RPA-18 Policy/Technical Committee  
Minutes of October 16, 2019 Meeting  
11:00 a.m.

The RPA-18 Policy and Transportation Technical Committees met on October 16, 2019, in the Metro Building, 2222 Cuming Street, Omaha, Nebraska. John Rasmussen called the meeting to order at 11:00am.

PRESENT

Policy Committee
Charles Parkhurst Shelby County Supervisor  
Ron Kohn Glenwood Mayor  
Gene Gettys Harlan City Administrator

Technical Committee
Gene Gettys Harlan City Administrator  
Steven Struble Harrison County Engineer  
Cory Gaston Mills County Engineer

Staff/Non-Voting Members
Michael Helgerson Metropolitan Area Planning Agency

1. Review of Regional STBG Balances: (Discussion)

Helgerson presented a summary of regional Surface Transportation Block Grant (STBG) and Swap balances. Helgerson noted that this summary had been updated to reflect the year-end balances provided by Iowa DOT. Helgerson noted that the format of this summary reflected input by the Policy and Technical Committees, including a list of credits and debits from the previous period. Helgerson noted that this balance summary provides the basis for the project selection process requested by the committee, including ensuring regional equity in the first two years of the program.

2. Call for Projects – Regional STBG: (Action)

Helgerson presented a draft version of the regional STBG application. He noted that it had been modified from the previous year’s format and had been simplified based on input from the committees. Helgerson noted that the focus of the questions on the application are to determine the location, termini, and requested funding for the project. Helgerson briefed the committees on the process that had been laid out earlier in the year, and how this call for projects fit into the overall process.

Helgerson noted suggested the call for projects accept applications through December 6th in order for the applications to be received before the end of the year. Struble suggested that the timing of a January deadline worked just as well and gave representatives more time to put application materials together.

Helgerson suggested January 10 as the due date for projects in advance of the RPA Policy and Technical Committee that month.

MOTION to approve by KOHN  
SECOND by PARKHURST
MOTION CARRIES

3. Call for Projects – Regional TAP: (Action)

Helgerson presented the Iowa DOT Transportation Alternatives Program (TAP). Helgerson noted that while the RPA gets a regional target for TAP funding, the program is administered by Iowa DOT. As such, the RPA gets to prioritize projects from the region and submit those on to Iowa DOT for review and approval.

Helgerson suggested matching the due date for STBG applications, and requesting TAP applications from communities by January 10, 2020.

MOTION to approve by GETTYS
SECOND by KOHN
MOTION CARRIES

4. RPA-18 Long Range Transportation Plan Priority Projects: (Information)

Helgerson provided a brief update of the progress towards the Long Range Transportation Plan, and that a draft would be presented at the next meeting. Helgerson noted that MAPA staff would be reaching out to communities to identify any priority projects for inclusion in the LRTP. The remaining list of projects will be based on the priorities from earlier parts of the plan including pavement management and trail planning.

5. Additional Business: (Information)

Cory Gaston noted the next SWAP Committee meeting was on October 30.

6. Next Meeting: (Information)

The next meeting of the RPA is scheduled for November 13, 2019 at 11:00 am.

7. Adjournment:

Meeting was adjourned at 11:52 am.