



# REGIONAL PLANNING AFFILIATION – REGION 18

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## MEETING NOTICE

October 9, 2019

TO: RPA-18 Policy and Technical Committees

FROM: Charles Parkhurst, RPA-18 Policy Committee Chair  
John Rasmussen, RPA-18 Technical Committee Chair  
Michael Helgerson, Transportation & Data Manager / RPA-18 Administrator

RE: October 16, 2019 Meeting

The RPA-18 Policy and Technical Committees will meet on **Wednesday, October 16 at 11:00 am** in the MAPA offices at 2222 Cuming Street, Omaha, Nebraska.

As a quorum is needed to approve the agenda items, please contact me if you cannot attend.

## AGENDA

- 1) **Review of Regional STBG Balances:** Staff will present year-end obligations and balances as part of project selection discussion. **(Discussion)**
- 2) **Call for Projects – Regional STBG:** Staff will present application materials and timeline for regional STBG funding. **(Action)**
- 3) **Call for Projects – Regional TAP:** Staff will present application materials and timeline for regional TAP funding. **(Action)**
- 4) **RPA 18 Long Range Transportation Plan Priority Projects:** Staff will update the committees on development of the LRTP and discuss priority project listing. **(Discussion)**
- 5) **Additional Business (Information)**
- 6) **Next Meeting (Information):** The next scheduled meeting of the RPA-18 Policy and Technical Committees is on November 13, 2019 at 11:00 am.
- 7) **Adjournment**

**RPA-18 Policy/Technical Committee**  
Minutes of October 16, 2019 Meeting

11:00 a.m.

The RPA-18 Policy and Transportation Technical Committees met on October 16, 2019, in the Metro Building, 2222 Cuming Street, Omaha, Nebraska. John Rasmussen called the meeting to order at 11:00am.

**PRESENT**

**Policy Committee**

Charles Parkhurst  
Ron Kohn  
Gene Gettys

Shelby County Supervisor  
Glenwood Mayor  
Harlan City Administrator

**Technical Committee**

Gene Gettys  
Steven Struble  
Cory Gaston

Harlan City Administrator  
Harrison County Engineer  
Mills County Engineer

**Staff/Non-Voting Members**

Michael Helgerson

Metropolitan Area Planning Agency

**1. Review of Regional STBG Balances: (Discussion)**

Helgerson presented a summary of regional Surface Transportation Block Grant (STBG) and Swap balances. Helgerson noted that this summary had been updated to reflect the year-end balances provided by Iowa DOT. Helgerson noted that the format of this summary reflected input by the Policy and Technical Committees, including a list of credits and debits from the previous period. Helgerson noted that this balance summary provides the basis for the project selection process requested by the committee, including ensuring regional equity in the first two years of the program.

**2. Call for Projects – Regional STBG: (Action)**

Helgerson presented a draft version of the regional STBG application. He noted that it had been modified from the previous year's format and had been simplified based on input from the committees. Helgerson noted that the focus of the questions on the application are to determine the location, termini, and requested funding for the project. Helgerson briefed the committees on the process that had been laid out earlier in the year, and how this call for projects fit into the overall process

Helgerson noted suggested the call for projects accept applications through December 6<sup>th</sup> in order for the applications to be received before the end of the year. Struble suggested that the timing of a January deadline worked just as well and gave representatives more time to put application materials together.

Helgerson suggested January 10 as the due date for projects in advance of the RPA Policy and Technical Committee that month.

MOTION to approve by KOHN

SECOND by PARKHURST

MOTION CARRIES

**3. Call for Projects – Regional TAP: (Action)**

Helgerson presented the Iowa DOT Transportation Alternatives Program (TAP). Helgerson noted that while the RPA gets a regional target for TAP funding, the program is administered by Iowa DOT. As such, the RPA gets to prioritize projects from the region and submit those on to Iowa DOT for review and approval.

Helgerson suggested matching the due date for STBG applications, and requesting TAP applications from communities by January 10, 2020.

MOTION to approve by GETTYS

SECOND by KOHN

MOTION CARRIES

**4. RPA-18 Long Range Transportation Plan Priority Projects: (Information)**

Helgerson provided a brief update of the progress towards the Long Range Transportation Plan, and that a draft would be presented at the next meeting. Helgerson noted that MAPA staff would be reaching out to communities to identify any priority projects for inclusion in the LRTP. The remaining list of projects will be based on the priorities from earlier parts of the plan including pavement management and trail planning.

**5. Additional Business: (Information)**

Cory Gaston noted the next SWAP Committee meeting was on October 30.

**6. Next Meeting: (Information)**

The next meeting of the RPA is scheduled for November 13, 2019 at 11:00 am.

**7. Adjournment:**

Meeting was adjourned at 11:52 am.