



OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street, Omaha
(402) 444-6866

BOARD OF DIRECTORS MEETING
Thursday, May 28, 2020
1:30 p.m.

AGENDA

In an abundance of caution due to our community's current public health situation with COVID-19, and in compliance with Nebraska Executive Order No. 20-03 dated March 17, 2020, the meeting of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Board of Directors will be a virtual meeting.

The meeting will be streamed live through MAPA's Facebook page. Anyone interested in viewing the meeting should go to facebook.com/MAPA2222/

A. ROLL CALL / INTRODUCTIONS

B. APPROVAL OF THE AGENDA (ACTION)

C. BOARD MINUTES of the April 23, 2020 meeting. (ACTION)

D. AGENCY REPORTS & PRESENTATIONS – (INFO)

1. AGENCY REPORTS

- a. Executive Director's Report

E. PUBLIC COMMENTS – See Footnote

F. CONSENT AGENDA – (ACTION)

Any individual item may be removed by a Board Member for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Directors.

1. FINANCE COMMITTEE MINUTES of the May 20, 2020 Meeting.

2. CONTRACT AMENDMENTS –

The Board will consider approval of the contract amendments listed below.

- a. The Nebraska Environmental Trust - Little Steps Big Impact Contract # NET 19-135 - Extension of Time to June 30, 2021
- b. Pottawattamie County CITIES Administration (19POTT02) Cities of: Macedonia and Treynor - Extension of Time from May 1, 2020 to September 1, 2020.

3. JULY INSURANCE RENEWALS –

The Board will consider for approval the renewal of MAPA's Life / AD&D, Long Term Disability and Dental Plan. MAPA received rates through 6/30/2021 with no increase and no plan changes.

- a. Life / AD&D
- b. Long Term Disability
- c. Dental Plan
- d. Vision

4. GENERAL LIABILITY INSURANCE RENEWAL – (ACTION)

The Board will consider for approval FY 2021 General Liability Insurance Renewal items listed below. The overall increase is \$1,175 or 7.2%.

- a. Business Owner's Package

- b. Workers Compensation
- c. Directors & Officers
- d. Commercial Auto

5. MAPA PERSONNEL POLICY AMENDMENT – (ACTION)

The Board will consider for approval an amendment to the MAPA Personnel Policy, Section VIII: Leave - 8.01 Annual Leave. This amendment changes Annual Leave for new permanent full-time and part-time employees from the full year to probationary status.

G. OLD BUSINESS

1. FY 2020 BUDGET AMENDMENTS – (ACTION)

The Board will consider amendments to the FY 2020 budget. The amendments reflect adjustments to current projections for the remainder of FY 2020.

- a. Line Item Budget
- b. Resolution 2020 - 22: FY 2020 Unified Planning Work Program (UPWP) Amendment #1

2. RESOLUTION 2020 - 23: TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #8 – (ACTION)

The Board will consider for approval Resolution 2020 - 23: FY 2020 TIP Amendment #8, which amends four Nebraska DOT projects.

H. NEW BUSINESS

1. NEW CONTRACTS – (ACTION)

The Board will consider approval of the contracts listed below.

- a. FY 2021 Federal Planning Pass through Grants –
 - i. Douglas County GIS \$55,000 Federal, \$23,571 Local Match, \$2,750 Administration Fee
 - ii. Metro Transit Planning Activities \$60,000 Federal, \$25,714 Local Match, \$3,000 Administration Fee
 - iii. Omaha Planning \$30,000 Federal, \$12,857 Local Match, \$1,500 Administration Fee
 - iv. Omaha Public Works \$60,000 Federal, \$25,714 Local Match, \$3,000 Administration Fee
 - v. Pottawattamie County GIS \$30,000 Federal, \$12,857 Local Match, \$1,500 Administration Fee
 - vi. Sarpy County Planning & GIS \$57,000 Federal, \$24,429 Local Match, \$2,850 Administration Fee
- b. Pacific Junction Iowa - Agreement for Service - Iowa Homeland Security and Emergency Management Division (HSEMD) Property Acquisition Program – (ACTION)
MAPA will provide administrative services for property acquisitions in Pacific Junction funded through the Iowa HSEMD. MAPA will charge \$4,000 per property, not to exceed \$192,000.

2. FY 2021 BUDGET – (ACTION)

The Board will consider approval of the Final FY2021 budget items and Community Development Work Program listed below:

- a. Funds Budget
- b. Line Item Budget
- c. Program Budget
- d. Community Development Work Program
- e. RESOLUTION 2020 - 24: Final FY 2021 Unified Planning Work Program (UPWP)

3. FY 2021 STRATEGIC PLAN - (ACTION)

The Board will consider approval of the agency's FY2021 strategic plan update.

4. FY2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – (ACTION)

The Board will consider for approval the Draft FY2021 TIP to go to a 30-day public comment period.

5. RESOLUTION 2020 - 25: REVOLVING LOAN FUND PARTNERSHIP WITH NEBRASKA ENTERPRISE FUND - (ACTION)

The Board will consider authorizing an application to the Economic Development Administration (EDA) for \$1.5 million plus administration to fund a Revolving Loan Fund to serve the MAPA six-county district in partnership with NEF through the Economic Adjustment Assistance (EAA) program. Jim Reiff, NEF Executive Director, will present to the Board about NEF.

6. RESOLUTION 2020 - 26: EDA CARES ACT APPLICATION FOR DEVELOPMENT DISTRICT FUNDING - (ACTION)

The Board will consider authorizing an application to EDA for up to \$400,000 in non-competitive funding to development districts to support economic development and recovery activities in the region for two years with no cost-share requirements.

7. ELECTION OF OFFICERS – (ACTION)

As specified by the Interlocal Agreement, the FY 2021 Chair and Vice Chair of the MAPA Board of Directors will be elected. They will take office July 1, 2020.

I. ADDITIONAL BUSINESS –

J. DISCUSSION –

K. ADJOURNMENT –

Future Meetings/Events:

NARC Virtual Conference - June 8 - 9, 2020

Finance Committee Meeting - Wednesday, June 17, 2020

Council of Officials Virtual Meeting - Thursday, June 18, 2020

Board of Directors Meeting - Thursday, June 25, 2020

Executive Session: The MAPA Board of Directors reserves the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

* Individuals interested in addressing the MAPA Board of Directors during the Public Comment period about agenda items should identify themselves by name and address before speaking. Individuals interested in addressing the MAPA Board of Directors regarding nonagenda items must sign the request to speak list located in the Board Room prior to the beginning of the meeting.

Requests to speak may also be made to MAPA in writing by regular U.S. mail or email (mapa@mapacog.org) provided that requests are received by close of business on the day prior to the meeting. Speakers will be limited to three minutes. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner.

Meeting Quorum: The presence of fifty percent (50%) of the total membership of the Board of Directors (5) at an officially called meeting shall constitute a quorum. (Articles of Interlocal Cooperation Agreement, Section 6.13)