

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
February 27, 2020

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairman Kindig called the meeting to order at 1:31 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Troy Anderson (rep. Mayor Jean Stothert)	Deputy Chief of Staff, City of Omaha
Patrick Bloomingdale – Secretary/Treasurer	Chief Administrative Officer, Douglas County
Clare Duda	Douglas County Commissioner
Rusty Hike	Mayor, City of Bellevue
Doug Kindig – Chair	NE Small Communities/Counties Representative (Mayor, City of La Vista)
Carol Vinton – Vice Chair	IA Small Communities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs
Jim Warren	Sarpy County Commissioner

Members/Officers Absent

Pete Festersen	Omaha City Council
Justin Schultz	Pottawattamie County Board of Supervisors

MAPA Staff

Natasha Barrett	Jim Boerner	Christina Brownell	Don Gross	Mike Helgerson
Michael Keays	Karna Loewenstein	Amanda Morales	Greg Youell	

Guest

Paul Hamilton, CPA	Hamilton Associates, P.C.
Mario Hatcher	Lift Up Sarpy County
Darla Huggaboom	FHWA (Iowa)
Liz Larson	Hamilton Associates, P.C.
Justin Luther	FHWA

B. APPROVAL OF THE AGENDA – (Action)

Chair Kindig recommended to table agenda item H.3.a – Pacific Junction Agreement for Service – Property Acquisition Administrative Services.

MOTION by Vinton, SECOND by Walsh to approve the agenda for the February 27, 2020 meeting of the Board of Directors with one change, tabling of agenda item H.3.a as listed above.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE BOARD OF DIRECTORS MINUTES of the January 23, 2020 meeting – (Action)

MOTION by Hike, SECOND by Warren to approve the minutes of the January 23, 2020 meeting of the Board of Directors.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: Warren

MOTION CARRIED.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

D. AGENCY REPORTS & PRESENTATIONS – (Information)

1. Agency Reports –

- a. Executive Director’s Report – Presented by Greg Youell, Executive Director
Mr. Youell provided an update to the Board on MAPA activities for the month of January. Updates were provided on the following: Metro Travel Improvement Study and ConnectGo activities; Bellevue Bridge study; transportation project updates and upcoming RFPs; Nebraska and Iowa legislative activities; and HUD CDBG disaster funds.
- b. Staff Recognition: Ms. Karna Loewenstein was recognized for 5 years of service to the agency.
- c. Staff Report: Don Gross, Community and Economic Development Update
Mr. Gross provided an update to the Board on community and economic development activities.

E. PUBLIC COMMENT – None.

F. CONSENT AGENDA – (Action)

1. Finance Committee Minutes of the February 19, 2020 meeting.
2. Final Contract Payments –
 - a. City of Council Bluffs - Paratransit Services - \$7,636.00
 - b. Emspace + Lovgren – CMAQ and Reduced Fare Program - \$23,164.13
3. Travel – Technology of Participation (ToP) Facilitation Methods of Training – 4 Staff Members – Seward, NE - \$2,548.92

MOTION by Hike, SECOND by Vinton to approve all items on the Consent Agenda.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS –

1. Contract Amendment – (Action)

- a. Pottawattamie County Housing Trust Fund, Inc. – Extension of Time and Name Change
Mr. Gross presented to the Board for approval an amendment to the Pottawattamie County Housing Trust Fund, Inc. This amendment will extend MAPA’s administrative support of the Housing Trust Fund (previously known as the Council Bluffs Housing Trust Fund) for two additional years to March 1, 2022 as allowed by the contract.

MOTION by Vinton, SECOND by Duda to approve the contract amendment listed above for the Pottawattamie County Housing Trust Fund, Inc. agreement.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Resolution 2020 – 14: FY 2020 – 2025 Transportation Improvement Program (TIP) Amendment #5 – (Action)

Mr. Helgerson presented to the Board for approval Resolution 2020 – 14: FY 2020 – 2025 TIP Amendment #5, which includes changes to section 5.4 – Grouped Project Categories, the addition of funding to Metro Transit’s Program of Projects, and CMAQ funding programmed for NDOT’s ENOA Transit Operating Costs project.

MOTION by Walsh, SECOND by Warren to approve Resolution 2020 – 14: FY 2020 – 2025 TIP Amendment #5.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Resolution 2020 – 15: 2040 Long Range Transportation Plan (LRTP) Amendment #13 – (Action)

Mr. Helgerson presented to the Board for approval Resolution 2020 – 15: LRTP Amendment #13, which includes an addition to the grouped project categories found on page 7-6.

MOTION by Hike, SECOND by Duda to approve Resolution 2020 – 15: 2050 LRTP Amendment #13.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. FY 2019 Audited Financial Statements – (Action)

Ms. Liz Larson, Hamilton Associates, presented to the Board for approval the FY 2019 Audited Financial Statements.

MOTION by Vinton, SECOND by Duda to approve the FY 2019 Audited Financial Statements.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. FY 2021 Preliminary Funds Budget – (Action)

Mr. Keays presented to the Board for approval the FY 2021 Preliminary Funds Budget of estimated revenues.

MOTION by Vinton, SECOND by Duda to approve the FY 2021 Preliminary Funds Budget.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. New Contracts – (Action)

The Board considered for approval the contracts listed below.

a. Pacific Junction – Agreement for Service – Property Acquisition Administrative Services – \$80,000 – (Item Tabled – No Action Taken)

b. Resolution 2020 – 16: Professional Services Agreement – Alfred Benesch & Co. – Sarpy County I-80 Interchange Planning and Environmental Linkages (PEL) Study – total of \$366,806.54

Mr. Youell presented to the Board for approval Resolution 2020 – 16: Professional Services Agreement with Alfred Benesch & Co. for the Sarpy County I-80 Interchange PEL Study. MAPA will provide \$158,455.54 in federal planning funds, and \$208,350 will be split evenly between Gretna, Papillion and Sarpy County. The study is anticipated to take up to the 18 months to complete.

MOTION by Kindig, SECOND by Hike to approve Resolution 2020 – 16: Professional Services Agreement with Alfred Benesch & Co. for the Sarpy County I-80 PEL Study, motion to approve subject to the approval by City of Gretna, City of Papillion and Sarpy County for contracted amounts.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

c. Bishop Business – Printing Services Lease and Plotter Purchase –

Mr. Youell presented to the Board for approval authorization for the Executive Director to execute a new lease with Bishop for printing services for 60 months as well as the purchase of a new wide format (44 inch) plotter.

MOTION by Duda, SECOND by Vinton to approve the Printing Services Lease with Bishop Business and plotter purchase.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

4. Heartland 2050 Update – (Information)

Ms. Loewenstein presented to the Board an update on Heartland 2050 sub-committee targeted projects and focus areas.

5. Resolution 2020 – 17: 2020 Safety Performance Measure Targets – (Action)

Mr. Boerner presented to the Board for approval Resolution 2020 – 17: 2020 Safety Performance Measure Targets.

MOTION by Vinton, SECOND by Duda to approve Resolution 2020 – 17: 2020 Safety Performance Measure Targets.

AYES: Anderson, Duda, Hike, Kindig, Vinton, Walsh, Warren

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. ADDITIONAL BUSINESS – None.

J. ADJOURNMENT

Chair Kindig adjourned the meeting at 2:38 p.m.