

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
BOARD OF DIRECTORS REGULAR MEETING**

Minutes  
March 26, 2020

In compliance with Nebraska Executive Order No. 20-03 dated March 17, 2020, the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Board of Directors met in a virtual meeting. Vice Chair Vinton called the meeting to order at 1:40 p.m.

**A. ROLL CALL/INTRODUCTIONS**

Members/Officers Present

Clare Duda	Douglas County Commissioner
Rusty Hike	Mayor, City of Bellevue
Doug Kindig – Chair ( <i>present at 2:00 p.m.</i> )	NE Small Communities/Counties Representative (Mayor, City of La Vista)
Jean Stothert	Mayor, City of Omaha
Carol Vinton – Vice Chair	IA Small Communities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Pete Festersen	Omaha City Council
Justin Schultz	Pottawattamie County Board of Supervisors
Jim Warren	Sarpy County Commissioner

MAPA Staff

Christina Brownell	Josh Corrigan	Sue Cutsforth	Don Gross
Mike Helgerson	Michael Keays	Greg Youell	

Guest

Troy Anderson                      City of Omaha

**B. APPROVAL OF THE AGENDA of the March 26, 2020 meeting agenda – (Action)**

**C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the February 27, 2020 meeting – (Action)**

MOTION by Duda, SECOND by Walsh to approve the agenda of the March 26, 2020 Board of Directors meeting and the minutes of the February 27, 2020 meeting of the Board of Directors.

AYES: Duda, Hike, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**D. AGENCY REPORTS & PRESENTATIONS – (Information)**

1. Agency Reports –

a. Executive Director’s Report – Presented by Greg Youell, Executive Director

Mr. Youell provided an update to the Board on MAPA projects and activities. Updates were provided on the following: COVID-19 impacts; community development projects and department updates; Transportation and Data; and the 2020 Census.

**E. PUBLIC COMMENT – None.**

**F. CONSENT AGENDA – (Action)**

1. Contract Payments –

Approved by \_\_\_\_\_  
Patrick Bloomingdale, Secretary/Treasurer

- a. HDR Engineering, Inc. - On-Call Travel Modeling Fiscal Year 2020 - Task Order 2 - PMT #1 – \$6,831.00
  - b. City of Omaha Public Works - Traffic Counting - PMT #2 – \$13,035.31
  - c. Toole Design - Council Bluffs 1st Avenue Transit Analysis - PMT #2 – \$8,567.15
  - d. Vireo - North 24th Street Corridor Study - PMT #9 – \$1,335.37
  - e. We Are The New Black, LLC - Task Order 2 Communications Support - PMT #1 – \$6,562.50
2. Final Contract Payments –
    - a. Hamilton Associates – Audit Fees – Final PMT - \$4,755.00
  3. Contract Extensions –
    - a. Pottawattamie County CITIES Administration (17POTT01) cities of: Macedonia, Minden, Treynor and Walnut Projects - Amendment 2 - Extension of Time from May 15, 2020 to May 15, 2021.
    - b. Pottawattamie County CITIES Administration (18POTT01) cities of: Carson and Hancock - Extension of Time from May 15, 2020 to May 15, 2021.
    - c. We Are The New Black, LLC - On Call Professional Services Task Order 2 - Extension of Time from March 31, 2020 to June 30, 2020.

MOTION by Duda, SECOND by Hike to approve all items on the Consent Agenda.

AYES: Duda, Hike, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS –

1. Contract Amendment – (Action)
  - a. Pacific Junction – Flood Recovery Assistance – Amendment 2 – Contract amount not to exceed \$129,390.00  
Mr. Youell and Mr. Gross presented to the Board for approval an amendment to the Pacific Junction contract for Flood Recovery Assistance. This amendment to the contract expands MAPA’s assistance to the City of Pacific Junction to include property acquisition and demolition assistance, funded through the Flood Recovery Fund administered by the Iowa Homeland Security and Emergency Management Division (HSEMD), the cost of which will be \$4,000 per property for up to the \$25 properties.

MOTION by Duda, SECOND by Hike to approve contract amendment #2 listed above for Pacific Junction Flood Recovery Assistance.

AYES: Duda, Hike, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Resolution 2020 – 18: FY 2020 – 2025 Transportation Improvement Program (TIP) Amendment #6 – (Action)

Mr. Helgeson presented to the Board for approval Resolution 2020 – 18: FY 2020 – 2025 TIP Amendment #6, which includes changes to Metro Transit’s program of projects, project cost adjustments for the Cities of Omaha and Bennington, and the addition of one project for the City of Council Bluffs.

MOTION by Duda, SECOND by Hike to approve Resolution 2020 – 18: FY 2020 – 2025 TIP Amendment #6.

AYES: Duda, Hike, Kindig, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. DRAFT FY 2021 MAPA UNIFIED PLANNING WORK PROGRAM (UPWP) – (Action)

Mr. Youell and Mr. Helgerson presented to the Board for approval the FY 2021 Draft Unified Planning Work Program (UPWP). The annual work program identifies planned transportation-related work priorities, studies, and supporting budget for July 1, 2020 – June 30, 2021. Following approval, the Draft UPWP will be available for a 30-day public comment period.

MOTION by Hike, SECOND by Duda to approve the Draft FY 2021 MAPA Unified Planning Work Program (UPWP).

AYES: Duda, Hike, Kindig, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. FY 2021 Work Program Priorities– (Information)

Mr. Youell presented the Draft FY 2021 work priorities following the Council of Officials annual survey and management team strategic planning.

3. Resolution 2020 – 19: Metro Transit’s Asset Management Plan (TAMP) – (Action)

Mr. Helgerson presented to the Board for approval Metro Transit’s FY 2019 TAMP, a plan required by the FAST Act that provides an inventory and maintenance scheduled for the agency’s capital assets.

MOTION by Duda, SECOND by Hike to approve Resolution 2020 – 19: Metro Transit’s Asset Management Plan.

AYES: Duda, Hike, Kindig, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. TRAVEL – (ACTION)

Mr. Youell presented to the Board for approval the Travel Authorization for up to 3 MAPA Staff Members and up to 3 Board Members to travel to Detroit, MI. for the NARC Annual Conference, June 7 - 10, 2020, pending the resolution of the current health crisis.

a. NARC - Detroit, MI - June 7 - 10, 2020- up to 3 Board Members - \$5,761.80

b. NARC - Detroit, MI - June 7 - 10, 2020- up to 3 Staff Members - \$5,761.80

MOTION by Hike, SECOND by Walsh to approve Travel to the NARC Annual Conference in June 2020, pending the resolution of the current health crisis.

AYES: Duda, Hike, Kindig, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. ADDITIONAL BUSINESS – None.

J. ADJOURNMENT

Vice Chair Vinton adjourned the meeting at 2:20 p.m.