

POSITION AVAILABLE  
DISASTER RECOVERY PLANNER  
OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY (MAPA)

The Metropolitan Area Planning Agency (MAPA) seeks resumes from qualified planning and disaster recovery professionals to provide disaster recovery and planning assistance for MAPA area communities. Specific areas of work include: preparing disaster recovery assessments and strategies; grant writing and project administration of infrastructure projects; housing and business recovery activities; property acquisition and demolition of disaster damaged homes; and implementing other disaster recovery activities. This position is a grant funded position that is approved for at least two years with a possibility of a longer duration depending on approved future projects.

MAPA is the Council of Governments serving a six-county MAPA region (Cass, Douglas, Sarpy and Washington Counties in Nebraska and Mills and Pottawattamie Counties in Iowa). MAPA performs work related to planning, community development, and transportation and other issues of regional significance.

Essential Duties and Responsibilities:

- Collect, review, interpret, and present data.
- Ability to interact positively with individual residents, business leaders and community groups.
- Prepare disaster needs assessments and recovery plans for cities and counties.
- Provide education and training to cities and counties about availability of disaster recovery programs, services, and planning tools.
- Assist member governments in identifying and applying for disaster-related funding assistance from state and federal sources.
- Provide project management assistance on state and federally funded infrastructure, housing, business recovery, and property acquisition projects.
- Maintain project files, monitor project schedules and budgets, and preparation of progress and financial reports funding agencies.
- Ability to work with city and county officials and staff, program clients, subcontractors, state and federal agencies, etc.
- Participate in regional collaboration and planning efforts relating to mitigation, response, and recovery efforts associated with future disaster events.

Requirements Include:

- Bachelor's Degree in community and regional planning, public administration, urban studies or a relevant degree and one to two years of direct or related planning and disaster recovery experience.
- Qualified candidates with other relevant skillsets such as grant writing and administration, project management, housing development, real estate, etc. will be considered.

Job Types: Full-time, Temporary

For more information on MAPA see our website [www.mapacog.org](http://www.mapacog.org)

To apply submit resume and/or cover letter to: Margie Bell  
MAPA Human Resources Manager  
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Omaha NE 68102-4328  
or [mbell@mapacog.org](mailto:mbell@mapacog.org)