



**REGIONAL PLANNING AFFILIATION - REGION 18**

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**RPA-18 Policy/Technical Committee**

Minutes of November 18, 2020 Meeting

11:00 a.m.

The RPA-18 Policy and Transportation Technical Committees met on November 18, 2020 virtually due to the ongoing COVID-19 Pandemic. The meeting was held in compliance with the Iowa Open Meetings Act. Charles Parkhurst called the meeting to order at 11:00am.

**PRESENT**

**Policy Committee**

Charles Parkhurst  
John Rasmussen  
Steven Struble

Shelby County Supervisor  
Pottawattamie County  
Harrison County

**Technical Committee**

Brandon Burmeister  
John Rasmussen  
Steven Struble  
Cory Gaston  
Gene Gettys

Shelby County Engineer  
Pottawattamie County Engineer  
Harrison County Engineer  
Mills County Engineer  
Harlan City Manager

**Staff/Non-Voting Members**

Michael Helgerson  
Travis Halm  
James Boerner  
Scott Suhr

Metropolitan Area Planning Agency  
Metropolitan Area Planning Agency  
Metropolitan Area Planning Agency  
Iowa Department of Transportation

**1. Approval of Agenda**

MOTION by Rasmussen

SECOND by Gettys

MOTION PASSES

**2. Approval of Minutes**

Travis Halm, MAPA, noted one correction in the minutes and asked for approval with that correction as a term of approval.

Parkhurst called for approval of the minutes from September 9, 2020.

MOTION by Gaston

SECOND by Burmeister

MOTION PASSES

**3. 2040 RPA-18 Long Range Transportation Plan (LRTP)**

Travis Halm stated the RPA-18 LRTP had gone through a 45-day comment period with one comment from Iowa DOT. The comment requested a 5-year list of projects, which had been added to the appendix.

Halm noted that this would be the final approval of the RPA-18 2040 Long Range Transportation Plan.

MOTION by Burmeister

SECOND by Gettys

MOTION PASSES by roll call vote

**4. Call for Projects – Regional STBG and Regional TAP:**

Travis Halm, MAPA, noted it was time to officially begin a call for projects for Regional STBG and Regional TAP funding, with a due date of January 29, 2021, in preparation of the February 10, 2021 RPA Meeting.

Brandon Burmeister, Shelby County, inquired whether balances would be available prior to that meeting.

Michael Helgerson, MAPA, indicated the balances and regional equity numbers would be made available.

MOTION by Struble

SECOND by Gaston

MOTION PASSES by roll call vote

**5. Additional Business**

Scott Suhr, Iowa DOT, noted that Iowa DOT was working from home due to the pandemic. Suhr also noted that website issues from the previous Monday had been corrected.

**6. Next Meeting: (Information)**

The next meeting of the RPA is scheduled for January 13, 2021. Exact details are pending due to the ongoing pandemic.

**7. Adjournment:**

Meeting was adjourned at 11:24 am.