th Street Multimodal Transportation Corridor Study – PMT #2 – \$8,167.24
- h. Pottawattamie County - FY 21 Pottawattamie County GIS – PMT #1 – \$9,574.17
- i. Toole Design Group - Council Bluffs 1st Ave Alternatives Analysis - PMT #8 – \$41,823.65
- j. Verdis Group - On-Call Travel Demand Management Support Services – PMT #2 – \$4,589.00

Mr. Youell presented the Contract Payments for committee approval.

MOTION by Duda, SECOND by Vinton to approve contract payments as presented. MOTION CARRIED.

2. Contract Payments Pending Staff Review

- a. City of Omaha Planning - FY 2021 PL Funding - PMT #1 - \$6,427.91
- b. City of Omaha Public Works - FY 2021 PL Funding - PMT #1 - \$20,074.85
- c. Douglas County GIS - FY 2021 PL Funding - PMT # 1 - \$ 17,879.00
- d. Metro Transit - FY 2021 PL Funding - PMT #1 - \$20,549.21
- e. Sarpy County GIS & Planning FY 2021 PL Funding - PMT #1 - \$18,522.57
- f. Verdis Group - On-Call Travel Demand Management Support Services - PMT #3 -\$6,695.95

Mr. Youell presented the Contract Payments Pending Staff Review for committee approval.

MOTION by Duda, SECOND by Warren to approve contract payment as presented pending staff approval. MOTION CARRIED.

3. New Contracts/Grants/Task Orders

- a. Breaking Point Solutions, LLC (DBA GEO Partners, LLC) - Broadband Mapping Software for Nebraska Resiliency Project (2 years) – \$9,026.2878-80

Mr. Youell presented the new contract for finance committee approval.

MOTION by Vinton, SECOND by Dethlefs to approve the new contract. MOTION CARRIED.

4. FY21 Salary Adjustments

Mr. Youell reviewed the memorandum to the Finance Committee recommending the proposed salary adjustment as the second portion for FY2021 based on the current budget condition.

MOTION by Dethlefs, SECOND by Duda

C. RECOMMENDATIONS TO THE BOARD (Action)

1. New Contracts/Grants/Task Orders

- a. HDR Engineering, Inc. - On Call Modeling Services Master Agreement – \$150,000.00
- b. HDR Engineering, Inc. - On Call Modeling Services Task Order 1 – \$20,076.73

Mr. Helgeson presented the HDR master agreement and first task order to the committee for recommendation to the Board.

MOTION by Warren, SECOND by Duda to recommend both HDR agreements to the Board. MOTION CARRIED.

- c. 21CMLR01 - Council Bluffs Missouri River Levee Resiliency Project – Not to exceed \$25,000.00

Mr. Youell presented the Council Bluffs Missouri River Levee Resiliency Project agreement to the committee for recommendation to the Board.

MOTION by Vinton, SECOND by Dethlefs to recommend the Council Bluffs Missouri River levee resiliency project agreement to the Board. MOTION CARRIED.

D. DISCUSSION

1. NDOT Audit Update

Mr. Keays and Mr. Youell provided an overview of the ongoing NDOT Audit.

E. ADJOURNMENT

The Finance Committee meeting adjourned at 9:13 a.m.