

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102-4328
Benefits Committee & Finance Committee
July 15, 2020

Clare Duda called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Janet McCartney, Cass County
Clare Duda, Douglas County
Carol Vinton, Mills County
Steve Dethlefs, Washington County

Staff Present

Natasha Barrett
Christina Brownell
Margie Bell (via phone)
Sue Cutsforth
Michael Keays
Amanda Morales
Greg Youell

Members Absent

Jim Warren, Sarpy County
Justin Schultz, Pottawattamie County
Patrick Bloomingdale Secretary/Treasurer

Guest Present

Jeff Freygang (via phone)

A. APPROVAL OF THE MAY 19, 2020 MEETING MINUTES – (ACTION)

Mr. Keays presented the May 19, 2020 Benefits Committee Minutes.

MOTION by Dethlefs, SECOND by McCartney to approve the May 19, 2020 minutes. MOTION CARRIED.

B. HEALTH INSURANCE RENEWAL – (ACTION)

1. The Benefits and Finance Committees will consider for approval the Health Insurance Renewal effective 9/1/20. The renewal option includes a 2.5% premium increase.

Ms. Bell & Mr. Freygang presented the Health insurance renewal, including a 2.5% premium increase and emergency room copay formally at \$150 per visit changing to 20% of the total cost.

MOTION by Duda, SECOND by Vinton to approve the Health Insurance Renewal. MOTION CARRIED.

C. ADJOURNMENT OF THE BENEFITS COMMITTEE – (ACTION)

D. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (May)
 - a. Bank Reconciliations (ANB & WCB) and Statements on Investments
 - b. Receipts and Expenditures
 - c. Schedules of Accounts Receivable & Accounts Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues and Expenditures

Mr. Keays presented the May financials.

2. MAPA Projects / Activities

- a. New / Anticipated Transportation and Community Development Projects

Mr. Youell provided an overview of anticipated projects.

E. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments Pending Staff Review

- a. Alfred Benesch - Sarpy County I-80 Interchange and Planning Study - PMT #2 – \$15,704.62
- b. Emspace + Lovgren -2020 Clean Air Partnership Campaign - PMT #4 – \$10,887.96
- c. Toole Design Group - Council Bluffs 1st Ave Transit Alternatives Analysis - PMT #6 – \$7,901.86

Mr. Youell presented the Contract Payments for committee approval.

MOTION by Vinton, SECOND by Dethlefs to approve contract payments as presented pending staff approval. MOTION CARRIED.

F. RECOMMENDATIONS TO THE BOARD

1. Final Contract Payments Pending Staff Review

- a. Douglas County GIS- FY 2020 Planning – \$13,730.60
- b. City of Omaha Planning – \$7,909.64
- c. Pottawattamie County – FY 2020 Planning - \$2,789.61
- d. We Are The New Black LLC - On-Call Community Support

Mr. Youell presented the final contract payments to the committee.

MOTION by Dethlefs, SECOND by Vinton to recommend final contact payments to the Board. MOTION CARRIED.

2. New Contracts/Task Orders

- a. City of Carter Lake - Iowa Sanitary Sewer Improvements – \$30,000
- b. FY 2021 Heartland 2050 Mini-Grant Memorandums of Understanding (MOU)
 - i. Olsson - 24th Street Central Corridor Multimodal Transportation Plan - H2050 Mini-Grant – Amount Not to Exceed \$ 150,000
 - ii. City of Omaha - Indian Hills-Southside Terrace Heartland 2050 Mini-Grant Memorandum of Understanding (MOU) – \$120,000 (\$96,000 Federal Funding / \$24,000 Local Match)
 - iii. Pappio-Missouri River Natural Resource District - Neighborhood Enhancement and Access to Trails (NEAT) Heartland 2050 Mini-Grant Memorandum of Understanding (MOU) – \$150,000 (\$120,000 Federal Funding / \$30,000 Local Match)
 - iv. Metro Transit - ORBT Operational Support Heartland 2050 Mini-Grant Memorandum of Understanding (MOU) – \$182,884 (\$146,307 Federal Funding / \$36,577 Local Match)
- c. Greater Omaha Chamber Memorandum of Understanding (MOU) - Smart Cities Project – \$17,000
- d. Verdis Group - On-Call Travel Demand Management Services - Master Agreement UK2009 – \$200,000
- e. Verdis Group - On-Call Travel Demand Management Services - Task Order 1 – \$ 97,110

Mr. Youell presented the New Contract/Task Orders to the Finance Committee for recommendation to the Board.

MOTION by Vinton, SECOND by Dethlefs to recommend the new contracts and task orders to the Board. MOTION CARRIED.

3. Audit Engagement Letter – FY 2020 Audit Fees \$17,000

Mr. Keys presented the Audit Engagement Letter for Finance Committee recommendation to the MAPA Board.

MOTION by Vinton, SECOND by Dethlefs to recommend the audit engagement letter to the Board. MOTION CARRIED.

E. DISCUSSION

F. ADJOURNMENT

The Finance Committee meeting adjourned at 9:10 a.m.