

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
April 23, 2020

In compliance with Nebraska Executive Order No. 20-03 dated March 17, 2020, the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Board of Directors met in a virtual meeting. Chair Kindig called the meeting to order at 1:45 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Clare Duda	Douglas County Commissioner
Pete Festersen	Omaha City Council
Rusty Hike	Mayor, City of Bellevue
Doug Kindig – Chair	NE Small Communities/COUNTIES Representative (Mayor, City of La Vista)
Jean Stothert	Mayor, City of Omaha
Carol Vinton – Vice Chair	IA Small Communities/COUNTIES Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs
Jim Warren	Sarpy County Commissioner

Members/Officers Absent

Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Justin Schultz	Pottawattamie County Board of Supervisors

MAPA Staff

Natasha Barrett	Margie Bell	Christina Brownell	Josh Corrigan
Sue Cutsforth	Don Gross	Mike Helgerson	Michael Keays
Karna Loewenstein	Jeff Spiehs	Greg Youell	

Guest

Troy Anderson	City of Omaha
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B. APPROVAL OF THE AGENDA of the April 23, 2020 meeting agenda – (Action)

MOTION by Stothert, SECOND by Duda to approve the agenda of the April 23, 2020 meeting of the Board of Directors with one change, tabling of agenda Item H.4 - MAPA Personnel Policy Amendment.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the March 26, 2020 meeting – (Action)

MOTION by Stothert, SECOND by Vinton to approve the minutes of the March 26, 2020 meeting of the Board of Directors.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: Warren

MOTION CARRIED.

D. AGENCY REPORTS & PRESENTATIONS – (Information)

1. Agency Reports –

a. Executive Director’s Report – Presented by Greg Youell, Executive Director

Mr. Youell provided an update to the Board on MAPA projects and activities. Updates were provided on the following: COVID-19; Staffing Updates; Stimulus Bills; Community Development; Transportation and Data; H2050 & Connect GO; Potential MAPA Partnership for Revolving Loan Fund with Nebraska Enterprise Fund.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

- b. New / Anticipated Transportation and Community Development Projects - Mr. Youell provided to the Board a list of new and anticipated upcoming MAPA projects.
- c. Staff Report: Ms. Margie Bell, MAPA Human Resources Manager, provided an update to the Board on COVID-19 Human Resources related items including: remote work; scheduling and meetings; temporary implementation of leave flexibility; professional development and the Families First Coronavirus Response Act (FFCRA).

E. PUBLIC COMMENT – None.

F. CONSENT AGENDA – (Action)

1. Contract Payments –

- a. City of Omaha Public Works FY 20 - PMT #3 - \$6,637.50
- b. Douglas County GIS Activities FY 20 - PMT #3 - \$12,263.92
- c. Emspace + Lovgren - 2020 Clean Air Partnership Campaign - PMT #1 - \$3,846.25
- d. HDR On-Call Modeling FY 20 - Task Order 2 - PMT #2 - \$3,587.50
- e. HDR On-Call Modeling FY 20 - Task Order 2 - PMT #3 - \$2,993.00
- f. Pottawattamie County GIS Activities - PMT #3 - \$9,311.86
- g. Toole Design Group, LLC - Council Bluffs 1st Avenue Transit Alternative Analysis PMT #3 - \$18,720.33
- h. We Are the New Black, LLC - On-Call Community Support - Task Order 2 - PMT #2 - \$5,000.00

2. Final Contract Payments –

- a. Economic Development Research Group, Inc. - Transit Investment Study - Final PMT - \$4,481.15
- b. The Wellbeing Partners, Wellness Council of the Midlands - Air Quality Outreach Services - Final PMT - \$698.96

MOTION by Vinton, SECOND by Stothert to approve all items listed on the Consent Agenda.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS –

1. Resolution 2020 – 20: FY 2020 – 2025 Transportation Improvement Program (TIP) Amendment #7 – (Action)

Mr. Helgerson presented to the Board for approval Resolution 2020 – 20: FY 2020 – 2025 TIP Amendment #7, which includes changes to Metro Transit’s program of projects and three City of Omaha projects.

MOTION by Stothert, SECOND by Warren to approve Resolution 2020 - 20: TIP Amendment #7.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. NEW BUSINESS

1. Monthly Financial Statements – (January and February) – (Information)

Mr. Keays presented to the Board monthly financial statements for January and February 2020.

- a. Bank Reconciliation (ANB & WCB) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedules of Accounts Receivable & Accounts Payable
- d. Statement of Financial Position
- e. Statement of Revenues and Expenditures

2. FY 2021 Audit Services – (Action)

Mr. Youell presented to the Board the FY 2021 Audit Services and whether or not to issue a Request for Proposals (RFP) for MAPA’s FY 2020 annual independent audit to be conducted later this year. Staff recommended to the Board to not issue an RFP for audit services for FY 2020 due to the change in the Finance Director position recently.

MOTION by Vinton, SECOND by Duda to approve no change in FY 2021 Audit Services.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Maturing Certificate of Deposit (CD) for American Wealth Partners – (Action)

Mr. Keays presented to the Board for approval the purchase of a new Certificate of Deposit, at a favorable rate, to replace the CD that is due to mature on May 1st.

MOTION by Warren, SECOND by Stothert to approve the purchase of a new Certificate of Deposit.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. MAPA Personnel Policy Amendment – (Item H.4 Tabled - No Action Taken)

5. New Contracts - (Action)

The Board considered for approval the new contract listed below.

- a. Pottawattamie County CITIES Administration, Cities of: Avoca, Macedonia, Neola, Treynor (20POTT03) - Not to Exceed \$10,000

MOTION by Stothert, SECOND by Walsh to approve the new contract with Pottawattamie County CITIES Administration, cities of: Avoca, Macedonia, Neola, Treynor (20POTT03) - not to exceed \$10,000.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

6. Draft FY 2021 Budget – (Action)

Mr. Keays presented to the Board for approval the Draft FY 2021 Budget items listed below:

- a. Preliminary Funds Budget
- b. Preliminary Line Item Budget
- c. Preliminary Program Budget
- d. Community Development Work Program

MOTION by Vinton, SECOND by Duda to approve the Draft FY 2021 Budget Items.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

7. Draft FY 2021 Strategic Plan – (Information)

Mr. Youell presented to the Board the Draft FY 2021 Strategic Plan update for discussion. Mr. Youell presented, "The Big Five", these are the five major project areas anticipated for FY-2021. The Big Five includes: Community Resiliency; Long Range Transportation Plan and Connect GO; Quality Growth Strategy; Grants and Funding Resource; and Administrative and Process Improvements.

8. Resolution 2020 - 21: FY 2021 Annual Authorization Resolution – (Action)

Mr. Youell presented to the Board for approval Resolution 2020 - 21: FY 2021 Annual Authorization Resolution.

MOTION by Stothert, SECOND by Vinton to approve Resolution 2020 - 21: FY 2021 Annual Authorization Resolution.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

9. Regional Project Selection– (Action)

Mr. Helgerson presented to the Board for approval the regional project selection for the FY 2021 Transportation Improvement Program (TIP), including new projects identified through a competitive process with assistance from MAPA’s selection committees.

MOTION by Vinton, SECOND by Duda to approve the Regional Project Selection.

AYES: Duda, Festersen, Hike, Kindig, Stothert, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN:

MOTION CARRIED.

H. ADDITIONAL BUSINESS – None.

I. DISCUSSION – None.

J. ADJOURNMENT

Chair Kindig adjourned the meeting at 2:34 p.m.