

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
May 28, 2020

In compliance with Nebraska Executive Order No. 20-03 dated March 17, 2020, the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Board of Directors met in a virtual meeting. Chair Kindig called the meeting to order at 1:30 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Clare Duda	Douglas County Commissioner
Pete Festersen	Omaha City Council
Rusty Hike	Mayor, City of Bellevue
Doug Kindig – Chair	NE Small Communities/Counties Representative (Mayor, City of La Vista)
Carol Vinton – Vice Chair	IA Small Communities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Justin Schultz	Pottawattamie County Board of Supervisors
Jean Stothert	Mayor, City of Omaha
Jim Warren	Sarpy County Commissioner

MAPA Staff

Natasha Barrett	Christina Brownell	Sue Cutsforth	Don Gross
Travis Halm	Mike Helgerson	Greg Youell	

Guest

Jim Reiff Nebraska Enterprise Fund (NEF)

B. APPROVAL OF THE AGENDA of the May 28, 2020 meeting agenda – (Action)

MOTION by Vinton, SECOND by Walsh to approve the agenda of the May 28, 2020 meeting of the Board of Directors
AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the April 23, 2020 meeting – (Action)

MOTION by Vinton, SECOND by Duda to approve the minutes of the April 23, 2020 meeting of the Board of Directors.
AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig
NAYS: None.
ABSTAIN: Warren
MOTION CARRIED.

D. AGENCY REPORTS & PRESENTATIONS – (Information)

1. Agency Reports –

- a. Executive Director’s Report – Presented by Greg Youell, Executive Director

Mr. Youell provided an update to the Board on MAPA department projects and activities.

E. PUBLIC COMMENT – None.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

F. CONSENT AGENDA – (Action)

1. Finance Committee Minutes of the May 20, 2020 Meeting.

2. Contract Amendments –

The Board considered for approval the contract amendments listed below.

- a. The Nebraska Environmental Trust - Little Steps Big Impact Contract # NET 19-135 - Extension of Time to June 30, 2021
- b. Pottawattamie County CITIES Administration (19POTT02) Cities of: Macedonia and Treynor - Extension of Time from May 1, 2020 - September 1, 2020.

3. July Insurance Renewals –

The Board considered for approval the renewal of MAPA's Life / AD&D, Long Term Disability and Dental Plan. MAPA received rates through 6/30/21 with no increase and no plan changes.

- a. Life / AD&D
- b. Long Term Disability
- c. Dental Plan
- d. Vision

4. General Liability Insurance Renewal –

The Board considered for approval FY 2021 General Liability Insurance Renewal items listed below. The overall increase is \$1,175 or 7.2%.

- a. Business Owner's Package
- b. Worker's Compensation
- c. Directors and Officers
- d. Commercial Auto

5. MAPA Personnel Policy Amendment –

The Board considered for approval an amendment to the MAPA Personnel Policy, Section VIII: Leave - 8.01 Annual Leave. This amendment changes Annual Leave for new permanent full-time employees and part-time employees from the full year to probationary status.

MOTION by Walsh, SECOND by Vinton to approve all items listed on the Consent Agenda.

AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS –

1. FY 2020 Budget Amendments – (Action)

Mr. Youell presented to the Board for approval amendments to the FY 2020 budget. The amendments reflect adjustments to the current projections for the remainder of FY 2020.

- a. Line Item Budget
- b. Resolution 2020 - 22: FY 2020 Unified Planning Work Program (UPWP) Amendment #1

MOTION by Vinton, SECOND by Hike to approve the FY 2020 Budget Amendment items.

AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Resolution 2020 – 23: FY 2020 – 2025 Transportation Improvement Program (TIP) Amendment #8 – (Action)

Mr. Helgerson presented to the Board for approval Resolution 2020 – 23: FY 2020 – 2025 TIP Amendment #8, which amends four Nebraska DOT projects.

MOTION by Hike, SECOND by Walsh to approve Resolution 2020 - 23: TIP Amendment #8.
AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

H. NEW BUSINESS

1. New Contracts – (Action)

Mr. Youell presented to the Board the new contract listed below.

- a. FY 2021 Federal Planning Pass through Grants –
 - i. Douglas County GIS \$55,000 Federal, \$23,571 Local Match, \$2,750 Administration Fee
 - ii. Metro Transit Planning Activities \$60,000 Federal, \$25,714 Local Match, \$3,000 Administration Fee
 - iii. Omaha Planning \$30,000 Federal, \$12,857 Local Match, \$1,500 Administration Fee
 - iv. Omaha Public Works \$60,000 Federal, \$25,714 Local Match, \$3,000 Administration Fee
 - v. Pottawattamie County GIS \$30,000 Federal, \$12,857 Local Match, \$1,500 Administration Fee
 - vi. Sarpy County Planning & GIS \$57,000 Federal, \$24,429 Local Match, \$2,850 Administration Fee

MOTION by Hike, SECOND by Vinton to approve the FY 2021 Federal Planning Pass through Grants listed above.
AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

- b. Pacific Junction Iowa - Agreement for Service - Iowa Homeland Security and Emergency Management Division (HSEMD) Property Acquisition Program – (Action)

Mr. Youell presented to the Board an Agreement for Service with Pacific Junction, Iowa. MAPA will provide administrative services for property acquisitions in Pacific Junction funded through the Iowa HSEMD. MAPA will charge \$4,000 per property, not to exceed \$192,000.

MOTION by Vinton, SECOND by Hike to approve the Agreement for Service with Pacific Junction, Iowa.
AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

2. FY 2021 Budget – (Action)

Mr. Youell presented to the Board the Final FY 2021 Budget Items and Community Development Work Program listed below

- a. Funds Budget
- b. Line Item Budget
- c. Program Budget
- d. Community Development Work Program
- e. Resolution 2020 - 24: Final FY 2021 Unified Planning Work Program (UPWP)

MOTION by Vinton, SECOND by Duda to approve the FY 2021 Budget Items; Community Development Work Program and FY 2021 UPWP.
AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

3. FY 2021 Strategic Plan – (Action)

Mr. Youell presented to the Board for approval of the agency's FY 2021 Strategic Plan updates.

MOTION by Hike, SECOND by Vinton to approve the FY 2021 Strategic Plan.

AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. FY 2021 Transportation Improvement Program (TIP) – (Action)

Mr. Helgerson presented to the Board for approval the Draft FY 2021 TIP to go to a 30-day public comment period.

MOTION by Walsh, SECOND by Duda to approve the Draft FY 2021 TIP to go to a 30-day public comment period.

AYES: Duda, Festersen, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. Resolution 2020 - 25: Revolving Loan Fund Partnership with Nebraska Enterprise Fund (NEF) - (Action)

Mr. Youell presented to the Board for approval Resolution 2020 - 25: Revolving Loan Fund Partnership with NEF.

Resolution 2020 - 25 authorizes MAPA to submit an application to the Economic Development Administration (EDA) for approximately \$1.5 million plus administration to fund a Revolving Loan Fund to serve the MAPA six-county district in partnership with NEF through the Economic Adjustment Assistance (EAA) program. Mr. Jim Reiff, NEF Executive Director, presented to the Board and provided additional information about NEF. Board discussion following the presentation was supportive of the application.

MOTION by Duda, SECOND by Hike to approve Resolution 2020 - 25: Revolving Loan Fund Partnership with NEF.

AYES: Duda, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

6. Resolution 2020 - 26: EDA Cares Act Application for Development District Funding – (Action)

Mr. Youell presented to the Board an application to EDA for up to \$400,000 in non-competitive funding to development districts to support economic development and recovery activities in the region for two years with no cost-share requirements.

MOTION by Walsh, SECOND by Hike to approve Resolution 2020 - 26: EDA Cares Act Application for Development District Funding.

AYES: Duda, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

7. Election of Officers – (Information)

Chair Kindig announced to the Board that, as specified in the Interlocal Agreement, the FY 2021 Chair and Vice-Chair of the MAPA Board of Directors will be elected. Officers take office July 1, 2020. Nominations were opened.

MOTION by Hike to nominate Kindig as Chair and Vinton as Vice-Chair, SECOND by Walsh. There were no other nominations. Nominations closed.

MOTION by Duda, SECOND by Walsh to elect Kindig as Chair and Vinton as Vice-Chair for FY 2021.

AYES: Duda, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. ADDITIONAL BUSINESS – None.

H. DISCUSSION – None.

I. ADJOURNMENT

Chair Kindig adjourned the meeting at 2:37 p.m.