

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102-4328
Finance Committee
June 17, 2020

In compliance with Nebraska Executive Order No. 20-03 dated March 17, 2020, the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Finance Committee met in a virtual meeting. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer
Janet McCartney, Cass County
Clare Duda, Douglas County
Carol Vinton, Mills County
Justin Schultz, Pottawattamie County
Steve Dethlefs, Washington County

Staff Present

Natasha Barrett
Christina Brownell
Don Gross
Mike Helgerson
Michael Keays
Amanda Morales
Greg Youell

Members Absent

Jim Warren, Sarpy County

A. FINANCE COMMITTEE INFORMATION – (INFORMATION)

1. Monthly Financial Statements (April)
 - a. Bank Reconciliations (ANB & WCB) and Statements on Investments
 - b. Receipts and Expenditures
 - c. Schedules of Accounts Receivable & Accounts Payable
 - d. Statement of Financial Position
 - e. Statement of Revenues and Expenditures

Mr. Keays presented the April financials.

2. MAPA Projects / Activities
 - a. New / Anticipated Transportation and Community Development Projects

Mr. Youell provided an overview of anticipated projects.

B. FOR FINANCE COMMITTEE APPROVAL – (ACTION)

1. Contract Payments Pending Staff Review
 - a. Alfred Benesch & Company- Sarpy County I-80 Interchange Planning Study - PMT #1 \$23,921.31
 - b. Emspace + Lovgren - 2020 Clean Air Partnership Campaign-PMT# 3 \$12,492.85
 - c. HDR- On-Call Travel Demand Modeling Services -PMT #5 \$2,600.50
 - d. Metro Transit - Planning FY 20 - PMT #3 - \$18,924.49
 - e. Toole Design Group, LLC - Council Bluffs 1st Ave Transit Alternatives Analysis - PMT #5\$61,726.58
 - f. We Are The New Black, LLC- On-Call Community Support: Task Order 2 - PMT #4 \$2,750.00

Mr. Youell presented the Contract Payments for committee approval.

MOTION by McCartney, SECOND by Shultz to approve contract payments as presented. MOTION CARRIED.

C. RECOMMENDATIONS TO THE MAPA FOUNDATION BOARD

1. MAPA Foundation Activity Update – (INFORMATION)
 - a. Valley Waterloo OOR
 - b. Blair Rural Workforce Housing Fund (RWHF)
 - c. Dana Suites

Mr. Gross provided information on the MAPA Foundation projects underway.

2. FY 2021 MAPA Foundation Budget – (ACTION)

Mr. Keays outlined the FY2021 MAPA Foundation Budget.

MOTION by Vinton, SECOND by Shultz to recommend approval of the supplied budget to the MAPA Foundation Board.

3. MAPA Foundation Bylaws Amendment – (ACTION)

Mr. Youell explained the MAPA Foundation Bylaw revisions recommended.

MOTION by Shultz, SECOND by McCartney to recommend the amendment to the MAPA Foundation Board.

D. RECOMMENDATIONS TO THE BOARD – (ACTION)

1. Contract Amendment
 - a. On-Call Modeling Master Agreement extension of time to December 31, 2020

Mr. Youell presented the Contract Amendments for Finance Committee recommendation to the MAPA Board.

MOTION by Vinton, SECOND by Duda to recommend contract amendments as presented. MOTION CARRIED.

2. New Contracts/Task Orders
 - a. City of Oakland - Property Buyout Project - \$22,403 effective July 1, 2020 - June 30, 2022
 - b. M&P Missouri River Levee District Levee Certification Study - \$15,000
 - c. HDR On-Call Modeling - Task Order 3 - \$20,867.62

Mr. Gross & Mr. Helgerson presented the New Contracts/Task Orders to the Finance Committee for recommendation to the Board.

MOTION by Vinton, SECOND by McCartney to recommend the New Contracts/Task Orders as presented. MOTION CARRIED.

3. FY 2021
 - a. Depository Resolution

Mr. Youell presented the FY 2021 Depository Resolution to the Finance Committee for Recommendation to the MAPA Board.

MOTION by McCartney, SECOND by Vinton to recommend the FY 2021 Depository Resolution as presented to the Board.

- b. Salary Adjustment
 - i. Salary Adjustment

Mr. Youell presented the FY 2021 Salary Adjustment to the Finance Committee for Recommendation to the MAPA Board.

MOTION by Duda, SECOND by Vinton to recommend the FY 2021 Salary Adjustment as presented to the Board.

- ii. Salary Schedule Update

Mr. Youell presented the FY 2021 Salary Schedule Update to the Finance Committee for Recommendation to the MAPA Board.

MOTION by Duda, SECOND by Vinton to recommend the FY 2021 Salary Schedule Update as presented to the Board.

E. DISCUSSION

F. ADJOURNMENT

The Finance Committee meeting adjourned at 9:15 a.m.