

## Coordinated Transit Committee Minutes

**Date: Wednesday, August 15, 2018 10:30 a.m.**

**Location: MAPA Offices, Omaha, NE – Training Room**

### **Voting Members in Attendance:**

#### Chair:

Lisa Picker, Heartland Family Services

#### Vice Chair:

Ann Grober, City of Council Bluffs

Mark Bulger, Omaha Association of the Blind

Ann Erickson, Florence Home for the Aged

Dan Freshman, Cities of La Vista/Ralston

Cliff Hall, Friendship Program

Lori Hansen, City of Papillion

Karen Jackson, City of Bellevue

Phil Johnson, Black Hills Works

Bob Matthews, Black Hills Works

Chuck Milan, Metro Transit

Amanda Parker, City of Bellevue

Randy Stonys, ENHSA

Katherine Young, Friendship Program

### **Associate Members in Attendance:**

Lisa McMichal, Ollie Webb Center

Melanee Peterson, Nebraska Vocational Rehabilitation

Morgan Vogel, UNO Rural Transit Project

### **MAPA Staff**

Court Barber

Christina Brownell

Travis Halm

Megan Walker

### **1. Introductions –**

Ms. Picker called the meeting to order at 10:30 a.m., welcomed the committee, and introductions were made.

### **For CTC Approval –**

### **2. Meeting Minutes – Action Item**

Ms. Picker introduced the June 20, 2018 Meeting Minutes for approval and asked if there were any additions, deletions or corrections.

Ms. Grober MOTIONED to approve the June 20, 2018 minutes.

Mr. Matthews SECONDED.

## Coordinated Transit Committee Minutes

**Date: Wednesday, September 19, 2018 10:33 a.m.**

**Location: MAPA Offices, Omaha, NE – Training Room**

### **Voting Members in Attendance:**

#### Chair:

Lisa Picker, Heartland Family Services

#### Vice Chair:

Ann Grober, City of Council Bluffs

Mark Bulger, Omaha Association of the Blind

Ann Erickson, Florence Home for the Aged

Dan Freshman, Cities of La Vista/Ralston

Lori Hansen, City of Papillion

Karen Jackson, City of Bellevue

Phil Johnson, Black Hills Works

Rob Koneck Wilcox, ENCAP

Amanda Parker, City of Bellevue

Daurine Petersen, SWITA

Kelly Shadden, Metro Transit

Dan Stache, Omaha Public Schools

Randy Stonys, ENHSA

Scott Stopak, Cities of La Vista/Ralston

Rich Surber, Lutheran Family Services

Katherine Young, Friendship Program

### **Associate Members in Attendance:**

Shawna Dehlgren, Easterseals Nebraska

David Fleming, Nebraska VR

Lisa McMichal, Ollie Webb Center

Melanee Peterson, Nebraska Vocational Rehabilitation

### **Additional Attendance:**

Josie Schafer, UNO Rural Transit Project

Smika Sharma, SRF Consulting/NDOT Representative

Morgan Vogel, UNO Rural Transit Project

### **MAPA Staff**

Court Barber

Emily Sneller

Megan Walker

### **1. Introductions –**

Ms. Picker called the meeting to order at 10:33 a.m., welcomed the committee, and introductions were made.

**For CTC Approval –**

**2. Meeting Minutes – Action Item**

Ms. Picker introduced the August 15, 2018 Meeting Minutes for approval and asked if there were any additions, deletions or corrections.

Ms. Grober mentioned two corrections to the August 2018 minutes.

Ms. Hansen mentioned needing to be added to the attendee list of the August 2018 minutes

Mr. Bulger also noticed that his and Mr. Milan's names were missing from the attendees list

Approval of the August 15, 2018 minutes were TABLED until the October 17, 2018 meeting

**For CTC Discussion –**

**3. Statewide Mobility Management Networks in Iowa and Nebraska – Information**

Ms. Walker starts the meeting with a presentation about the Iowa Department of Transportation and Mobility Management specifically in rural areas that benefit from it. From the slide show provided Ms. Walker explained current public transit in place as well as areas in need of these services. Further discussion from the committee allowed more input about the subject and its uses. Ms. Walker also informed about the Metro RideShare program which was designed for the purpose of finding people carpooling to fit their needs. Further discussion and questions were asked about the information provided which were answered by Ms. Walker and other members of the committee.

Ms. Schafer from the UNO Rural Transit Project starts her presentation with a short video showing how rural public transit has help with communities along with interviews from individuals it's helped. Currently with rural transit in Nebraska there's 83 out the 93 counties that offer this service. Findings have shown that this is primarily used for daily life transportation as well as individuals wanting access to nearby cities for different purposes. Ms. Picker asked for clarification on the map presented specifically on what counties offer public transportation and ones that don't which Ms. Schafer was able to answer. It's also been shown that awareness for this service is still needed as well as funding which is currently being worked on. Ms. Schafer also informs about a partnership between the NDOT, UNO, and UN Kearney developing a new program called Advanced which offers a range of services with accessible and effective rural transportation. This also includes the use of technology by using a portal for transportation provides to enter in their updated information in order to get funding for their services. Ms. Schafer concludes with additional information about services aimed to assist rural transportation providers including advertising as well as informing about an upcoming NE Public Transit Week on April 8 – 14. Further discussion and questions were asked about the information provided which were answered by Ms. Schafer and other members of the committee.

Ms. Sharma presents a follow up with additional information about the Mobility Management Network program. She explained a brief history of when the project was started as well as the analyst that took

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place to determine the gaps and needs for transportation in rural areas of Nebraska. This was done by organizing Nebraska into six regions in order to see specific needs as regions have different providers and distances needed to travel. Ms. Sharma further explains the processes in order to finalize the information gathered and to use for informing the Nebraska regions. A shared web application for the public and transportation providers was also presented which includes a calendar of scheduling routes and locations. Ms. Walker added to Ms. Sharma's presentation informing that this information was sent to transit providers and non-profit organizations for their use. Further discussion and questions were asked about the information provided which were answered by Ms. Sharma and other members of the committee.

### **4. Additional Business –**

None.

### **5. Next Meeting**

The next CTC meeting will be held at 10:30 a.m. on October 17th. This meeting will be located in the MAPA Training Room.

### **6. Adjourn**

Ms. Picker adjourned the meeting at 11:35 a.m.

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Motion passed.

Ms. Picker introduced the July 18, 2018 Meeting Minutes for approval and asked if there were any additions, deletions or corrections.

Ms. Grober MOTIONED to approve the July 18, 2018 minutes.

Mr. Matthews SECONDED.

Motion passed.

### **3. Program Management Plan (PMP) – Action Item**

Mr. Court Barber presented the Program Management Plan to the Committee for approval. This plan incorporates the Project Selection Process that was previously approved by the CTC. The roles and responsibilities for MAPA, NDOT and IDOT have also been updated.

Mr. Matthews MOTIONED to approve the Program Management Plan.

Ms. Grober SECONDED.

Motion passed.

### **For CTC Discussion –**

#### **4. 5310 Workshop –**

Mr. Court Barber led the 5310 Workshop and covered the following topics:

- Eligible Recipients
- Application types:
  - Maintaining Existing Service
  - New/Expanded Service
- Regional Significance
- Pre-Contracting Requirements
- Post Contracting Approval

#### **Discussion –**

There was discussion around the Application Types and the separation of applications for “Maintaining Existing Service” and “New/Expanded Service” and on whether or not that is necessary. It was decided that the sub-committee would provide feedback on the application process as they go through the first round of awarding funding. The clarification was also made that agencies will still be required to apply for a replacement vehicle and that simply being “on the list” for replacement will not get you a vehicle. Ms. Grober noted that the committee decided that medical trips would be ranked higher than social/recreational but the application does not include the number of trips for each type. In regards to providing budget information for Operations funds, Ms. Picker noted that the program budget would need to be provided, not the entire agency budget. Mr. Barber noted the purpose of providing the budget information is to compare operating cost for services. Ms.

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Picker noted the sub-committee will evaluate the applications and determine whether or not they qualify as an existing service or a new/expanded service. There was additional discussion around “types of trips” around methods to track that information and the best way to categorize them.

### **5. Additional Business –**

None.

### **6. Next Meeting**

The next CTC meeting will be held at 10:30 a.m. on September 19th. This meeting will be located in the MAPA Training Room.

### **7. Adjourn**

Ms. Picker adjourned the meeting at 11:39 a.m.