

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102-4328
Finance Committee
January 15, 2020

The Metropolitan Area Planning Agency Finance Committee met January 15, 2020, in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 8:27 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer
Clare Duda, Douglas County
Steve Dethlefs, Washington County
Janet McCartney, Cass County

Staff Present

Mike Helgerson
Amanda Morales
Greg Youell
Natasha Barrett
Michael Keays
Don Gross

Members Absent

Justin Schultz, Pottawattamie County
Carol Vinton, Mills County
Jim Warren, Sarpy County

A. FINANCE COMMITTEE INFORMATION

1. Monthly Financial Statements (October)

- a. Bank Reconciliations (ANB & WCB) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedules of Accounts Receivable & Accounts Payable
- d. Statement of Financial Position
- e. Statement of Revenues and Expenditures

Ms. Morales presented the October financials.

2. MAPA Projects / Activities

- a. New / Anticipated Transportation and Community Development Projects

Mr. Youell presented the New / Anticipated Transportation and Community Development Projects.

3. MAPA Foundation Project Updates

- a. Blair RWHF
- b. Valley-Waterloo Rehabilitation Project

Mr. Gross presented the Blair RWHF and Valley-Waterloo Rehabilitation Project updates.

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments

- a. Vireo – North 24th Street Corridor Study – PMT #7 - \$12,722.74
- b. Vireo – North 24th Street Corridor Study – PMT #8 - 20,267.65
- c. Economic Development Research Group, Inc. – Transit Return on Investment Study – PMT #13 - \$12,046.77

- d. Emspace + Lovgren – CMAQ and Reduced Fare Program – PMT #18 - \$26,997.83
- e. Hamilton Associates, P.C - FY2019 Audit – PMT #1 - \$7,350
- f. Pottawattamie County GIS – PMT #2 - \$8,771.38
- g. Douglas County GIS – PMT #2 - \$9,429.12

Mr. Youell presented the Contract Payments for committee approval.

MOTION by Duda, SECOND by McCartney to approve contract payments as presented. MOTION CARRIED.

2. Travel

- a. Two staff members, ESRI User Conference, Chicago, IL - \$1,893.50

Mr. Youell presented the Travel to Chicago for committee approval.

MOTION by Dethlefs, SECOND by Duda to approve travel as presented. MOTION CARRIED.

C. RECOMMENDATIONS TO THE BOARD

1. Final Contract Payments

- a. Florence Home for the Aged – Paratransit Services - \$5,706.85

Mr. Youell presented the Final Contract Payments for Finance Committee recommendation to the Board.

MOTION by Dethlefs, SECOND by Duda to recommend final contract payment as presented. MOTION CARRIED.

2. New Contracts/Task Orders

- a. Economic Development Administration, Disaster Non-Construction Project Funding: Recovery Coordinator – 2 year contract -Federal Funding of \$388,556 – Local Match of \$97,139 for a total of \$485,695

Mr. Youell presented the EDA Contract to the Finance Committee for recommendation to the Board.

MOTION by Dethlefs, SECOND by Duda to recommend Board approval for the EDA contracts. MOTION CARRIED.

- b. Emspace + Lovgren – 2020 Clean Air Partnership Campaign – Total of \$220,000
- c. Alfred Benesch & Co. – Sarpy County I-80 Interchange Study – Total of \$204,381.18

Mr. Youell presented the Emspace + Lovgren and Alfred Benesch Contracts to the Finance Committee for recommendation to the Board.

MOTION by Duda, SECOND by Dethlefs to recommend Board approval of those contracts. MOTION CARRIED.

3. FY 2021 Budget

- a. County Dues Request

Mr. Youell presented the County Dues Request, proposing an increase for fiscal year 2021, from \$0.47 per capita to either \$0.48 per capita or \$.50 per capital. The Finance Committee chose to recommend the \$0.01/per capita increase to the Board.

MOTION by Duda, SECOND by Dethlefs to recommend Board approval of those contracts. MOTION CARRIED.

- b. Budget Schedule

Mr. Youell presented the FY2021 Budget Schedule to the Finance Committee for recommendation to the Board.

MOTION by Duda, SECOND by Dethlefs to recommend Board approval of the budget schedule. MOTION CARRIED.

D. RECOMMENDATIONS TO FOUNDATION BOARD

1. Resolution 2020-01 Fund Investment Plan for MAPA Foundation NDO – Dana Campus Revolving Loan Fund Administrative Plan

2. Resolution 2020-02 MAPA FOUNDATION RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING AND LOAN AGREEMENT WITH ANGELS SHARE.
 - a. Angels Share Loan Agreement
 - b. Angels Share MOU

Mr. Gross presented the resolutions for Finance Committee recommendation to the Foundation Board.

MOTION by Dethlefs, SECOND by Duda to approve the resolutions presented. MOTION CARRIED.

E. ADJOURNMENT

The Finance Committee meeting adjourned at 9:23 a.m.