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RPA-18 Policy/Technical Committee
Minutes of July 8, 2020 Meeting

11:00 a.m.

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The RPA-18 Policy and Transportation Technical Committees met on July 8, 2020 virtually due to the ongoing COVID-19 Pandemic. The meeting was held in compliance with the Iowa Open Meetings Act. Charles Parkhurst called the meeting to order at 11:00am.

PRESENT

Policy Committee

Charles Parkhurst	Shelby County Supervisor
Ron Kohn	Glenwood Mayor
Richard Crouch	Mills County Supervisor
John Rasmussen	Pottawattamie County
Steven Struble	Harrison County

Technical Committee

Brandon Burmeister	Shelby County Engineer
John Rasmussen	Pottawattamie County Engineer
Steven Struble	Harrison County Engineer
Gene Gettys	Harlan City Manager

Staff/Non-Voting Members

Michael Helgerson	Metropolitan Area Planning Agency
Travis Halm	Metropolitan Area Planning Agency
Scott Suhr	Iowa Department of Transportation
Michelle Wodtke-Franks	Golden Hills Resource Conservation and Dev.

1. **Approval of Agenda**

   MOTION by Crouch

   SECOND by Gettys

   MOTION PASSES

2. **Approval of Minutes**

   Parkhurst called for approval of the minutes from June 10, 2020.

   MOTION by Struble

   SECOND by Burmeister

   MOTION PASSES

3. **FY 2021 RPA Final TIP**

   Travis Halm presented the Final TIP to members of the RPA Policy and Technical Committee.

   Michael Helgerson, MAPA, stated that due to feedback from Iowa DOT, some criteria changes were required to ensure fairness in the application process. Helgerson added that Iowa DOT

requires one fair application process where all eligible entities can submit applications for funding, contrary to the previous selection process. Iowa DOT stated that our current selection process was not in compliance and could be at risk for future funding awards in the future.

Steven Struble asked what the notification process would be for notificating municipalities of application opportunities.

Helgerson added that this process is currently done, but that some steps in the process are being moved around to be in compliance. No funding changes were made in the FY21 TIP, but the language would need to be finalized prior to the next selection process.

Travis Halm added that since the Draft TIP, funding totals were adjusted to match TPMS and STBG and TAP funding tables, which were inconsistent in the Draft TIP. Two TAP projects were programmed for FY20 that had been moved back to FY21.

Halm added that project updates were completed.

Helgerson added that the next application process would begin in October with applications due in December, which could include funding recommendations finalized as early as January.

MOTION to approve the RPA-18 FY 2021 Final TIP by Parkhurst

SECOND by Struble

MOTION PASSES

4. **Additional Business**

Scott Suhr, Iowa DOT, provided an Missouri Valley Bypass, however, their application for an INFRA funding grant was declined. Iowa DOT is currently working with the railroad and Army Corps of Engineers on railroad switches and other right-of-way and alignment issues.

5. **Next Meeting: (Information)**

The next meeting of the RPA is scheduled for August 12, 2020, 11:00am. Halm added that this meeting would likely be cancelled due to a lack of agenda items. Details are still pending.

6. **Adjournment:**

Meeting was adjourned at 11:24 am.