

FINANCE COMMITTEE MEETING

December 4, 2019 – 8:30 a.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Finance Committee will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. The Open Meetings Act is available for reference upon request.

Call to Order for Joint Benefits and Finance Committee Meeting

A. <u>APPROVAL OF JULY 17, 2019 BENEFITS COMMITTEE MEETING MINUTES</u> (ACTION).....	3
B. <u>AMENDMENT TO THE PERSONNEL POLICY</u> (ACTION).....	6
The Benefits Committee will consider for approval an amendment to the Personnel Policy, Section XIII – Employee Benefits: 13.01 Group Health and Life Insurance.	
C. <u>ADJOURNMENT OF BENEFITS COMMITTEE</u> (ACTION)	
D. <u>FINANCE COMMITTEE INFORMATION</u>	
1. <u>Monthly Financial Statements</u> (September)	
a. Bank Reconciliations (ANB & WCB) and Statements on Investments.....	7
b. Receipts and Expenditures.....	10
c. Schedules of Accounts Receivable & Accounts Payable.....	14
d. Statement of Financial Position.....	19
e. Statement of Revenues and Expenditures.....	21
2. <u>MAPA Projects / Activities</u>	
a. New / Anticipated Transportation and Community Development Projects.....	25
E. <u>FOR FINANCE COMMITTEE APPROVAL</u>	
1. <u>Contract Payments</u>	
a. Transportation Planning & GIS Funds (PL)	
i. Douglas County GIS – Transportation Planning Activities – PMT #1 - \$19,571.38.....	26
ii. Metro Transit – Transportation Planning Activities – PMT #1 - \$20,033.32.....	28
iii. Pottawattamie County GIS – PMT #1 - \$9,218.15.....	30
b. Studies & Projects	
i. Emspace + Lovgren – CMAQ Air Quality & Reduced Fare Program – PMT #16 - \$8,026.75.....	32
ii. Emspace + Lovgren – CMAQ Air Quality & Reduced Fare Program – PMT #17 - \$10,480.29.....	34
iii. Felsburg Holt & Ullevig – Bellevue Bridge Study – PMT #6 - \$3,528.67.....	36
iv. Vireo – N 24 th Street Corridor Study – PMT #6 - \$15,677.59.....	38
v. Wellcom – Little Steps, Big Impact – PMT #7 - \$611.59.....	42
2. <u>Contract Payments with Exceptions</u>	
a. City of Omaha Planning – Transportation Planning Activities - PMT #1 – Not to Exceed \$9,269.23.....	44
F. <u>RECOMMENDATIONS TO THE BOARD</u>	
1. <u>Final Contract Payments</u>	
a. Felsburg Holt & Ullevig – Bellevue Bridge Study - \$4,943.35.....	45
b. The New BLK – On-call Communication Support Service: Task Order 1 - \$9,937.50.....	47

2.	<u>New Contracts/Task Orders</u>	
a.	NIROC Aerial Photography project	
i.	City of Blair - \$4,320.00	49
ii.	Omaha Public Power District - \$50,000.00	53
iii.	Omaha Airport Authority - \$15,000.00	57
iv.	Papio-Missouri River Natural Resources District - \$50,000.00	62
v.	Washington County - \$20,940.00.....	66
vi.	Sarpy County Revision - \$181,208.00.....	70
b.	Emspace + Lovgren – Little Steps, Big Impact Communication Strategy - Not to Exceed	
3.	<u>Contract Amendments</u>	
a.	NIROC Aerial Photography Projects	
i.	Eagle View / Pictometry	74
ii.	Metropolitan Utilities District - \$40,000.00	84
b.	Pacific Junction Iowa – Iowa State Inventory Form (ISIF) Appraisals and Interim Mortgage Assistance - \$29,390.00.....	87
c.	Douglas County – 2020 Renewal for the Complete Counts Committee - \$15,000.00	95
d.	City of Omaha – 2020 Renewal for the Complete Counts Committee - \$15,000.00.....	96
4.	<u>Audit</u>	
a.	Additional FY19 Audit Fees - \$4,000.00	97
G.	<u>DISCUSSION</u>	
1.	<u>NPAIT Update</u>	105
H.	<u>ADJOURNMENT</u>	

Executive Session: We reserve the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

Meeting Quorum: The presence of two members of the Finance Committee shall constitute a quorum. (Operating By-Laws of the Omaha-Council Bluffs Metropolitan Area Planning Agency Finance Committee, Section IX)