



# REGIONAL PLANNING AFFILIATION – REGION 18

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HARRISON

MILLS

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SHELBY

## MEETING NOTICE

June 4, 2020

TO: RPA-18 Policy and Technical Committees

FROM: Charles Parkhurst, RPA-18 Policy Committee Chair  
John Rasmussen, RPA-18 Technical Committee Chair  
Michael Helgerson, Transportation & Data Manager / RPA-18 Administrator

RE: June 10 RPA-18 Policy and Technical Committee Meeting

The RPA-18 Policy and Technical Committees will meet on Wednesday, June 10 at 11:00 am virtually due to the ongoing COVID-19 Pandemic. For video streaming capabilities, please visit MAPA's Facebook page at [www.facebook.com/MAPA2222](http://www.facebook.com/MAPA2222).

"This meeting is being held by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference call originating from the Metropolitan Area Planning Agency Office in Omaha, Nebraska. It is open to the public and those in attendance can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4."

As a quorum is needed to approve the agenda items, please contact me if you cannot attend.

## AGENDA

- 1) **Approval of Agenda**
- 2) **Approval of Minutes:** May 13, 2020 meeting. **(Action)**
- 3) **STBG Regional Equity Analysis:** Staff will present and lead discussion on programming STBG projects for regional equity and fiscal constraint parameters. **(Action Item)**
- 4) **FY2021 RPA Draft TIP Draft TIP :** Staff will present the Draft RPA TIP for FY 2021. **(Action Item)**
- 5) **Additional Business**
- 6) **Next Meeting (Information):** The next scheduled meeting of the RPA-18 Policy and Technical Committees is on July 8, 2020 at 11:00 am.
- 7) **Adjournment**

**RPA-18 Policy/Technical Committee**  
Minutes of June 10, 2020 Meeting

11:00 a.m.

The RPA-18 Policy and Transportation Technical Committees met on June 10, 2020 virtually due to the ongoing COVID-19 Pandemic. The meeting was held in compliance with the Iowa Open Meetings Act. Charles Parkhurst called the meeting to order at 11:00am.

**PRESENT**

**Policy Committee**

Charles Parkhurst  
Ron Kohn  
Richard Crouch  
John Rasmussen  
Tony Smith

Shelby County Supervisor  
Glenwood Mayor  
Mills County Supervisor  
Pottawattamie County  
Harrison County Supervisor

**Technical Committee**

Cory Gaston  
Brandon Burmeister  
John Rasmussen  
Steven Struble  
Gene Gettys

Mills County Engineer  
Shelby County Engineer  
Pottawattamie County Engineer  
Harrison County Engineer  
Harlan City Manager

**Staff/Non-Voting Members**

Michael Helgerson  
Travis Halm  
Scott Suhr  
Michelle Wodtke-Franks

Metropolitan Area Planning Agency  
Metropolitan Area Planning Agency  
Iowa Department of Transportation  
Golden Hills Resource Conservation and Dev.

**1. Approval of Agenda**

MOTION by Gettys

SECOND by Crouch

**2. Approval of Minutes**

Parkhurst called for approval of the minutes from May 8, 2020.

MOTION by Gaston

SECOND by Burmeister

**3. STBG Regional Equity Analysis**

Travis Halm presented an update to the Regional Equity Analysis and STBG-SWAP chart to address an over-programming of funding related to equity, along with not being fiscally constrained.

Halm added that Mills County moved each project back by one year. L-55 to 2022, H-20 to 2023, L-63 to 2024 and L-31 to 2025.

Halm added that Shelby County moved M-16 resurfacing to 2025 and to \$1,200,000.

Halm added that Pottawattamie County has lowered the amount for L-66 to \$325,000.

Halm added that L-16 in Harrison County would remain in 2023 and would be increased to 1,200,000 due to Harrison County being under-programmed.

Michael Helgerson, MAPA, added that new funding targets meant adjusting FY 2020 obligations, which actually provided more room to adjust projects.

Halm stated that these updates to the STBG chart followed the regional equity model and were fiscally constrained.

Halm added that he was able to edit items in TPMS for all items to match.

MOTION by Smith

SECOND by Crouch

MOTION PASSES

#### **4. FY 2021 RPA Draft TIP**

Travis Halm presented the Draft TIP to members of the RPA Policy and Technical Committee.

Halm said that a TPMS glitch prevented him from sending the document earlier but was able to resolve the issue.

Halm noted that he would update the document presented to the board based upon Item 3 on STBG programming.

Halm added that the language adopted in January would be adopted in this Draft TIP.

Halm said if a project in TPMS says "in prep" that its being let prior to FY 2021 starting in October, and will be filtered before the Final TIP is presented.

Steven Struble inquired whether potential INFRA grant funding opportunities for the Missouri Valley bypass would be added in the TIP.

Scott Suhr, Iowa DOT added that they are in the TIP but not fiscally constrained, and could be adjusted based upon potential funding awards. Scott added that right of way work is being done with Union Pacific and the Army Corps of Engineers.

John Rasmussen inquired when approval was required.

Michael Helgerson stated the draft was due June 15, and the final is due in Mid July.

MOTION by Struble

SECOND by Gettys

MOTION PASSES

#### **5. Additional Business**

Travis Halm informed the committee that some projects programmed in the County Five-Year plans in TPMS are not showing up in the STIP. Staff is currently working with Iowa DOT on resolving various TPMS issues.

**6. Next Meeting: (Information)**

The next meeting of the RPA is scheduled for July 8, 2020, 11:00am. Details are still pending.

**7. Adjournment:**

Meeting was adjourned at 11:19 am.