

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102-4328
Benefits & Finance Committee
October 24, 2019

The Metropolitan Area Planning Agency Benefits and Finance Committee met October 24, 2019, in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 8:33 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer
Steve Dethlefs, Washington County
Clare Duda, Douglas County
Don Kelly, Sarpy County
Janet McCartney, Cass County
Carol Vinton, Mills County

Staff Present

Natasha Barrett
Don Gross (arrived at 8:45 a.m.)
Amanda Morales
Greg Youell (present through item C2. Travel on agenda)

Members Absent

Justin Schultz, Pottawattamie County;

A. DISCUSSION

1. 2020 Calendar Dates

Mr. Youell present the calendar year 2020 meeting dates. The Committee requested physical copies of the meeting dates which were provided prior to the meeting adjourning. They also requested that calendar invites be emailed for Finance Committee meeting and Board meeting dates.

2. TIP Fee Update

Mr. Youell presented a summary of TIP Fees collected for FY 2019 projects and anticipated TIP fees for FY 2020 projects.

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments

- a. Economic Development Research Group PMT # 12 - \$18,436.412
- b. City of Omaha Public Works – PMT #1 - \$18,906.98
- c. Sarpy County GIS & Planning – PMT # 1 – \$20,922.31
- d. Sarpy County GIS & Planning – PMT # 1 – \$20,922.31
- e. Wellness Council of the Midlands – PMT #6 - \$1,036.11

Mr. Youell presented the contract payments for Finance Committee approval.

MOTION Kelly SECOND by Duda, to approve the contract payments as presented. MOTION CARRIED.

2. Contract Payments with Exceptions

- a. The New BLK – PMT # 4 - \$6,500.00
- b. Vireo - PMT # 5 – not to exceed \$9,500.00

Mr. Youell presented the contract payments with exceptions.

MOTION Vinton SECOND by McCartney, to approve the contract payments with exceptions once all necessary

documentation is received. MOTION CARRIED.

3. Officials Fund Year End Replenishment

- a. Replenishment of Officials Fund to \$15,000.00

Mr. Youell presented the annual replenishment of the official fund for FY 2020. Ms. Morales explained to the Committee how the available funds are calculated. \$9,965.11 are needed to replenish the fund to \$15,000 for the year.

MOTION Duda SECOND by Vinton, to approve the replenishment of Officials fund to \$15,000. MOTION CARRIED.

C. RECOMMENDATION TO THE BOARD

1. New Contracts/Task Orders

- a. Toole Design Group, LLC - City of Council Bluffs 1st Avenue Transit Alternatives Analysis- \$199,987.38
- b. NIROC Aerial Photography project
 - i. Douglas County
 - ii. City of Omaha
 - iii. Sarpy County

Mr. Youell presented the new contracts and Nebraska- Iowa Regional Orthophotography Consortium (NIROC) project summary. NIROC Aerial Photography project agenda items C.1.b.i., Douglas County and C.1.b.ii., City of Omaha were tabled until the documentation necessary to create the contracts is received. The Toole Design Group contract is effective October 31, 2019 through December 31, 2020. The Sarpy County, NIROC contract is for \$221,208.00 to be paid in four equal installments in years 2020, 2021, 2022, and 2023.

MOTION Duda SECOND by Dethlefs, to table the Douglas County and City of Omaha NIROC contracts and recommend that the Board of Directors approve the Toole Design Group and Sarpy County contracts, as presented. MOTION CARRIED.

2. Travel

- a. 4 MAPA Board Members - \$9,271.40
- b. 3 MAPA Staff Members- \$6,953.55

Mr. Youell presented the travel to Washington D.C. to attend the NARC National Conference of Regions in February 2020.

MOTION Duda SECOND by Vinton, to approve the travel as presented. MOTION CARRIED.

D. FINANCE COMMITTEE INFORMATION

1. MAPA Foundation Project Updates

- a. Blair RWHF
- b. Valley-Waterloo Rehabilitation Project

Mr. Gross presented the MAPA Foundation Project Updates.

2. MONTHLY FINANCIAL STATEMENTS (August)

- a. Bank Reconciliations (American National & Washington County) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedule of Accounts Receivable/ Accounts Payable
- d. Preliminary Statement of Financial Position
- e. Preliminary Statements of Revenues and Expenditures

Ms. Morales presented the August financials.

3. New Projects/Activities

Mr. Gross presented the Community Development portion of the new projects/activities. Ms. Morales asked that the Committee look over the Transportation portion and if any questions arise to please contact MAPA staff.

Mr. Bloomingdale asked that if future agendas have information to be presented that they have a summary of that

information under the head, so the public is aware that something is being presented. For example, under the header New Projects/Activities list a. Transportation and Community Development Updates.

E. ADJOURNMENT

Mr. Bloomingdale motioned to adjourn the Finance Committee meeting at 9:12 a.m.