11:00 a.m.

The RPA-18 Policy and Transportation Technical Committees met on April 8, 2020 virtually due to the ongoing COVID-19 Pandemic. The meeting was held in compliance with the Iowa Open Meetings Act. Charles Parkhurst called the meeting to order at 11:00am.

PRESENT

Policy Committee
Charles Parkhurst	Shelby County Supervisor
Ron Kohn	Glenwood Mayor
John Rasmussen	Pottawattamie County
Steven Struble	Harrison County

Technical Committee
Steven Struble	Harrison County Engineer
Cory Gaston	Mills County Engineer
Brandon Burmeister	Shelby County Engineer
John Rasmussen	Pottawattamie County Engineer
Perry Cook	Glenwood Public Works

Staff/Non-Voting Members
Michael Helgerson	Metropolitan Area Planning Agency
Travis Halm	Metropolitan Area Planning Agency
James Boerner	Metropolitan Area Planning Agency
Scott Suhr	Iowa Department of Transportation

1. **Approval of Agenda**

   MOTION by Struble

   SECOND by Rasmussen

2. **Approval of Minutes**

   Parkhurst called for approval of the minutes.

   Gene Gettys requested an edit to the roster and to add one change to Item 3, Page 2, that the item was not for lighting, but for signage.

   MOTION by Rasmussen to approve with noted change.

   SECOND by Struble

3. **2020 Transportation Improvement Program (TIP) Amendment:**

   Travis Halm added that a TIP Amendment for a TAP Project along the Pottawattamie County trail. Iowa DOT required Pottawattamie County Conservation to specify on the map in new TPMS which specific location they'd be placing a trail.

   Halm stated this was a simple process change to ensure the proper location in TPMS

   MOTION by Rasmussen

SECOND by Kohn

4. **FY2021 Draft Transportation Planning Work Program**

Travis Halm noted that the Agenda stated FY2020 and it was to be FY 2021.

Michael Helgerson laid out the 2021 Transportation Planning Work Program Draft. Helgerson stated that this document laid out the work elements of the RPA for the fiscal year of 2021.

Helgerson added that some high level work items include pavement tracking work, coordination with Heartland 2050 & Connect GO, professional development and workshops for Iowa DOT and MAPA staff, Transportation Management/admin of the RPA program, along with other programs including dues for aerial photography.

MOTION by Rasmussen

SECOND by Struble

MOTION PASSES BY ROLL CALL VOTE

5. **Additional Business**

Mark Lander noted that travel numbers on SWITA routes is noticeably lower during the Coronavirus Pandemic.

Scott Suhr added that automobile traffic is way down, however truck traffic remains the same.

6. **Next Meeting: (Information)**

The next meeting of the RPA is scheduled for May 13 at 11:00am. Details are still pending.

7. **Adjournment:**

Meeting was adjourned at 11:17.