



OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street, Omaha
(402) 444-6866

BOARD OF DIRECTORS MEETING
Thursday, April 23, 2020
1:30 p.m.

AGENDA

In an abundance of caution due to our community's current public health situation with COVID-19, and in compliance with Nebraska Executive Order No. 20-03 dated March 17, 2020, the meeting of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Board of Directors will be a virtual meeting.

Anyone interested in viewing the meeting should use the following video link through Google Hangouts Meet: meet.google.com/xyu-skby-aph or join by phone: 234-719-4142 PIN: 217 661 984 #.

- A. ROLL CALL / INTRODUCTIONS
- B. APPROVAL OF THE AGENDA (ACTION)
- C. BOARD MINUTES of the March 26, 2020 meeting. (ACTION)
- D. AGENCY REPORTS & PRESENTATIONS – (INFO)
 - 1. AGENCY REPORTS
 - a. Executive Director's Report
 - b. New / Anticipated Transportation and Community Development Projects
 - c. Staff Report: Margie Bell, Human Resources Manager
- E. PUBLIC COMMENTS – See Footnote
- F. CONSENT AGENDA – (ACTION)

Any individual item may be removed by a Board Member for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Directors.

 - 1. CONTRACT PAYMENTS –
 - a. City of Omaha Public Works FY 20 - PMT #3 – \$6,637.50
 - b. Douglas County GIS Activities FY 20 - PMT #3 – \$12,263.92
 - c. Emspace + Lovgren - 2020 Clean Air Partnership Campaign - PMT #1 – \$3,846.25
 - d. HDR On-Call Modeling FY 20 - Task Order 2 - PMT #2 – \$3,587.50
 - e. HDR On-Call Modeling FY 20 - Task Order 2 - PMT #3 – \$2,993.00
 - f. Pottawattamie County GIS Activities - PMT #3 – \$9,311.86
 - g. Toole Design Group, LLC - Council Bluffs 1st Avenue Transit Alternative Analysis - PMT # 3 – \$18,720.33
 - h. We Are the New Black, LLC - On-Call Community Support - Task Order 2 - PMT #2 – \$5,000.00

2. FINAL CONTRACT PAYMENTS –

- a. Economic Development Research Group, Inc. - Transit Investment Study - Final PMT – \$4,481.15
- b. The Wellbeing Partners, Wellness Council of the Midlands - Air Quality Outreach Services - Final PMT – \$698.96

G. OLD BUSINESS

1. RESOLUTION 2020 - 20: FY 2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #7 - (ACTION)

The Board will consider for approval Resolution 2020-20: FY 2020 TIP Amendment #7, which amends the Metro Transit Program of Projects and three City of Omaha projects.

H. NEW BUSINESS

1. MONTHLY FINANCIAL STATEMENTS – (January and February) – (INFORMATION)

- a. Bank Reconciliations (ANB & WCB) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedules of Accounts Receivable & Accounts Payable
- d. Statement of Financial Position
- e. Statement of Revenues and Expenditures

2. FY 2021 AUDIT SERVICES – (ACTION)

The Board will discuss whether to issue a Request for Proposals (RFP) for MAPA's FY 2021 annual independent audit.

3. MATURING CERTIFICATE OF DEPOSIT (CD) FOR AMERICAN WEALTH PARTNERS – (ACTION)

The Board will consider for approval the purchase of a new Certificate of Deposit, at a favorable rate, to replace the CD that is due to mature on May 1st.

4. MAPA PERSONNEL POLICY AMENDMENT – (ACTION)

The Board will consider for approval an amendment to the MAPA Personnel Policy, Section VIII: Leave - 8.01 Annual Leave and 8.02 Sick Leave. This amendment includes changes to the accrual of Annual Leave and Sick Leave for permanent full-time and part-time employees during probationary status.

5. NEW CONTRACTS – (ACTION)

The Board will consider approval of the contracts listed below.

- a. Pottawattamie County CITIES Administration, Cities of: Avoca, Macedonia, Neola & Treynor (20POTT03) - Not to Exceed \$10,000

6. DRAFT FY 2021 BUDGET – (ACTION)

The Board will consider for approval the Draft FY2021 budget items and Draft FY2021 Work Program listed below:

- a. Preliminary Funds Budget
- b. Preliminary Line Item Budget
- c. Preliminary Program Budget
- d. Community Development Work Program

7. DRAFT FY 2021 STRATEGIC PLAN – (INFORMATION)

Staff will present the Draft FY 2021 Strategic Plan update for discussion.

8. RESOLUTION 2020 - 21: FY 2021 ANNUAL AUTHORIZATION RESOLUTION – (ACTION)

The Board will consider for approval the Resolution 2020 – 22: FY 2021 Annual Authorization Resolution to authorize the Executive Director to file, negotiate and execute applications, contracts, agreements, assurances and other documents required with the federal and state agencies as listed in the resolution.

9. REGIONAL PROJECT SELECTION – (ACTION)

The Board will consider for approval regional project selection for the FY2021 Transportation Improvement Program (TIP), including new projects identified through a competitive process with assistance from MAPA's selection committees.

I. ADDITIONAL BUSINESS –

J. DISCUSSION –

K. ADJOURNMENT –

Future Meetings/Events:

Finance Committee: Wednesday, May 20, 2020

Board of Directors: Thursday, May 28, 2020

Council of Officials: Thursday, June 18, 2020

Executive Session: The MAPA Board of Directors reserves the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

* Individuals interested in addressing the MAPA Board of Directors during the Public Comment period about agenda items should identify themselves by name and address before speaking. Individuals interested in addressing the MAPA Board of Directors regarding nonagenda items must sign the request to speak list located in the Board Room prior to the beginning of the meeting.

Requests to speak may also be made to MAPA in writing by regular U.S. mail or email (mapa@mapacog.org) provided that requests are received by close of business on the day prior to the meeting. Speakers will be limited to three minutes. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner.