

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street, Omaha
(402) 444-6866

BOARD OF DIRECTORS MEETING
Thursday, May 30, 2019
1:30 p.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Board of Directors will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. For reference, the Open Meetings Act is posted on the wall of the Board Room.

- A. ROLL CALL / INTRODUCTIONS
- B. APPROVAL OF THE AGENDA (ACTION)
- C. BOARD MINUTES of the April 25, 2019 meeting. (ACTION)
- D. FINANCE COMMITTEE MINUTES of the May 22, 2019 meeting. (ACTION)
- E. AGENCY REPORTS & PRESENTATIONS – (INFO)
 - 1. AGENCY REPORTS
 - a. Executive Director's Report
 - b. Staff Reports
- F. PUBLIC COMMENTS – See Footnote
- G. CONSENT AGENDA – (ACTION)

Any individual item may be removed by a Board Member for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Directors.

 - 1. FINAL CONTRACT PAYMENT – Metro Transit Mini Grant - \$2,412.18
 - 2. CONTRACT AMENDMENTS –

The Board will consider approval of the contract amendments listed below.

 - a. Douglas County GIS Budget Amendment
 - b. Omaha Planning Budget Amendment
 - c. Pottawattamie County CITIES Admin (Macedonia, Minden, Treynor, Walnut) - Extension of Time to May 15, 2020
 - d. Pottawattamie County CITIES Admin (Carson & Hancock) - Extension of Time to May 15, 2020
 - 3. Douglas County Census Agreement –

The Board will consider for approval the Douglas County Census Agreement in which Douglas County is contracting with MAPA to coordinate and support a Complete Counts Committee (CCC). The agreement is for \$15,000 plus an option for an additional \$15,000 in 2020.
 - 4. JULY INSURANCE RENEWALS –

The Board will consider for approval the renewal of MAPA's Life / AD&D, Long Term Disability and Dental Plan. Rate pass through 6/30/2021 with no plan changes.

- a. Life / AD&D
- b. Long Term Disability
- c. Dental Plan
- d. Vision

5. TRAVEL – 2019 EDA ECONOMIC DEVELOPMENT CONFERENCE - AUGUST 26 - 29, 2019 – \$2,263.80 –

The Board will consider for approval travel to Denver, Colorado for staff members, Greg Youell and Don Gross, to attend the 2019 EDA Economic Development Conference, August 26 - 29, 2019.

6. RESOLUTION 2019 - 27: COORDINATED TRANSIT PLAN (CTP) AMENDMENT #1 –

The Board will consider for approval Resolution 2019-27: This amendment will bring MAPA's CTP into consistency with Iowa DOT standards to address various state requirements.

H. OLD BUSINESS

1. FY 2019 BUDGET AMENDMENTS – (ACTION)

The Board will consider amendments to the FY-2019 budget. The amendments reflects adjustments to reflect current projections for the remainder of FY-19 and accounts for some projects that did not go forward during FY-2019.

- a. Line Item Budget
- b. Resolution 2019 - 28: FY 2019 Unified Planning Work Program (UPWP) Amendment #2

I. NEW BUSINESS

1. NEW CONTRACTS – (ACTION)

The Board will consider approval of the contracts listed below.

- a. Pottawattamie County CITIES Administration (19POTT01) - \$5,000
- b. FY 2020 Federal Planning Pass through Grants –
 - i. Douglas County GIS \$55,000 Federal, \$23,571 Local Match, \$2,750 Administration Fee
 - ii. Metro Transit Planning Activities \$60,000 Federal, \$25,714 Local Match, \$3,000 Administration Fee
 - iii. Omaha Planning \$30,000 Federal, \$12,857 Local Match, \$1,500 Administration Fee
 - iv. Omaha Public Works \$60,000 Federal, \$25,714 Local Match, \$3,000 Administration Fee
 - v. Pottawattamie County GIS \$30,000 Federal, \$12,857 Local Match, \$1,500 Administration Fee
 - vi. Sarpy County Planning & GIS \$57,000 Federal, \$24,429 Local Match, \$2,850 Administration Fee

2. FY 2020 BUDGET – (ACTION)

The Board will consider approval of the Final FY2020 budget items and FY2020 Work Program listed below:

- a. Funds Budget
- b. Line Item Budget
- c. Program Budget
- d. Community Development Work Program

3. RESOLUTION 2019 - 29: FINAL FY 2020 WORK PROGRAM / UPWP – (ACTION)

The Board will consider for approval Resolution 2019 - 29: Final FY 2020 Work Program / UPWP.

4. FY2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – (ACTION)

The Board will consider for approval the Draft FY2020 TIP to go to a 30-day public comment period.

5. ELECTION OF OFFICERS – (ACTION)

As specified by the Interlocal Agreement, the FY 2020 Chair and Vice Chair of the MAPA Board of Directors will be elected. They will take office July 1, 2019.

6. INTERLOCAL AGREEMENT AMENDMENT – (ACTION)

The Board will propose an amendment, contingent upon passing of Nebraska LB452, to the MAPA Articles of Interlocal

Cooperation Agreement to be voted on by the membership of the Council of Officials. This amendment is contingent upon passing of the Nebraska LB452 which would add Cass County, Nebraska to the MAPA region. The amendment requires seventy-five (75%) percent approval of the total membership of the Council of Officials. This amendment adds the classification of a Non-equity Member County, adds Cass County, Nebraska as a Non-equity Member County and amends Section 10.02 Amendment of Articles to be consistent throughout the Agreement.

7. GENERAL LIABILITY INSURANCE RENEWAL – (ACTION)

The Board will consider for approval FY 2020 General Liability Insurance Renewal or appoint the Finance Committee to approve at a later date if additional information is needed.

8. PART TIME BENEFITS ELIGIBILITY – (ACTION)

The Board will consider for approval proposed change to benefits eligibility from 30 hours per week to 21 hours per week.

J. ADDITIONAL BUSINESS –

K. DISCUSSION –

L. ADJOURNMENT –

Future Meetings/Events:

Heartland 2050 Regional Planning Advisory Committee (H2050 RPAC) Meeting: Friday, June 7, 2019

NARC 53rd Annual Conference and Exhibition, June 9-12, 2019 – Marriott Capitol District, Omaha

Finance Committee: Wednesday, June 19, 2019

Council of Officials: Thursday, June 20, 2019 @ Caddy's Kitchen & Cocktails - Council Bluffs, IA

Board of Directors: Thursday, June 27, 2019

Executive Session: The MAPA Board of Directors reserves the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

* Individuals interested in addressing the MAPA Board of Directors during the Public Comment period about agenda items should identify themselves by name and address before speaking. Individuals interested in addressing the MAPA Board of Directors regarding nonagenda items must sign the request to speak list located in the Board Room prior to the beginning of the meeting.

Requests to speak may also be made to MAPA in writing by regular U.S. mail or email (mapa@mapacog.org) provided that requests are received by close of business on the day prior to the meeting. Speakers will be limited to three minutes. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner.

Meeting Quorum: The presence of fifty percent (50%) of the total membership of the Board of Directors (5) at an officially called meeting shall constitute a quorum. (Articles of Interlocal Cooperation Agreement, Section 6.13)